**Lawton Chiles High School PTO**

**PTO Meeting Minutes**

**Monday, January 9, 2023**

**Attendees:**

In person

1. Christy Worley
2. Kelly O’Rourke
3. Melinda Lanigan
4. Angie Durbin
5. Kim Revell
6. Lillie Thomas
7. Mr. Burgess
8. Nicky Miller
9. Kristi Hill
10. Janis Edwards
11. Erika Brenneman

Attendees on Zoom:

1. Jessica Oyster
2. Alia Vincent
3. Sabah Bissianthe
4. Jamie Matthews
5. Amy O’Kelly
6. Olivia Starling

**Welcome and Pledge**

12:02 p.m. meeting called to order by Christy Worley

**SGA Update, Payton Worley**

* Annual fundraising week for TMH stroke unit.
  + SGA would like PTO’s help finding sponsors from local businesses and companies
  + Four different sponsor levels
    - Bronze: $500–$750: shoutout at all events.
    - Silver: $751-$1,000: shoutout at all events and Instagram shout out post
    - Gold: $1,001–$1,250: shoutout at all events, logo on the back of the “Chiles Fights Strokes” T-shirts.
    - Platinum: $1,251 and up: shoutout at all events, logo on the back of the “Chiles Fights Strokes” T-shirts and signage placed at all events.
    - Events count as all fundraising events SGA plans that will raise money for the TMH strike unit.
  + Goal is $10,000.
  + Talent show, Howl at the Moon, March 3, 4-10 p.m. (event includes a spring festival and battle of the bands). Looking for local talent.
  + Payton will email information out
* Prom: April 22, 2023 (last Saturday of April), 8 p.m. Champions Club

**Guest Speaker, Deputy Strickland**

* Welcomed the new deputy. He has 10 years in law enforcement; 5 as a resource officer; and has come over to Chiles from being at Godby for 2 years. And his favorite sweet is chocolate cake with chocolate icing!

**Minutes & Handout**

* Minutes from December 2022 meeting reviewed, with a few minor corrections. Motion made to approve by Angie Durbin and seconded by Kelly O’Rourke; minutes approved.

**Treasurer’s Report, Angie Durbin**

* Income:
  + Donations of $50
  + Brick fundraiser $100
* Expenses:
  + $476 for yearbook staff t-shirts from last year, expense was approved at last PTO meeting
  + $1,047.91 for teacher/staff Holiday luncheon
* Ending balance: $32,187.75

Motion to approve made by Lillie Thomas. Seconded by Melinda Lanigan and approved.

**Principal’s Report, Mr. Burgess**

* Deputy Emmons was promoted and oversees at the county level now, and we have a new SRO officer, Deputy Strickland.
* Acknowledged that we met with Ms. Cox from the schoolboard at the last meeting.
* He did not attend last PTO meeting because he was at the event for Reach Across America in December at the Capitol, attended by SGA, Admin and Chiles Chorus.
  + SGA and Chorus especially were great.
  + Chorus was asked to perform next year.
* Orchestra, band and guitar concerts: If you haven’t been before, make sure to go to support the students and the programs.
* Sports seasons going on now or just getting started; sports banquets will be starting soon.
* Electronic sign in front of the school: Working on getting out messaging on board for the next couple of days.
* Shoutout to Mini Mu team (Mu Alpha Theta Club); math competition.
  + Students run the tournament, one of the biggest in the country.
  + Our team is one of the best in the country.
  + The club students also do tutoring.
* District put out new safety features.
  + A few gun incidents at the beginning of the year.
  + Wants people to know Anonymous Alerts is for crisis, not just for mental health.
    - Many times, it’s about preventing circumstances.
    - Instructions to download the app and install are on the school website.
* Shoutout for the holiday luncheon for the staff and teachers.
* Assemblies: Working in state-required trainings.
  + Couldn’t do the assemblies at the beginning of the year due to Covid.
  + Will have two sets of assemblies this semester.
    - Emphasizing respectful behavior to students. You don’t have to like the people around you, but you do have to respect them.
* Report Cards coming out this week
  + Tickets for the pizza luncheon this Wednesday. Mr. Burgess will take the tickets from the students this time. We can reuse them if needed.
* Emergency drills
  + Announcement of drills so the students and parents don’t get nervous or upset.
* SAC meeting on January 24, 2023, of this month.
  + Course progressions from each department.
  + Need to ask general questions if you go (not just Chiles specific), otherwise the meeting lasts too long.
  + Thinking of adding a vet tech program and more nursing certificates to the curriculum. Looking in to the logistics and specifics of that.
* Feb. 1 athletic signings for all sports (not just football).
* Course request forms will come out the third week of February 21, 2023.
  + Will have an assembly and meet with the specific grades to talk through classes.
* Questions from online attendee chat:
  + Do you have a date for the Big Event in March? Through FSU (although it’s open to TCC and FAMU students), it’s an event to encourage college students to volunteer their time. Came in 4-hour blocks previously, but possibly can do 2-hour blocks.
    - Contact from FSU has not contacted us back to set up the event.
  + When do report cards come out? Wednesday, January 11.

