**Lawton Chiles High School PTO**

**PTO Meeting Minutes**

**Monday, December 5, 2022**

**Attendees:**

1. Kim Revell
2. Christy Worley
3. Melinda Lanigan
4. Angie Durbin
5. Kristi Hill
6. Janis Edwards
7. Ms. Pickens
8. Laurie Cox- Guest
9. Johnna Wilcox
10. Erin Pomeroy
11. Stacy Neely
12. Lillie Thomas
13. Olivia Starling
14. Jamie Matthews
15. Amy O'Kelley
16. Alia Vincent
17. Jessica Oyster
18. Shannen Gardner
19. Kelly O'Rourke

**Welcome and Pledge**

12:09 p.m. meeting called to order by Christy Worley

**Guest Speaker, Laurie Cox**

* Reaching out to parent groups to touch base and discuss how to best serve Leon County Schools.
* Anything she can do, please let her know.
* Discussed the barriers to fundraising this year.

**Minutes & Handout**

* Minutes from previous meeting reviewed. Motion made by Angie and seconded by Kelly to approve minutes from November meeting; minutes approved.

**Treasurer’s Report, Angie Durbin**

Expenses:

$597 Pizza student encouragement

$86.29 Halloween Goodie Bags

Total: $683.29 in expenses

Item not in budget, leftover things from yearbook:

* Payback for expenses, $476 expense from last year, invoice just came in. Shirts for students.
* Shirt order for staff of $4,000 was canceled.

The non-budged item for $476 required a special approval. Kelly made the motion, seconded by Kim. All were in favor.

Motion made by Kelly to approve the Treasurer’s report and seconded by Melinda, all approved.

**Principal’s Report, Ms. Pickens**

* Winter breaks is approaching; two weeks off. No early release days. The extra time is being used for review sessions for exams.
* Winter spirit week, ugly sweater day today, 12/5/22!
* Exams, overview: Exemptions this year? District reconsidered at one point, then decided to allow each school to decide through SAC; opted to stay with 1 semester exemption of core classes, except AP and EOC classes (check with their teachers). Exemption forms due Monday.
* SGA, Admin/Staff and Chorus are at Wreaths across America 12/5/22.
* Several sports happening this this week. Please support the kids by coming out.
* Holiday concert tonight, 12/5/22 and tomorrow night, 7:00 p.m.

**SAC/DAC Update, Lillie Thomas**

* Skipping SAC until January. Will follow back up then.
* Teacher incentives: Teachers will receive roughly $2,400 each.
* DAC is on Dec. 8. 6-8 p.m. office off of Pensacola Street.

**SGA Update**

* Winter Spirit Week happening now.
* Have things they’ll be kicking off in the new year.
* Will have requests for help with prom (i.e., ticket sales, donations)
* Powder Puff coming up (donate water).
* Leftover soda from Boo bash in closet.

**Committee Reports**

**Business Partners (Christy gave update)**

* Had to take all existing sponsors off the site and manually add to the new site along with new partners. If one business/sponsor is missing, let them know. Software was down during training. We can add and send the businesses a link. All sponsors are in there from the PTO list. Firehouse Subs added to business partner list.

**PTO Support Coordinator, Olivia Starling**

* Working on fundraising, shocked to lose the fundraising from yearbook.
* Re-examining Booster program: meeting about it after this PTO meeting.
* Third year of not having yearbook is when the loss will be felt.
* Push Brick Fundraiser.
* Consolidating all information of ideas submitted for fundraising.
* Decided to put a hold on things and work out ideas in a focus group.

**Grounds & Facilities, Janis Edwards**

* Janis’ report: got big budget stuff completed.
* Now, we’re at maintenance, need to get stuff in the new planter.
* Mulch will be the biggest thing, Mac Bros or Esposito will provide.
* Will recruit kids/parents to come out.
* Have email out to students that run The Big Event in March.
* Will try to get the front entrance again and relandscape/maintain.
* Covid messed up the IRC and cleanup workdays.
* Grass area around rotunda will be where the bricks start.
* Eventually we’ll replace all the sidewalks with bricks.
* Deadline for bricks this year: April.
* Bricks, seniors only or past seniors?
* Larger squares - Janice is looking at that availability.
* Brick costs:
	+ $95 without a pawprint; $100 with.

**Social Media, Amy (Christy gave update)**

* Know anyone who wants to do social media after this year? Let PTO know for recruiting for next year.

**Student Encouragement, Kristi Hill**

* January 11 is the next student encouragement lunch.
* Doing Costco Pizza again.
* Will inventory leftover sodas, water, plates, and deserts.
* Keeping it under $1,000

**Teacher Appreciation, Johnna Wilcox and Erin Pomeroy**

* Holiday Luncheon- Sign up genius sent out for volunteers and donations. Little Italy providing the food. Will rally to get this out on the media platforms a few days in advance.
* Thanksgiving Grab and Go Breakfast was a success.

**Volunteer Coordinator, Kim Revell**

* Volunteers of the year nominations- sent out an email to PTO and schoolwide for nominations for Volunteers of the Year: deadline was Friday for Chiles. Deadline for county is the 12/14/22. Nominees were vetted and winners selected: Madison De Rosa youth, Sandy Edelman senior adult and Christy Worley adult.

**New Business, Christy**

* Booster fundraiser: Want to be on the committee? Let Christy know. Goal is to leave the PTO in good financial shape for next year.
* Kate Strickland, Teacher of the Year.
* Alumni Defenders program (previous Chiles High School students who serve in the military). Raised $1,150.50 for the program, and all of those who serve got a box.

Motion to adjourn the meeting was made at 12:54 p.m.