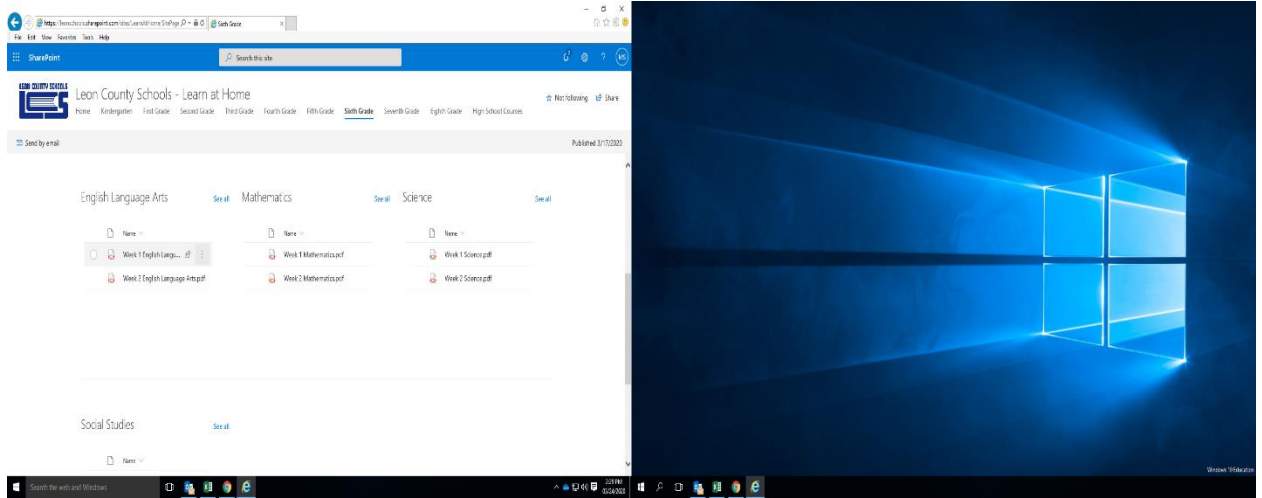
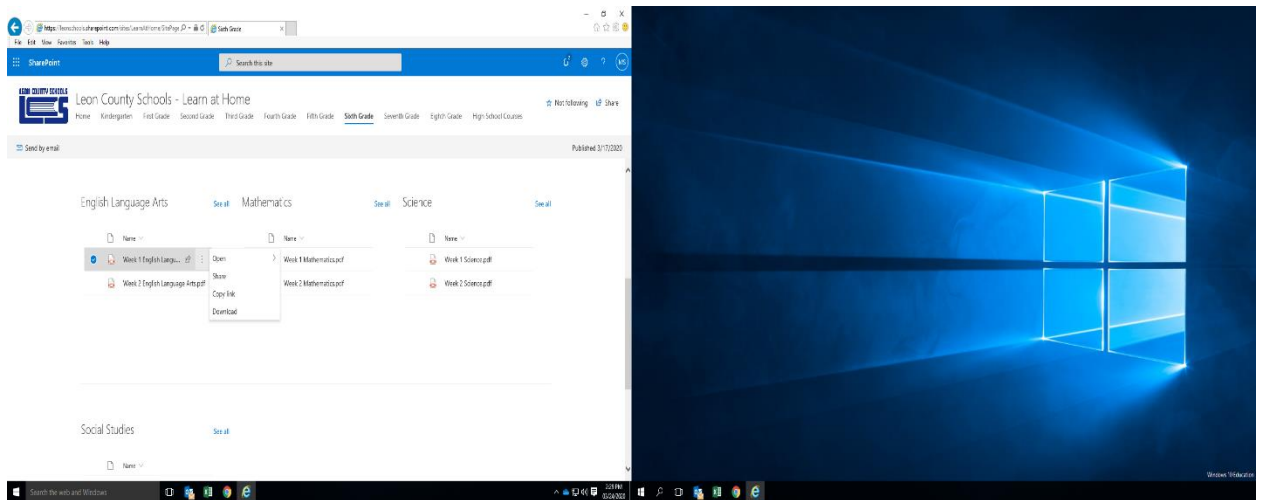




