



James S. Rickards High School  
School Advisory Council  
Meeting Minutes  
March 31, 2022  
6:00 pm – ZOOM

### Welcome

- Ms. Wells, DAC chair, welcomed all parents, teachers and community leaders.

### Agenda

- Ms. Errianna Quallo made a motion to approve the agenda, seconded by Mr. Doug Cook. Agenda approved.

### Minutes

- Ms. Margaret White made a motion to approve the minutes, seconded by Mr. Doug Cook. Minutes approved.

### Student Government Association (SGA) Update

- SGA President Errianna Quallo provided an updated from SGA. Rickards students participated in the STEAM Fair. Students participated in the Southside cleanup event. Currently, Rickards is holding Spirit Week and refreshing for FSA testing. A pep rally was held for freshman and sophomore students. Planning to have another pep rally for juniors and seniors. The senior trip is April 1-2 in Orlando.

### Principal's Report

- **Testing-** Mr. Cook explained that it's testing time and that students and teachers are getting ready for FSA testing. Rickards held school day ACT and SAT tests in March. Data checks have been held with teachers. Next Tuesday, April 5 is FSA writing.
- **Title I 399/Award-** Ms. Satchell explained that they are currently working on 399. Rickards received \$685,000 in funding, which will be used to hire teachers, tutoring, Saturday school and keeping class sizes small.
- **Parent and Family Engagement Plan-** Ms. Satchell discussed the updates to the plan and how funds will be used to get more parents involved. More school related information will be added to the website and social media platforms. The Title I documents will be available on the website.
- **Parent/Student Compact-** Ms. Satchell explained that the compact shows how the school, students and parents will work together for student success. Ms. Waymon asked about the compact and about student's assignments not being graded until the end of the grading period. Mr. Cook explained that grades should be entered into the system at least every two weeks. He asked parents to send information about teachers who are stacking grades at the end of the nine-week grading period. Dr. McNeil explained that each group has responsibilities on the compact. Parents were asked to complete a survey and submit changes to the documents.

Dr. Barnes made a motion to approve the Parent and Family Engagement Plan and the Parent/Student Compact, seconded by Ms. Marie Claire Leman. the Parent and Family Engagement Plan and the Parent/Student Compact were approved.

- **ESSA Summer Plan for Learning Loss-** Mr. Cook mentioned that he has a meeting scheduled with Billy Epting regarding plans for learning loss. ESSA funds will be used to conduct summer school in the mornings, and Title I funds will be used the afternoons. More information will be brought back in April.
- **Graduation Update-** Mr. Cook mentioned that the Senior Trip will be overnight. Senior fees are \$120, and prom is May 14. Convocation will be held in person for those receiving awards and virtually for all others. Graduation is scheduled for May 28 at 10am at the Civic Center.
- **Report Cards-** Dr. Barnes explained that report cards were uploaded into the system on March 30. It is encouraged for students to communicate with teachers if there are any conflicts. Any concerns can go through guidance and appointments can be made through Ms. Fishburn.
- **Curriculum Night-** Curriculum night will be held on April 14.
- **IMAGE Awards-** The IMAGE Awards will be held on April 14 at 8am in the cafeteria.
- **Course Request Forms-** There has been a delay in the course request forms because courses needed to be added or deleted to the course request list. Administration is currently working on having them available within the next week and a new deadline will be given.

## **Advisory Council Reports**

### **District Advisory Council (DAC) Report**

- Mr. Anthony Thomas provided the DAC Report. Received an update from SDAC on the activities of each high school. DAC voted to update the DAC By-Laws. StarMetro provided a presentation and was asking for community input on the new SouthSide metro station. There is a new system for K-12 to ride the city bus. Students or parents need to complete an opt-in form on FOCUS and the bus cards will be sent to the respective schools. Cards are free but need to be completed through FOCUS. The LCS Office of Admissions provided a presentation. Policy Reviews of the LCS Program Instruction and Student Records.

### **Title I Advisory Council (TAC) Report**

- Ms. Marie Claire Leman provided the TAC Report. She explained that they received a mental health update in February. The LCS Early Childhood Department provided a presentation on VPK and early childhood. VPK will be all school day, which is very important to Title I schools. In March, the TAC focused on sub-committees, attracting and retaining teachers, feeder patterns in Title I schools and early childhood education.

## **New Business/Announcements**

- No New Business/Announcements

**Next Meeting**

The next meeting has been tentatively set for April 19, 2022.

**Adjourn**

Motioned for adjournment of the meeting -- motion seconded. Meeting Adjourned at 7:15pm.