**Attendees:**

Christy Worley Co-PTO President/Chair

Kelly O’Rourke Co-PTO President/Chair

Angie Durbin Treasurer

Melinda Lanigan Secretary

Kim Revell- Volunteer Coordinator

Lillie Thomas- SAC Rep

Kristi Hill- Student Encouragement

Erika Brenneman- Student Encouragement

Erin Pomeroy- Teacher Appreciation

Olivia Starling- PTO Support Coordinator

Jessica Oyster- Parent Liaison

Joe Burgess- Principal

Nicky Miller- Principal’s Secretary

Jen Griswold

Marty Bowen

Martha Cummings

Stacie Neely

Kilty Bryson

Alia Vincent

Cher Marlow

Heather Wilson

Brenda Brown

Lillie Thomas

Suzanne Humphrey

Kelly Hicks

Amy Mitchell

Brittany Dent

Jamie Matthews

Angela Jackson

Salma Elsherif

Nicole Trafton

Ellen Olsen

Sabah Bissainthe

Shannon Gardner

Diane Rommel

**WELCOME AND PLEDGE:**

Christy Worley called meeting to order: 12:16 p.m. Mr. Burgess led the group in the Pledge of Allegiance.

**MINUTES AND HANDOUTS-** Melinda Lanigan (reviewed by Christy Worley)

* Minutes from previous meeting on May 2, 2022, were sent out prior to today’s meeting. Minutes were reviewed and approved. Angie Durbin made the motion, Kelly O’Rourke seconded, and all were in favor.
* Minutes from the PTO board meeting from August 25, 2022, were sent out prior to the meeting. Minutes were reviewed and approved. Angie Durbin made the motion, Kelly O’Rourke seconded, and all were in favor.

**TREASURER’S REPORT-** Angie Durbin

* Revenue projection for this year $3,750
* Need to figure out how to bring in more revenue. Yearbook fundraiser is no longer valid.
  + An audit was conducted over the summer and the auditor informed the school and PTO that PTO can’t use the yearbook sales as a fundraiser. There were discussions about this change to the fundraising rules. They said it was due to a policy; however, to date we still have not received a copy of such policy.
  + Will likely reinstate the booster program.
  + Painting the parking spots will depend on if we can take the program back from wrestling
* Focus on teacher appreciation and students
* $1,612.37 in expenses for July
* $713 for bricks for brick fundraiser
* $725 back to school breakfast
* $174.37 for supplies for new teacher baskets
* Motion to approve budget report by Kim Revell, seconded by Christy Worley and all in favor- report approved.

**PRINCIPAL’S REPORT-** Mr. Burgess

* Interviewing for school positions
* Listserv, encourage signup and Remind
* Recapped end of the year:
  + Convocation, graduation at Civic Center was a good time for students and good to have back in person.
  + Over summer, Mr. Swope left for a job in St Johns. Ms. Bigelow took over as AP of Attendance and Mr. Molinaro is AP over discipline.
  + Thank you for the teacher appreciation breakfast.
  + Open-house style orientation; utilize this type as opposed to strict schedule for the students – when they’re walking around campus, they can’t be themselves with parent. Students need to pay attention as a student.
  + Grade level assemblies occurred the first week of school.
  + Encouraged students to take advantage of the time in school that you have and at lunch; sports, performing arts, etc.,
  + Club rush, like shopping for an activity.
  + ESE resource night, students and parents can have questions answered.
  + All sports, one game to do a military appreciation night.
  + Emails returned from guidance counselors and/or teachers, you will receive a response within 2-3 days, emergencies rise to the top, if no response, alert Mr. Burgess. Mental health crises rise to the top.
  + New bookkeeper at school.
* Mrs. Oyster good resource on Remind and at the office.

**SAC UPDATE-** Lillie Thomas (given by Nicky Miller)

* School advisory council. Parents, community members, teachers to come together about school improvements.
* Chiles A+ school; go over budgets for the year; improvements and what they’d like to see.
* If anyone is interested, meetings are last Tuesday of each month at 6 in person or on Zoom.
* DAC Update
* District advisory council, looking for a representative.
* 2 reps per school; any policy is brought to the board is brought to DAC first; School board.
* Make sure that SAC members can voice their concerns to the whole group; issues are level-specific (elem, middle or high), if there’s an interest in attending, go to SAC page on the Chiles Website.

**SGA UPDATE-** Hudson Taylor, Payton Worley(given by Christy Worley)

* Looking for Boo bash donations which will be held on Oct. 14 on the practice fields in the evening. This is a Halloween carnival type of event, okay if kids other than Chiles students come, will have kid movies.
  + Working out all the logistics, SGA is working out plan.
* Homecoming, will be able to bring someone outside of the school, open to students who have already graduated, age up to 20 and under; they will have a form to be signed; need volunteers for ticket sales Oct. 20 or 21st Will send out the non-student attendance form the same time the tickets Will be sent out on list serv. Christy will get the list out for what is needed. Donations can be dropped off at the office.
* Underclassmen photos: look for listserv announcement.

**BUSINESS PARTNERS:** Pradeep Magha (absent)

* Talked about recognition for all they do at Chiles, there is a new link for that
* Anyone who would like to join, please let Christy know and put on a link on the website.

**PTO SUPPORT COORDINATOR:** Olivia Starling

* No update

**GROUND AND FACILITIES-** Janice Edwards (absent – given by Christy Worley)

* Bricks purchase last year are in and will be scheduled to be installed
* There will be a Rotunda workday in October to lay down the mulch
* Bricks still available on e-funds. Also, go to senior site, can buy for a senior or staff member.

**SOCIAL MEDIA-** Amy O’Kelley

* No update
* If you have something you want posted on FaceBook, feel free to send her a write up and pictures.
* Please like everything posted, helps keep it at the top of the feed
* Jessica Oyster posts on Instagram
* Twitter not used currently, unsure of password.

**STUDENT ENCOURAGEMENT** — Erika Brennan/Kristi Hill

* Explained student encouragement:
  + provide 3 lunches during the year for A/B honor roll students
  + Usually held on the Wednesday after reports cards,
* Event dates are scheduled for the following: Oct. 26; Jan 11; and March 29.
* Lots of volunteers are needed, usually from 9-12:30, prep has to be done before but biggest need is the day of. Deer Lake United Methodist usually sponsors and volunteers, but need to check with them about helping this year as they were not able to help with teacher back to school events. Contact is Nick at church, will contact about what they are able to do this year.
* Subway, not cost-effective
* Number of students on honor roll: around 1,200, plan for 700-800 since many go off campus for lunch. Leftovers go to the teachers.
* Watch GroupMe: will work with Amy to get things on social media, and with Mr. Burgess for Remind.

**TEACHER APPRECIATION** — Erin Pomeroy/Johnna Wilcox (given by Erin, Johnna absent)

* Successful week of back-to-school events for teachers
  + Connie’s Breakfast
  + Chick Fil A
  + Grab and Go
  + Sweet Frog
  + New teacher baskets

**VOLUNTEER COORDINATOR** — Kim Revell

* Reminded everyone to update their contact info on Group Me and be on the lookout for signups.

**ADJOURNMENT** — Motion to adjourn at 1:32pm by Kim Revell, seconded by Kelly O’Rourke.