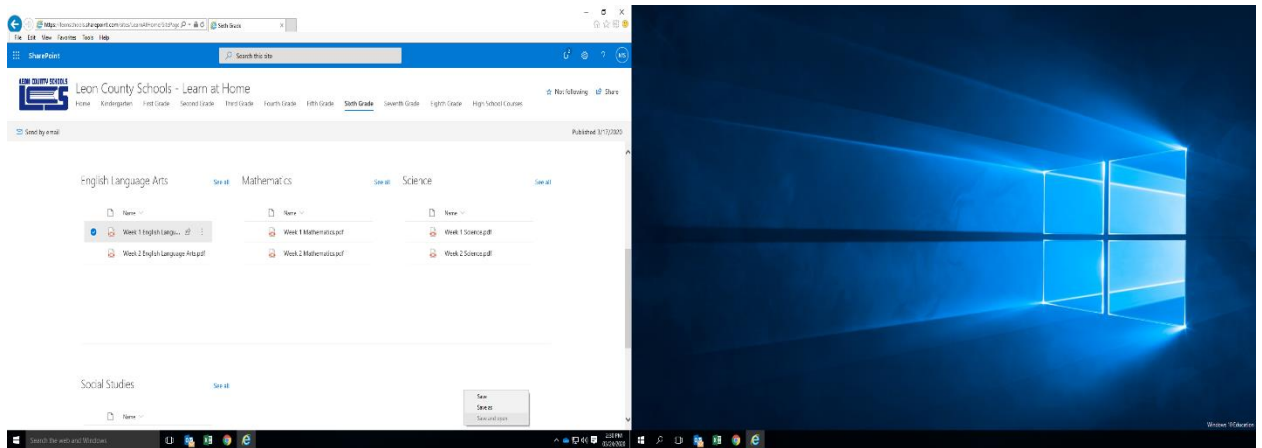
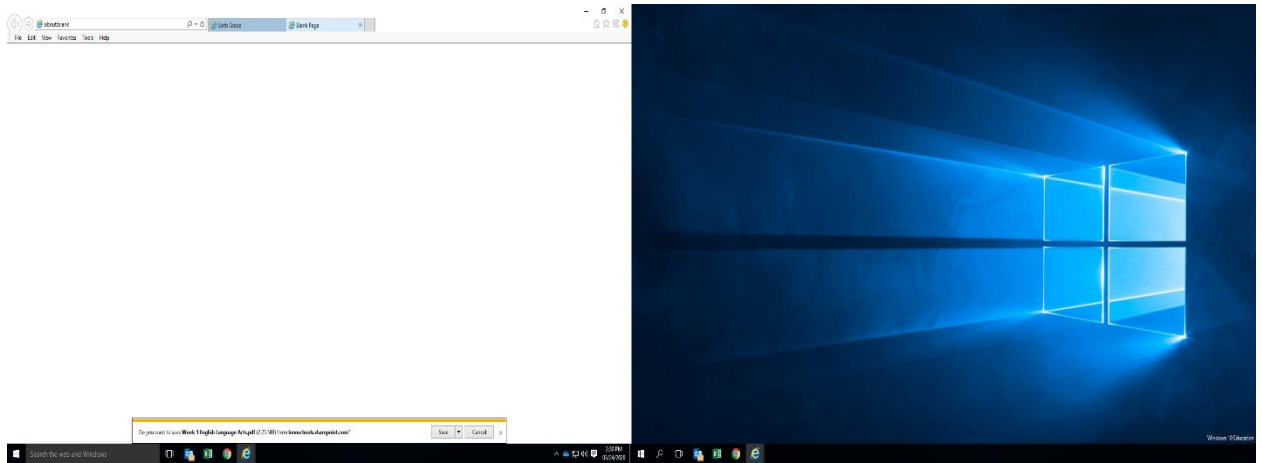
3. Go to the appropriate Subject Area and click on the three dots to the right of the packet:



