



James S. Rickards High School Dress and Grooming Code

- Headgear (including but not limited to caps, hats, hoods, and scarves) is not permitted in the classroom, though it may be worn in the outdoors portions of the school. **Bandanas are prohibited for all students.**
- Dresses, skirts, shorts, etc. are to be of appropriate length (**with arms extended at your side, clothing must be longer than fingertips**). Holes in jeans must be below fingertips.
- Shirts or dresses: With no cleavage visible, shirts must cover the chest, back and mid-section including when a hand is raised. Shirts must not show excessive armpit area. All straps must be a minimum of one inch in width. Spaghetti straps or halter tops are not permitted.
- Exposed midriffs tops (bell shirts), halter tops, loose fitting tank tops, backless dresses, sports bras, bare/one shoulder tops, see through or net tops, excessively tight or revealing clothing.
- Examples of inappropriate clothing include bicycle racing attire, see through garments, halters, backless dresses, tube tops or tank tops without over blouses or shirts, clothing not properly fastened, and bare midriff outfits.
- Clothing, jewelry, buttons or any other items with profanity or with symbols, pictures, patches, and/or signs, which are indecent, offensive, suggestive, drug and alcohol-related or associated with gangs are inappropriate. Clothing, identifying markings, or paraphernalia, which are racially or religiously offensive, including those associated with gangs, clubs, sects, or groups avowing or practicing discrimination against any person on the basis of age, ethnicity, handicapping, condition, religious, sex, or sexual orientation are inappropriate.
- Curlers, fingernail polish, and other hair and grooming aids should be used in restrooms only. Sunglasses must be removed in class.

The final decision on dress code will rest with the Assistant Principal of Discipline. Students in violation of the dress code will be required to bring their dress into compliance, and repeat violators may face other disciplinary consequences. This is not an all-inclusive list. Administrative discretion will apply in some cases.

Dress Code Procedures for Dress Code Infractions

***For Extreme Violations (deemed a disruption to the learning environment) the student will be removed from the classroom and escorted to ISD so that they can call a parent to be supplied with appropriate attire or to remain for the duration of the day in ISD.**

1. 1st Violation: Warning

- a. Dress Code Violation Notice
- b. Have Mini Conference with student – Verbal Warning
- c. Enter classroom referral for student



2. 2nd Violation: Teacher Consequence

- a. Acknowledge of 2nd Infraction and Dress Code Violation Notice
- b. Contact Parent
- c. Enter classroom referral for student



3. 3rd Violation: Teacher Consequence

- a. Acknowledge of 3rd Infraction and Dress Code Violation Notice
- b. Give Classroom Consequence:
- c. Contact Parent
- d. Enter classroom referral for student



4. 4th Violation: Office Referral – 1 Day ISD

- a. Write Office Referral
- b. List all infractions from your logs.



5. 5th Violation: Office Referral - 2 Days ISD

- a. Write Office Referral
- b. List all infractions from your logs.



6. 6th Violation: Office Referral – Saturday School

- a. Write Office Referral
- b. List all infractions from your logs.



7. 7th and Subsequent Violations: Office Referral for Defiance