

**2014 - 2015
Attendance Data Report**

There was a total of 110 “non-CSAP” cases this year submitted to the office for Intervention Services. These cases were created based on complaints from the community; address verifications sent to the District office; and student no shows – reports from schools of students not showing up within the first ten (10) days of school.

Complaints and Non-Attendance Reports

*No Shows – 98 cases

All Cases were reviewed and closed. Students were either withdrawn to another school within the district or outside of the district. Some could not be found/located (25) and others were beyond compulsory school attendance age (4) and independently decided not to return to school.

Percentages:

- **100% of the cases closed**
 - **25% of the no shows could not be found/located**
 - **.04% of the no shows decided not to return to school**
-

Address Verifications

*School Initiated Address Verifications – 8 cases

All cases were verified and closed.

***Note: There were several cases directly reported to the community liaisons. These cases were all closed.

Percentages:

- **100% of cases closed**
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Home Visits:

*School initiated intervention - 4 cases

All cases closed. Visit complete, conferences held and reports made to schools.

***Note: There were several cases directly reported to the community liaisons. These cases were all closed.

Percentages:

- **100% of cases closed**

Compulsory School Attendance Packets

We met monthly to review and process CSAP's. In January, 2015, we decided to meet weekly to affect a more efficient way of work and to help meet Judge Gievers request of petitioning the court a little sooner. To that end, below is the data set for all CSAP's received for the 2014 – 2015 school year.

| Received | Closed | Percentage Closed |
|----------------------|---------------|--------------------------|
| Sept/Oct – 7 CSAP's | 06 | 86% |
| November – 17 CSAP's | 17 | 100% |
| December – 6 CSAP's | 05 | 83% |

Weekly attendance meetings were facilitated to affect a more effective and efficient way of processing CSAP's. Below are the results:

Week of January 26-20, 2015

| | | |
|---------------------------|------------------|------------|
| 29 CSAP's received | 27 Closed | 93% |
|---------------------------|------------------|------------|

Week of February 2-6, 2015

| | | |
|---------------------------|-----------------|-------------|
| 10 CSAP's received | 9 Closed | 90 % |
|---------------------------|-----------------|-------------|

Week of February 9 -13, 2015

| | | |
|--------------------------|-----------------|------------|
| 5 CSAP's received | 4 Closed | 80% |
|--------------------------|-----------------|------------|

Week of February 16 - 20, 2015

| | | |
|---------------------------|------------------|------------|
| 15 CSAP's received | 14 Closed | 93% |
|---------------------------|------------------|------------|

Week of February 23 -27, 2015

| | | |
|---------------------------|------------------|------------|
| 23 CSAP's received | 22 Closed | 96% |
|---------------------------|------------------|------------|

Week of March 3-6, 2015

| | | |
|--------------------------|-----------------|-------------|
| 9 CSAP's received | 9 Closed | 100% |
|--------------------------|-----------------|-------------|

Meetings Suspended due to Spring Break and preparing for the Night of Celebration.

Weeks of March 9 - April 21, 2015

| | | |
|---------------------------|------------------|------------|
| 23 CSAP's received | 22 Closed | 96% |
|---------------------------|------------------|------------|

Schools were directed to not submit any additional CSAP's after April 21, 2015. We had approximately one more month left in the school year.

SUMMARY

Of all the CSAP's submitted for the 2014 – 2015 school year, several of them were returned for not meeting the criteria, enrollment in Adult Ed or homeschool and withdrawals out of the district.

Given the aforementioned, we had a total of **183** cases submitted to Intervention Services of which **39** were returned for not meeting the criteria for truancy. This resulted in a total of **144** cases that were processed for truancy. Of the **144** processed, **135** were effectively closed (**94%**).

By our account, of the **144** cases, we have **5 (.06%)** cases for which we have petitioned the court for truancy.

For the **144** cases received and processed, **2** students showed no improvement at all (**.01%**)

20 of the cases closed have sporadic attendance that have shown improvement, but not to the level that we want to relinquish monitoring their attendance. So we have created an action plan for them as we close out the year.

Action Plan

- ¹. Send an email to all administrators letting them know that we will continue to monitor the students' attendance and they should keep them on their radar for the 2015-2016 school year.
- ². For the first 20 days, the 20 students' attendance will be closely monitored and the Community Liaisons will conduct a home visit within the first 10 days of school. This is an effort to share with parents that we are still keeping a "finger on the pulse" of the student's pattern of attendance.
- ³. The Office of Intervention Services will make sure that Level letters are sent home by the school according to policy and if/when the student has accumulated 15 unexcused absences, we will move forward with assisting the school complete the CSAP and petitioning for truancy.
- ⁵. The community liaisons will make sure that the schools involve the social worker within 8-10 days of unexcused absences.

Withdrawals

At the end of the 2014-2015 school year, 69 students comprised the Withdrawal Report. All student cases were reviewed/investigated and closed with the appropriate code.

Semester Results

During the first semester, the success rate of the cases received was 90%. The second semester yielded a success rate of 93%. Success rate was calculated by taking the average of the percentage of the total cases closed.

Summary

As a result of our way of work and lessons learned this year, the Office of Intervention, Equity and Support Services will be publishing an attendance manual for administrators. It will be a compilation of policies and procedures, checklists, forms, resources and district-level processes used to mitigate the pattern of non-attendance.