



## Raiders Athletics Athletic Clearance Procedures

Thank you for participating in Raiders Athletics! Please follow the directions below to start the registration process to be eligible to participate.

**All forms must be completed electronically. Please submit the Hard Copy Physical, Activity Form, and Home Campus Confirmation page to the Head Coach. Participation will not be allowed without Home Campus Clearance and Hard Copies.**

1. Visit [www.athleticclearance.com](http://www.athleticclearance.com) and choose Florida.
2. Watch the quick tutorial video.
3. **PARENTS: First time users select 'Create An Account'**. Register with your name, a valid email username and password. You will be asked to type in a code to verify you are human, your account will *not* activate unless you do this.
4. Login using your email address that you registered with.
5. Select '**Start Clearance Here!**' to start the process.
6. Choose the current school year and School Rickards and Sport ' \_\_\_\_\_ ' **(Select only the sport you wish to participate in for right now) If a multi-sport athlete, click "Add Sport" to add the next sport.**
7. Complete all required fields for Student Information. When selecting Educational History, you may be prompted to the GA4 form for any transfer students, this form must be printed and submitted to the Athletic Director, Coach Hankerson.
8. During the Medical History portion, you must upload a completed physical or download the physical form to be printed. Please upload the physical **AND** submit it to the Head Coach, Athletic Director, or Coach Mendoza.
9. Complete all required fields for Medical History, and Signature Forms pages.
10. Parents, if you **do not** want to receive emails from NCSA (college recruiting partner), you will need to check the box NO THANKS on the 3<sup>rd</sup> page of the registration.
11. Next, you will have the *option* to donate to Rickards Athletics.
12. Once you have reached the Confirmation Message you have completed the online process.
13. If you would like to register for additional sports you may check off those sports below the Confirmation Message. Electronic signatures will be applied to the additional sports.

**All of this data will be electronically filed with Raiders Athletic Department for review. When the student has been cleared for participation, an email notification will be sent.**

**In addition to the online eligibility clearance, student athletes must have a minimum 2.0 state cumulative GPA as well as a current physical on file in order to be eligible for participation.**

Email [hankerson@leonschools.net](mailto:hankerson@leonschools.net) or [mendozak@leonschools.net](mailto:mendozak@leonschools.net) with questions or concerns.