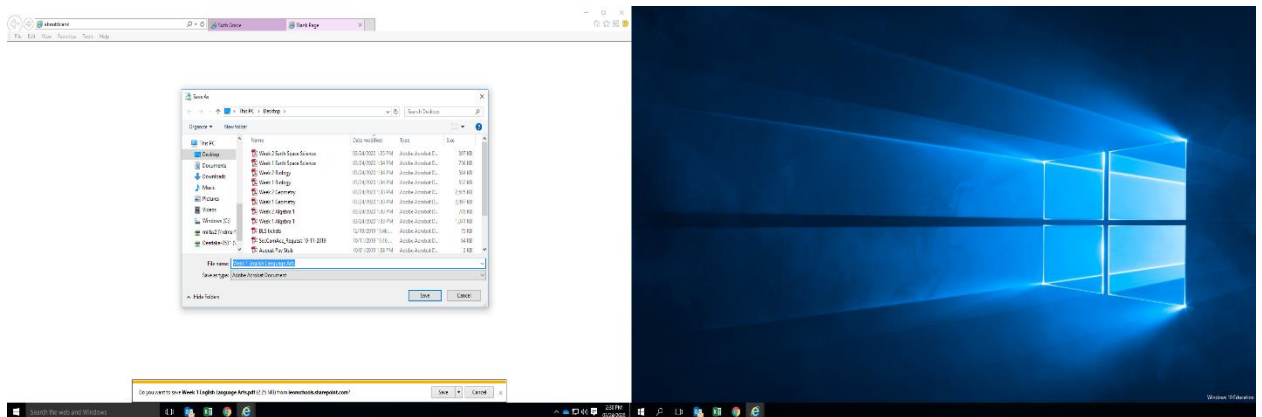
4. Click on Download



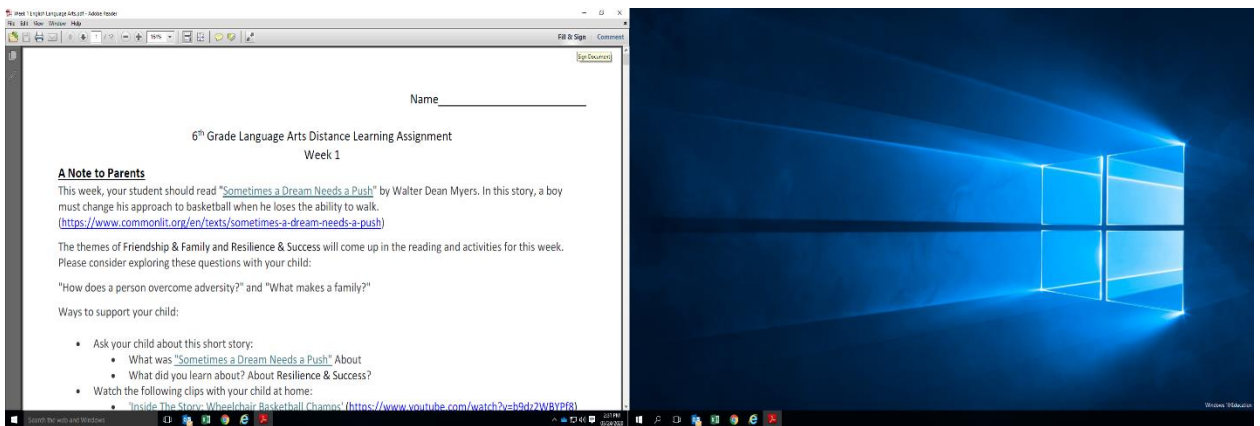
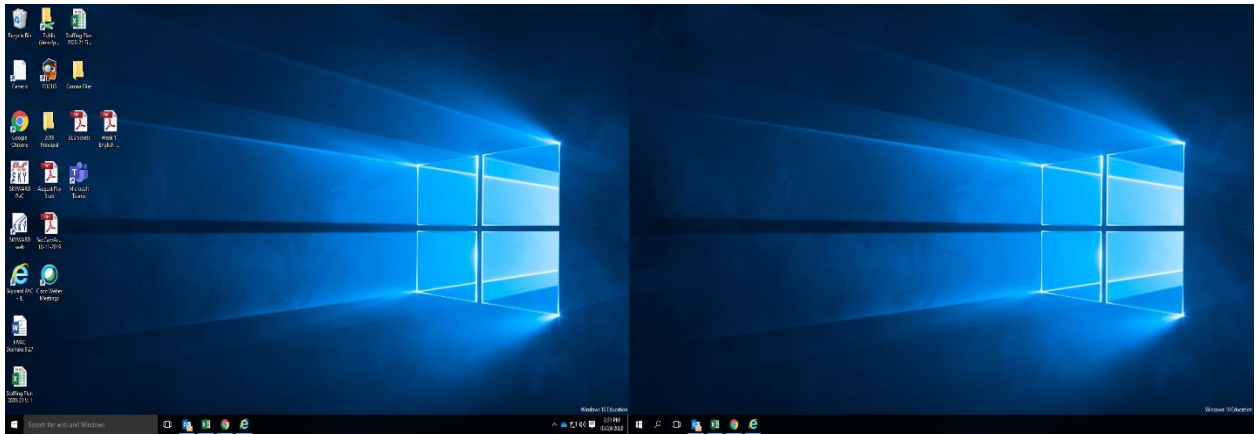
5. A new window will open and at the bottom of the screen you will see a bar that says Save. Click on the are next to the word Save and click on Save As



