**Distant Online Learning**

Dear families,

I want to let you know that I am putting together a schedule and an online method/model for the remainder of the school year. As of now, we are expected to being our online model on **MONDAY, APRIL 13TH.**

To access the materials needed for online learning, students will need to have access to one of the following: Computer (Desktop/laptop), Smart phone, or tablet. Students also need to have access to the internet. *\*\*\* Comcast is providing free internet service. Please contact Comcast about these services. \*\*\**

**Online Material**

Students will need to log on to their class link accounts. This can be found on the Ruediger website. They have logged on to these accounts all school year. The only difference is when they log in from home their username needs to include their full email address. This is an example [191001683@edu.leonschools.net](mailto:191001683@edu.leonschools.net) their password is the same 5 digit pin they have been using all year.

When they get on class link they will have access to all the learning material need to complete their assignments. The most important tile is their TEAMS tile, this gives them digital access to me through video chats and a chat area for them to see their assignments and a place where they can ask questions. Students will also be utilizing their Iready, Think Central and Ed.

Students also have access to email through class link, if they click on the tile ***office 365***, that will open and they can click on ***outlook***. That is their email account. They can email questions to me when I am not available for video chat. Please make sure they sign their emails so I know who they are from, my email is [chavezp@leonschools.net](mailto:chavezp@leonschools.net). They will also need to access my *web page* located under my picture on the Ruediger website; on my website they’ll find important links to educational webpages and videos.

**How is this going to work?**

I know that a lot of you have concerns about how this is going to work and I hope to alleviate some of those concerns. First and foremost, I want you all to know that I will be providing grace with these assignments. I have NO intentions of failing a student based of their ability to access material. I know everyone is going to do his/her best. The schedule will not be a regular school day schedule. My schedule will be posted on my website April 10th.

My groups are broken into four separate groups. Now, I do not expect them to be logged in for the whole time. All of this is going to be *FLUID and FLEXIBLE!* The sessions online (with teacher) will not be the same all the time. There may be days where the assignment is to watch a video, answer questions or a writing piece, and then we’ll review it on another session.

I will teach lessons and then answer questions. If students do not have questions, they can log out of the chat. Weekly assignment announcements will be posted on my website, teams, and remind.  **If for whatever reason (i.e.: slow internet, technology issues, busy parent, siblings using computer for their school work, life in general, etc.) a student cannot make it to the face-to-face meeting, it is completely OKAY!** They can still email me questions☺. Please understand that I have the potential of receiving many emails a day from students; it will take me time to respond to these properly. I will do my best to respond no later than the following school day.

Thank you for your support, patience, and understanding during this very difficult time.

Sincerely,

Ms. Chavez