**SAC/DAC Update, (covered in Mr. Burgess’ report)**

**Committee Reports**

**Business Partners (Christy gave update)**

* Need to put all of our business partners hours and dollars on record with the county.
* Link going out on Listserv to report partner hours and monetary donations.

**PTO Support Coordinator, Olivia**

* Texas Roadhouse Roll fundraiser: Will start it and end it before Easter (will work with Amy).
* Booster program: Booster levels – can it include an annual athletic pass?
  + Might get pushback from other sports since they get money from the ticket sales.
  + Will look into this more to see what could be worked out.
  + Idea to give back to the sports program directors: possibly give them $150 and PTO keep $100.
  + Booster appreciation event: much like the volunteer luncheon.
* Share night for Red Elephant and Willie Jewels coming up.
  + Group Raise is an additional way for people to support the share night without going to pick up food. Kim will send information to Olivia.
* Brick fundraiser: Will go down and take pictures of where the bricks are on campus. Olivia will send back out on Listserv and also reach out to previous graduates about getting a brick.
* Would be great if students didn’t have to pay to get in to sporting events, or could get a reduced rate.
  + Coaches are responsible for having the program “in the black” at the end of the year for all 27 sports.
  + Hard to get the kids out to some of the events because of weather; or they’ll come out if it’s a local high school rivalry.
  + Incentives to get them to show up? First 30 students discounted or get in free? Only issue is those may be the only ones that come, and that’s lost revenue for that sports program. Someone has to make up the difference — usually the sports parents have to make up the difference, and not all sports parents can do that.
    - Can we have a student cost vs. regular admission, or incentivize with a free popcorn, for instance?
  + Just have to make sure the program doesn’t take a loss.
* Christy will email the details and asked about setting up a meeting with the coaches.

**Grounds & Facilities, Janis Edwards**

* Can we try to do a weekend for Bright Futures volunteer hours to help with landscaping?
* Big Event contact has not responded to inquiries. Mr. Burgess and Nicky to reach out and circle back around to Janis.
* Janis wants to get the front entrance redone.
  + Wants to fill in the front under the side with perennials to keep the grass from regrowing.
  + Need to power wash the brick wall.
  + Side note: If there are any events for the sign, let Mrs. Miller know.
* Rotunda: looks good now, just need to “pretty it up” and also add a layer of mulch.

**Social Media, Amy (Christie gave update)**

* Keep sending social media events to her; she tries to post right away once Mr. Burgess sends out information.

**Student Encouragement, Kristi Hill & Erica Brenneman**

* Student appreciation lunch on Wednesday, Jan. 11.
* 3.0 or above but cannot have more than one C.
* Spent $1,100 today at Costco getting supplies.
* Doing pizza again.
  + Need to take the ticket so we can reissue them at the tables.
  + Sodas, snacks and pizzas bought.
  + 9th and 11th on the cafeteria side; 10th and 12th on office side.
  + Volunteers come at 10. Erica comes earlier, about 9:30, and gets the janitor to set up tables, 14 tables needed total: 10 for food and drinks, 4 for lists and check-in.

**Teacher Appreciation, Christy Worley for Johnna Wilcox & Erin Pomeroy**

* Holiday luncheon was a success.
* Valentine’s Day, “grab and go” breakfast in the lounge.
* Giving everyone a break on gift cards, using leftovers.
* Teacher appreciation week of April 24-28, 2023.

**Volunteer Coordinator, Kim Revell**

* Volunteer of the year applications were turned in and waiting to hear back on results.
* Had some confusion on the student financial workshop volunteer hours and date. Moved the date to the end of the month. Signup Genius is still open.

**New Business**

* Family community involvement award. Recognizes innovative school practices that increase family and community involvement.
  + Kim reached out to 3 people and have not heard back. (Kim is thinking it’s an email issue).
  + RAK pack, Chiles Cares, SGA to look in to. Ms. Donaldson with SGA would know some events that might qualify.
* Project Graduation: talking to Martha Cummings about it.
  + Niece won the boat and trailer, cannot get the boat and trailer tagged. Bill of sale is just a receipt. Person they bought it from was in Georgia, title was never changed from that owner, so P.G. can’t give a boat they never owned. Christy will help figure it out, need the name of the person they bought it from. Trailer was also never tagged. Need a letter from the previous owner saying why it was never tagged.

Motion to adjourn the meeting was made at 1:24 p.m.