

**Leon County School District LGBTQAI+  
Welcoming and Affirming Plan**

***This plan is to be completed by a student and their family and presented to the school to assist the school in welcoming and affirming a student who identifies as LGBTQAI+.***

*This is a **CONFIDENTIAL** document, to be requested and completed by a parent/guardian or student of legal age, that supports the necessary planning for a student's formal transition of gender from its commonly assumed status to something else. Its purpose is to create the most favorable conditions for a successful experience, and to identify the specific actions that will be taken by the student, school, family, or other support providers. The purpose of this document is to create a shared understanding about the ways in which the student's authentic gender will be accounted for and supported at school.*

**Date of Submission:** \_\_\_\_\_

**Preferred Name:** \_\_\_\_\_ **Student's Legal Name:** \_\_\_\_\_

**Gender:** \_\_\_\_\_ **Preferred Pronoun(s):** \_\_\_\_\_

*Student's Preferred Name and Preferred Pronouns can be added in the Student Information System through the Parent Portal.*

**DOB:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

What is the student's transition?

- Male-to-female
- Female-to-male
- Other Explain Other: \_\_\_\_\_

**Parent(s) Name:** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

*All relevant parties should participate to ensure that the school environment is both safe and supportive of the student. Please identify the school-based, district and community individuals who should/may participate in the welcoming and affirming meeting:*

- Principal*
- Assistant Principal*
- School Counselor*
- School Social Worker*
- Teacher(s) Name* \_\_\_\_\_
- District staff name(s)* \_\_\_\_\_
- Community Support Individuals name(s)* \_\_\_\_\_

Is the student currently involved with any outside agencies for support or mental health services? Y \_\_\_ N \_\_\_

If yes, please explain:

## **Welcoming and Affirming Plan**

What specific information will be conveyed about the student's gender?

How public or private will information be about this student's gender (Check all that apply)

- o District staff (Superintendent, student services, support services). Please list specific persons:
  
- o Site Level Leadership/Administrators will know. Please list specific persons:
  
- o Teachers, coaches and/or other school staff. Please list specific persons:
  
- o Student will not be completely open with their gender expression; however, some students are aware of the student's gender. Please list specific students:
  
- o Student will be completely open with their gender expression.

Once the information is shared, what parameters/expectations will be set regarding approaching the student?

Other notes, considerations or questions:

### **Use of Facilities**

Student will use the following restroom (s) or locker rooms on campus:

Student will change clothes in the following place(s):

What shower will the student use?

What are the expectations regarding the use of facilities for any overnight trips?

What are the expectations regarding rooming for any overnight trips?

If the student has questions/concerns about facilities, who will be the contact person? How will the student contact them? What is the communication method?

**Extracurricular Activities**

Does the student participate in after-school programs?            Yes            No

What steps will be necessary for supporting the student there?

What extracurricular program or activities will the student be participating (sports, theater, clubs, etc.)?

What steps will be necessary for supporting the student there?

Questions/ Notes:

**Training for School Staff**

Will there be a need for specific training about this student's transition with school staff?

Will there be a need for specific training about this student's transition with school staff?

What would be the content of the training?

Questions/ Notes:

**Other Considerations**

Are there any specific social dynamics with other students, families or staff members that need to be discussed or accounted for?

Does the student have any siblings at school?

Factors to be considered regarding sibling's needs?

Do you foresee any issues related to dress code?

**Please submit this document and any additional information to a school administrator. A meeting will be scheduled by the school to discuss the information provided.**

