

ENROLLMENT PROCESS

Leon County Schools

1. Pre-Enroll at

<https://leon.focusschoolsoftware.com/focus>

2. Submit Required Documents to

lcsadmissions@leonschools.net

- Birth Certificate
- Immunization - must be on a Florida Form
- I Health Form/Physical dated within 1 year
- Primary Proof of Residence - Current Lease, Mortgage Statement or Homestead Exemption
- Secondary Proof - Easiest is City of Tallahassee or Talquin Electric statement
- Withdrawal Grades, Transcript, Last report card, Test scores
- Student Residency Questionnaire

3. Documents will be verified by the Leon County Schools Office of Admissions

4. LCS Office of Admission will reach out to set up a Zoom meeting and complete registration

5. Zoom and connect to your new community!!

WELCOME!!