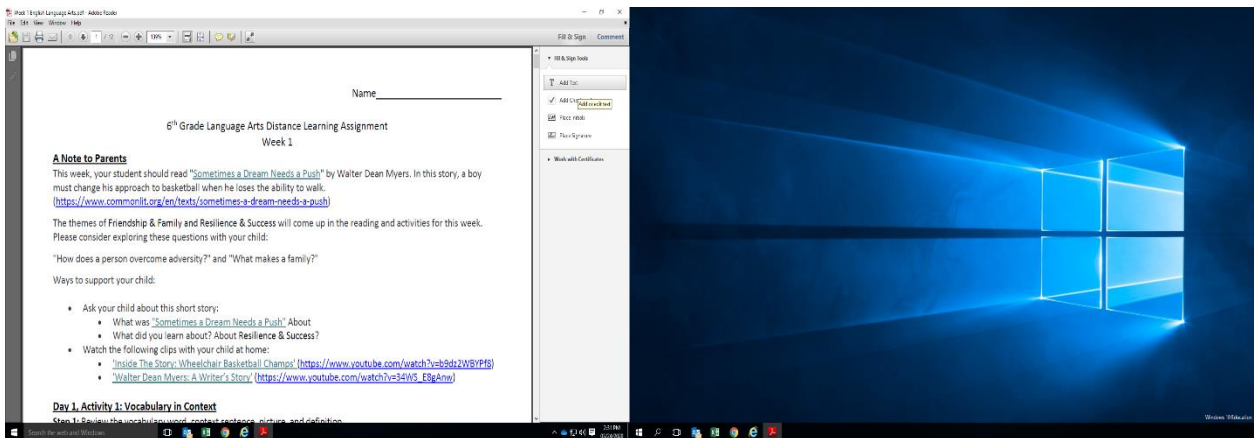
6. Save it to your desktop:



