



JAMES S. RICKARDS HIGH SCHOOL

3013 Jim Lee Road
Tallahassee, Florida 32301

Parent Compact 2015-2016

The purpose of the SCHOOL-PARENT COMPACT, found in Section 1118 of Public Law 103-382, is to build and foster the development of a school-parents partnership to help all children achieve the state's high standards. Responsibility for improved student achievement will be shared by parents, children teachers, and administrators. It is the school responsibility to provide high-quality curriculum and instruction in a supportive and effective environment that enables the children to meet the state's student performance standards. Each parent is responsible for supporting his/her or her child's learning, such as monitoring attendance, homework completion, and television watching; volunteering in his/her or her child's classroom; and participating, as appropriate, in decisions relating to the education of his/her or her children and mentoring positive use of extracurricular time.

1. **Providing high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Florida's student academic achievement standards as follows:**

Rickards High School plans to create and implement a school Instructional Benchmark Guide and a Curriculum Meeting Calendar. The Instructional Benchmark Guide will consist of a list of required benchmarks that includes a schedule of targeted mastery date for each benchmark met. This guide will serve as an effective tool for measuring academic progress monitoring in the areas of reading, writing, math and science for the 2014-2015 school year. Furthermore, the Curriculum Meeting Calendar will serve as an effective communication to notify and remind teachers about important benchmark dates, assessments, and deadlines; including professional development and research-based trainings and workshops.

2. **Hold parent-teacher conferences during which this agreement will be discussed as it relates to the individual child's academic achievement. Conferences (at least twice a year) will be held.**

Rickards High School will develop a Parent-School-Student-Agreement. This agreement will outline the role and responsibility of the faculty, parents, and students will share to ensure academic achievement. This agreement will also serve as a decree in which faculty, parents, and students agree to build a positive partnership to help all students achieve the state's academic standards as well as achieve and/or improve students' state testing scores. The Parent-School-Student-Agreement will be developed and discussed with assistance from teachers, administrators, and staff. A final agreement will be approved prior to the first day of school.

3. **Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:**

As mandated by state law, parents will be notified frequently about their child's academic progress. Progress Reports will be sent home four times a year informing parents of their child's academic standing. Furthermore, official reports report cards will be sent home once every nine-weeks informing parent about their child's academic performance for each grading period. Additionally, parents will have access to their child's academic progress 24 hours a day, seven days a week through our adopted district-wide Pinpoint System. Teachers are strongly encouraged to update and post student grades, missing assignments, and assessments at least once a week. Finally, parents with concerns are encouraged to communicate with their child's teacher and/or schedule a parent/ teacher conference to resolve any concerns or unforeseen problems.

4. **Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:**

1. Parents are encouraged to schedule parent/teacher conferences when needed. Conferences will be scheduled before or after school) upon teacher's availability.
2. Parents will be invited to participate in their child's intervention team meeting, when/if applicable.
3. As one of their responsibilities, teachers will be present and available for conferences
4. To ensure effective communication parents will have access to all teachers' e-mail addresses via on-line school directory contact list.
5. Parents are encouraged to contact their child's teacher via telephone, e-mail, and meetings to help foster a healthy learning environment and ensure academic achievement.

5. **Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows:**

As outlined in our Parent Involvement Plan, Rickards High School will offer parents an opportunity to get involved with their child's education through mentoring and volunteerism. Our school is always in need of positive adult parent role models to help in a variety of ways, such as: reading, proctoring, tutoring, mentoring, volunteering, and donations. Parent Interest Survey will be conducted to best-fit parents in the areas of strengths and student needs.

A. Needs

1. Struggling students will need individual help in reading, writing, math, and science.
2. Our staff will need help in filing and clerical related functions.
3. Teachers will need assistance in non-instructional activities such as field trips, campus activities and events.
4. Our school will need in-kind and financial support to help us continue to meet the needs of each student.

B. Goals

1. To provide additional help for students with special needs
2. To provide one-on-one help to struggling students
3. To provide our clerical staff with additional hand-on support
4. To relief our teachers of undue stress non-instructional chores, by providing assistance to them. (Running errands, making copies, escorting a student, etc.)

C. Services to be provided by volunteers

1. Assist in school Media Center
2. Assist in school Front Office. (non-clerical duties)
3. Assist teacher (non-instructional duties)
4. Enforcing safety and positive behavior during class transition
5. Assist with small-group activities and projects
6. Assist in campus décor (decorating bulletin boards, posting student work, etc.)
7. Assist in our campus academies (Health and Engineer)

RICKARS HIGH SCHOOL PARENT/GUARDIAN AGREEMENT

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- See that my child is punctual and attends school regularly.
- Support the school in its efforts to maintain proper discipline.
- Establish a time for homework and review it regularly.
- Provide a quite well-lighted place for study. Encourage my child to read.
- Encourage my child's efforts and be available for questions.
- Stay aware of my child's academic progress and achievement.
- Provide a library card for my child and reinforce the importance of pursuing and receiving a quality education.

DATE _____

Parent Signature

RICKARS HIGH SCHOOL STUDENT AGREEMENT

It is important that I work to the best of my ability. Therefore, I will encourage him/her by doing the following:

- Attend school regularly.
- Report to each class on time.
- Treat adults and other students with respect.
- Come to school each day with pens, pencils, paper, and other necessary tools for learning.
- Complete and return homework assignments.
- Observe regular study hours.
- Conform to rules of student conduct.
- Deliver all reports and notices sent by the school to my parents or guardians.

DATE _____

Student Signature

RICKARS HIGH SCHOOL TEACHER AGREEMENT

It is important that students achieve. Therefore, I shall strive to do the following:

- Demonstrate exemplary attendance as a model for my students.
- Provide homework assignments for students.
- Provide progress reports to students and parents.
- Provide necessary assistance to parents so that they can help with the assignments.
- Encourage students and parents by providing information about student progress at every designated reporting time.
- Use special activities in the classroom to make learning enjoyable.

DATE _____

Teacher Signature

RICKARS HIGH SCHOOL ADMINISTRATOR AGREEMENT

I support this form of parent involvement; Therefore, I shall strive to do the following:

- Provide an environment that allows for positive communication among the teachers, parents, and students.
- Provide a safe and clean environment.

- Encourage teachers to regularly provide homework assignments that will reinforce classroom instructions.
- Encourage teachers to be innovative and creative in their delivery of instruction.
- Provide meaningful opportunities for parental and student input.

DATE

James S. Rickards High School students will commit to do all of the below:

- **Time Management-** Use their time wisely and constructively
 - **Study Habits**
 - Always be prepared for class
 - Complete all assigned work (class and homework) in a timely manner
 - Take note and review notes daily
 - Pay attention in class and participate in class discussion
- **Set Attainable Goals**
 - **Concentration**
 - Listen and respect your teachers at all times. Pay attention and stay focused.
- **Good Note-Taking**
 - Every student is expected to take notes, and a reinforce of lesson learned
 - Rickards High School has adopted Cornell Note-taking as one of our effective note-taking and writing tools.
- **Organization Skills**
 - All students are expected to be organized to help them manage their time wisely by keeping necessities (planner, calculator, books, notebooks, laptop, etc.,) in one location.
- **Motivation and Commitment**
 - Always finish what you start and do your best to reach your goal and live your dream.

Student Signature
James S. Rickards High School

Parent/Guardian Signature
James S. Rickards High School

Date

Date

Douglas Cook

Principal/ Principal Designee's Signature

Teacher Signature

Date

Date