



**DeSoto Trail Elementary School**  
5200 Tredington Park Drive, Tallahassee, FL 32309  
Ph. 850/488-4511, Fax 850/487-1623  
Michele C. Keltner, Principal

## Withdrawal Form

Student Name	
Date of Birth	
Teacher/Grade	
Parent's Name	
Former Address	
New Address	
Reason for Withdrawing	
Last Day at School will be	
School/School System Student Will Be Entering and Address <i>(if not known, please give county and state where you are moving)</i>	
Parent/Guardian Signature	Today's Date
Home Phone: (    )	
Work Phone: (    )	
Cell Phone: (    )	

Student's official school records will be transferred upon request of the receiving school.

Please send records request to:  
Pamela J. Gresham, Registrar  
DeSoto Trail Elementary School  
5200 Tredington Park Drive  
Tallahassee, FL 32309  
Ph. 850/488-4511, Fax 850/487-1623  
Email: greshamp@leonschools.net