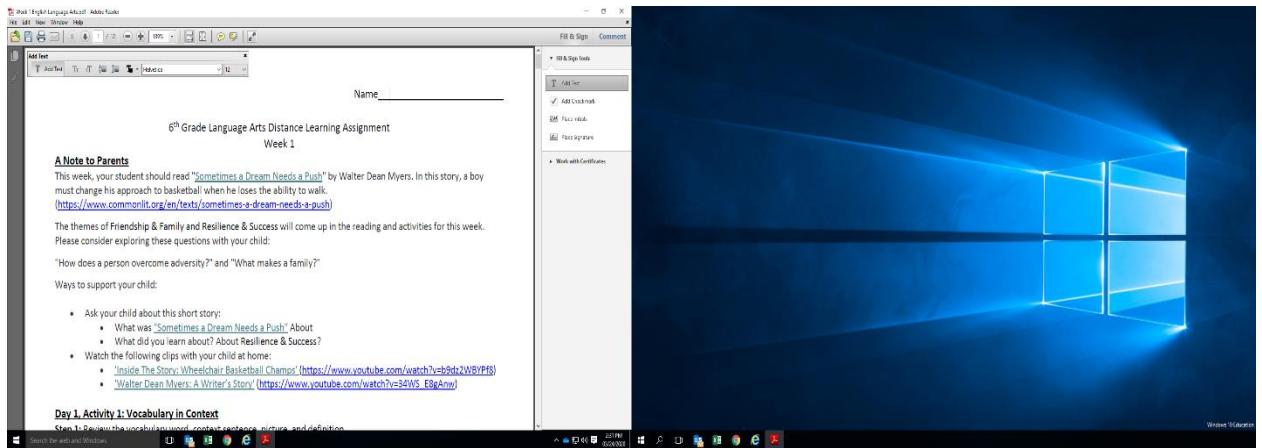
7. Once saved to your desktop, open the file in Adobe Acrobat Reader. This is a free download you can get from Adobe, many computers already have this loaded.



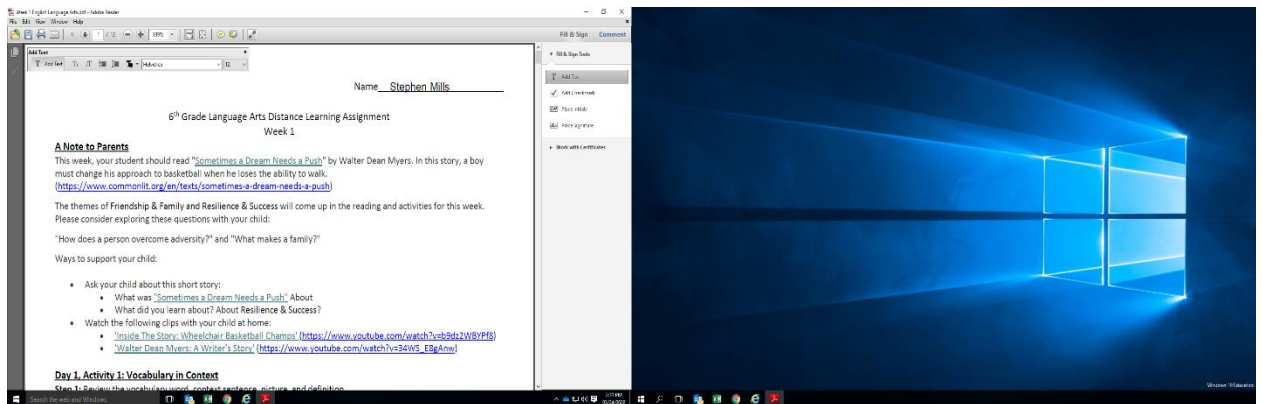
8. Once opened in Adobe off the desktop, click on the button called Fill&Sign:



