

# JAMES S. RICKARDS HIGH SCHOOL

## SENIOR FINANCIAL PLANNING GUIDE- CLASS OF 2025

### REQUIRED SENIOR EXPENSES:

#### SENIOR FEES

**COST:** Subject to Change- Not to exceed \$170

**Dates:** Aug. 31 – Dec.

- **Fee 1: \$42.50+ tax. - CAP & GOWN**

This fee is payable to **Herff Jones**, not Rickards High School. Payments will be accepted on **Cap & Gown** ordering day (**Nov. 16**) via cash (exact change please), check, or money order. **After Nov. 13, 2024, all orders must be made online at [www.herffjones.com](http://www.herffjones.com).** There will be a \$20 late charge after December 2024.

- **Fee 2: \$120**

**Dates:** Sept 30 – Jan. 31

This fee includes the cost of the diplomas, diploma covers, graduation ad in the newspaper, Graduation ceremony/rehearsal, Senior Picnic, Senior Brunch, Graduation Expenses, Senior T-Shirt, and additional unforeseen charges, etc. This amount will vary depending on what events are able to occur and in what format. This fee can be paid by cash, money order, or check, made out to Rickards High School. If you wish, you can make a one time payment of the entire fee, \$120.

**1<sup>st</sup> Payment: Sept 30**

**2<sup>nd</sup> Payment: Oct 31**

**3<sup>rd</sup> Payment Dec. 02**

**4<sup>th</sup> Payment Jan. 31**

### OPTIONAL SENIOR EXPENSES:

YEARBOOK

**COST:** \$60 (January)

SENIOR AD

**COST:** Full Pg. \$174

SENIOR PICTURES

**COST:** Yearbook Photo- Package price varies ([www.swipphoto.com](http://www.swipphoto.com))

SENIOR CLASS PANORAMIC PHOTO

**COST:** \$TBA Order online at [www.gradimages.com](http://www.gradimages.com).

HERFF JONES GRAD PACKAGES

**COST:** Based on Package Order. Order online at [www.herffjones.com](http://www.herffjones.com)  
(announcements, senior gear, rings, etc.) [www@herffjones.com](mailto:www@herffjones.com)

GRAD BASH (SENIOR TRIP)

**COST:** \$250/\$475 (non-refundable, unless canceled) Universal Studios

### OBLIGATIONS

**Your Senior Fees must be paid in full by March 7, 2025. If you have questions or concerns, please email or call Ms. Satchell.**

### COMMUNICATIONS

Seniors and their parents should sign up for the listserv and the Remind app to receive senior information. We will communicate using the following outlets

- ❖ Remind App. Please text @rhsgrad25 to the number 81010 to enroll in this text-messaging app.
- ❖ FOCUS
- ❖ Senior page: <https://www.leonschools.net/Page/21564>
- ❖ Canvas

# JAMES S. RICKARDS HIGH SCHOOL

## SENIOR CALENDAR OF EVENTS (Dates and times are subject to be changed)

| DATE   | TIME               | ACTIVITY   |
|--|--------------------|--|
| Present – May 21, 2025   |                    | Cap & Gow n Ordering Portal opens  |
| Aug. 30, 2024  |                    | Diploma Name Forms Published to Remind, School Website, & CANVAS   |
| Sept. 13, 2023   | 3:00 PM            | Diploma Names form due to Ms. Satchell via EMAIL.  |
| Sept. 30, 2024   |                    | Senior fees 1 <sup>st</sup> payment due (\$30)   |
| Oct. 9, 2024   | 7:30 AM            | Seniors Last chance to get a picture in the yearbook   |
| Oct. 31, 2024  |                    | Senior fees 2 <sup>nd</sup> payment due (\$30)   |
| Nov. 4, 2024   | 10:25 AM           | Herff Jones Graduation Package Presentation (Auditorium)   |
| Nov. 13, 2024  | 8 AM- 1:50 PM      | Herff Jones Cap & Gow n/Grad Pkg. Ordering (Auditorium Lobby)  |
| Dec. 1, 2024   |                    | Senior Trip Deposit Window (\$175)   |
| Dec. 2, 2024   |                    | Senior fees 3 <sup>rd</sup> payment due (\$30)   |
| Jan. 16, 2025  | 7:30 AM            | Cap & Gow n Picture Day (This is not an excused absence from school)   |
| Jan. 31, 2025  |                    | Senior fees 4 <sup>th</sup> & last payment due (\$30)  |
| Feb. 18, 2025  | 10 AM              | Senior Panoramic Picture (Gym)   |
| Mar. 27, 2025  | 11:15 AM – 12 PM   | Grad Announcements Delivery Day (Satchell's Classroom)   |
| Apr. 03-04, 2025   | 5:00 AM            | Senior Trip (\$150 Non-Refundable Deposit)   |
| Apr. 11, 2025  | 3:00 PM            | Honor Forms due to Ms. Satchell ( <a href="mailto:satchellk@leonschools.net">satchellk@leonschools.net</a> ) |
| Apr. 11, 2025  | 3:00 PM            | Scholarship Information Due to Ms. Satchell  |
| ( <a href="mailto:satchellk@leonschools.net">satchellk@leonschools.net</a> ) |                    |  |
| Apr. 19, 2025  | 8 PM – 12 AM       | Junior/Senior Prom (Tallahassee Antique Museum)  |
| April 29 - May 21, 2025  | 7:30 AM            | IB Exams   |
| May 5 – 16, 2025   | 7:30 AM            | AP Exams   |
| May 12-16, 2025  | 7:30 AM            | Senior Final Exams   |
| May 14, 2025   | 9:00 AM            | Cap & Gow n Distribution. Auditorium Lobby.  |
| May 14, 2025   | 10 AM – 3 PM       | Honor Chords Distribution  |
| May 15, 2025   | 10 AM – 3 PM       | Senior T-Shirt Distribution  |
| May 16, 2025   | 10 AM – 2 PM       | Senior Picnic  |
| May 16, 2025   |                    | Senior Yearbook Distribution   |
| May 16, 2025   |                    | Senior's Last Day of School  |
| May 19, 2025   | 10:00 AM           | Convocation Practice (Auditorium)  |
| May 19, 2025   | 6:00 PM            | Convocation (Auditorium)   |
| May 20, 2025   | 8:30 AM – 11:30 AM | Brunch (Civic Center)  |
| May 20, 2025   | 12 PM – 1:45 PM    | Commencement Rehearsal (Civic Center)  |
| May 21, 2025   | 7 PM               | Commencement Ceremony (Civic Center)   |

**Congratulations! We are here to see you to the finish line! Have a GREAT SENIOR YEAR**

**Senior Sponsors: Ms. Haugabrook, Mr. Hankerson, Ms. Satchell, Mr. Sea,**