

## Fairview Middle School's Before School Program (2019/2020)

Welcome to the Before School Program. The program provides a supervised time to wake up, be involved in enrichment activities, and work on homework. The center is run by FMS teachers, from 7:00am – 8:45am Monday – Friday.

**Program Cost:** *This is a flat rate each billing cycle.*

Days Attending	7am – 9am
5	\$65
Drop In	\$7 per day

**Discounts:** *only one discount can apply per family*

**10% Sibling Discount** for any siblings (not applied to the oldest child). “Siblings” are defined as current students living in the same household and share at least one parent. The accounts of “siblings” must be paid by the same parent. For questions regarding the definition of “sibling”, please see the Director.

**25% LCSB Discount** for any child of an LCSB employee attending. A copy of the LCSB badge must be provided along with a letter on letter head from the Principal or Supervisor of the location where currently employed. This letter should verify employment for the 2019 – 2020 school year.

**Enrollment:** Students participating in the Before School program must be current students at Fairview Middle School. A non-refundable registration fee of \$25 must be attached to the completed enrollment form.

Your child must have the registration form and fee on file with us if you wish to use the program as a drop-in. Drop-in fees are to be paid within 24 hours of the drop-in.

**Tuition:** Payments are collected before the billing cycle begins. Payments are late on the first day of the billing cycle. Late fees are \$10 each cycle and students may not return to Before School until all fees have been satisfied. All payments may be made by credit card, check or money order (made payable to *Leon County Schools*). **NO CASH WILL BE ACCEPTED.**

Receipts are handwritten for checks and money orders and additional copies are NOT available. **Please make sure you file them for tax purposes.**

**Before School Hours:** The program runs from 7am – 8:45am daily. Students may be checked in at Mr. Persall's room.

**Snacks:** Students may bring a small snack to be consumed before 8:45am. Snacks may NOT consist of candy or soda. Snacks may NOT require heat or cooling – there is no place for students to heat or cool food.

**Holiday/Teacher Planning/Early Release Days:** We are closed on all holidays, teacher planning & early release days.

**Before School Program Procedures:** Students will have the opportunity to wake up slowly, eat their breakfast, or work on homework. All students will have computer access.

**Discipline Policy:** Before School Program will not tolerate discipline concerns. Students will be given a warning for the first offense, a parent will be contacted for the second offense, and students will be removed for the remainder of

the billing cycle after a third offense. The fees will be forfeited if a student is removed for disciplinary reasons. Students will be allowed to return the following billing cycle.

**Payment Cycle:** Payments are due before services rendered. Late fees will be added on the first day of the cycle.

2019-2020 EDEP cycle dates		
Cycle #	Start Date	End Date
1	8/12/2019	9/5/2019
2	9/6/2019	10/2/2019
3	10/3/2019	10/29/2019
4	10/30/2019	12/2/2019
5	12/3/2019	1/10/2020
6	1/13/2020	2/6/2020
7	2/7/2020	3/4/2020
8	3/5/2020	4/7/2020
9	4/8/2020	5/4/2020
10	5/5/2020	5/29/2020

**Parent Contact:** Before School Program will use the FMS Listserv for contact, please make sure you have joined the Listserv for reminders.

# Fairview Middle School Before School Program (2019/2020) Registration Form

\*\*Please print\*\*

Child's Name: \_\_\_\_\_ Child's current grade: \_\_\_\_\_

Guardian 1 Name: \_\_\_\_\_ Guardian 2 Name: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Daytime phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

**Applying for LCSB Discount? NO or Yes → School Employed? \_\_\_\_\_ Paperwork Attached? Yes or No**

**Applying for Sibling Discount? NO or Yes → Name of Sibling? \_\_\_\_\_ Grade of Sibling(s)? 6 7 8**

**Attendance: Your child is able to attend Monday – Friday as you choose each cycle with \$65 payment. If you are utilizing the drop in only service (\$7 each drop in), only check "drop in only".**

Monday   
  Tuesday   
  Wednesday   
  Thursday   
  Friday   
  Drop in only

Emergency Contact/pick-up for your child:

Name	Daytime Phone	Relationship to the child

List any information about your child that we may need to be aware of (*including food or other allergies*):

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May your child be photographed or videoed during the program for displays, articles, promotions, etc? Yes or No

May your child access school approved internet sites for the purposes of homework, extra practice, or school-related projects? Yes or No

\_\_\_\_ (initial ) I have read and will adhere to the late pick up fees and the late cycle payment fees as listed on the preceding pages.

I have read and fully understand the policies outlined in the ASP handout.

Guardian 1 signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian 2 signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Both parties responsible for fees must sign. One signature indicates 100% responsibility for payment.