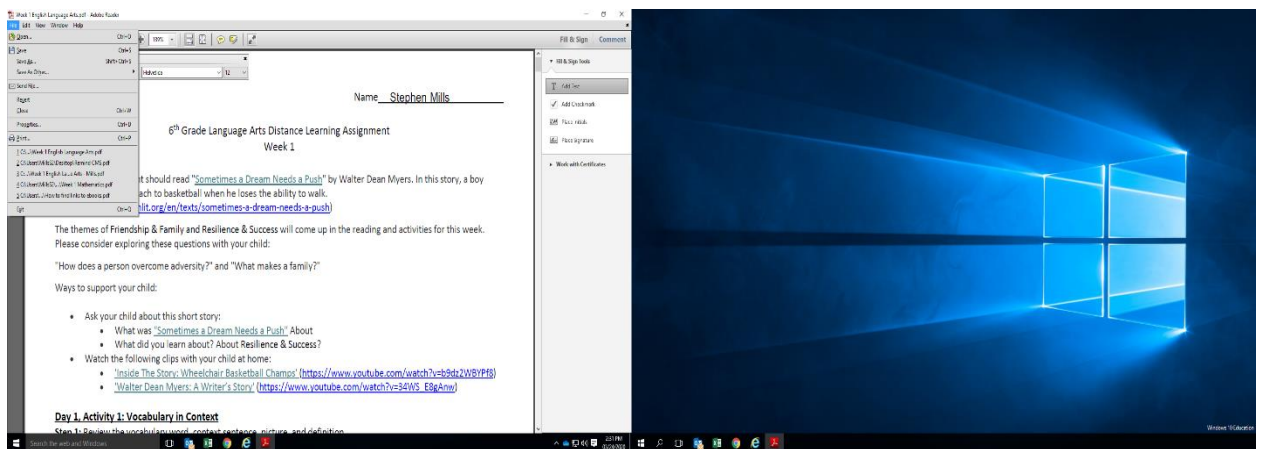
9. Click on Text and move over to Name or any underlined section and click the right mouse button:



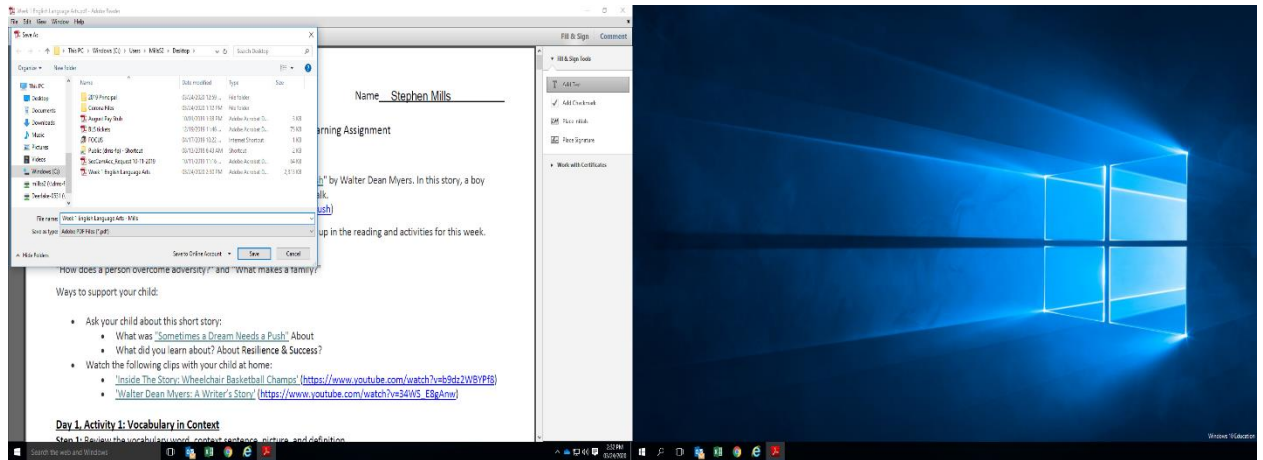
10. Start typing your Name or text to answer the question:



11. Once finished, Go to File tab and click on Save As:



12. Save your file by adding a dash and last name to the file:



13. To send to teacher, open up your personal email application and email the file with name attached to the appropriate teacher.