

To: Sylvia Williams, Brian Wise
Mr. Ryan Peck, Interim Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. LaRoderick E. McQueen, Certified Building Official / Divisional Director

Date: 05/30/2025

Subject: SREF Inspection Report – Springwood Elementary School, 3801 Fred George Rd, Tallahassee, FL 32303

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the referenced facility. This report outlines identified deficiencies along with the corresponding corrective actions for the entire site. The "MOC" column within the report designates the responsible party for addressing each item as follows:

- **M (Maintenance):** These deficiencies are to be resolved by the Maintenance Department. Please do **not** submit work orders for items listed under this category. Upon completion of all related work, Code Enforcement staff must sign off to verify completion.
- **O (Operational):** Items in this category are the responsibility of site-based staff. These should be corrected within the allotted timeframe before the follow-up inspection.
- **C (Construction and Capital Outlay):** These deficiencies are to be addressed by the Construction/Facilities Department, or an appropriate corrective action plan should be developed.

Please note: Any duplicate/completed deficiencies listed on the attached report, please disregard.

Upon completion or development of a corrective action plan for the noted deficiencies, please submit notification to the Code Enforcement Department. Indicate completion by initialing and dating the line items you are responsible for on the provided report. Completed reports can be emailed to Mrs. Kathryn White at kathryn.white@leonschools.net.

A copy of this SREF Inspection Report will also be forwarded to the Board.

Please Note:

Under SREF Chapter 4, Section 4.4 (2), a separate inspection report has been provided for each portable classroom on your site. State requirements mandate that these individual reports be posted in a visible location within each respective portable.

If you have any questions or require clarification regarding any item in this report, please contact Mr. Richard Taylor at the Code Enforcement Department at (850) 617-1812 or via email at richard.taylor@leonschools.net.


Thank you for your prompt attention and cooperation regarding this matter.


Attachment


Cc: Anicia Robinson, Director of Elementary Schools


2757 W. Pensacola Street • Tallahassee, Florida 32304-2998 • Phone (850) 487-7100 • Fax (850) 414-5194 • www.leonschools.net
"No person shall on the basis of sex, gender identity, marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth


"EXCELLENCE BEGINS IN LEON COUNTY SCHOOLS"


05/05/2025				 <p>LEON COUNTY SCHOOLS FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303 COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2024-2025</p>		Springwood Elementary School SCHOOL/ FACILITY/CAMPUS 3810 Fred George Road Tallahassee, Florida 32303 F.I.S.H. NUMBER 037-0501-050				
INSPECTION DATE										
INSPECTOR: Richard Taylor										
INSPECTOR SIGNATURE SIGNATURE DATE										
TYPE OF INSPECTION										
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site Wide Building Wide Campus or Portable	REMARKS CODE REFERENCE	
1	0000	000	O	Combustible materials on walls shall not exceed 20% in a non-sprinklered building and/or 40% in a sprinklered building.	3			Site Wide	NFPA 101-15.7.4.3	
2	0000	000	M	Tripping Hazard - Protruding fasteners from plastic border needs to be properly secured - (Around Pre-K Playground area).	0				Structural Department SREF 5(6)(7)(f)	
3	0000	000	M	Tripping Hazard - Cement with exposed screw needs to be removed from Pre-K play area.	0				Structural Department	
4	0000	000	M	Tripping Hazard - 4 x 4 old post is 2 - 3 inches above ground - Needs to be removed (Directly across from 01-106)	0				Structural Department	
5	0000	000	O	Light covers need to be over all three (3) outside lights between Pre-K classroom 08-800 & Material Storage 11001	0					
6	0000	000	M	Gate entering Pre-K area needs adjusting.	0				Structural Department	
7	0000	000	M	Water fountain near Building 08-800 needs adjusting.	0				Plumbing Department	
8	0000	000	M	Overhead side walk covering leading from Building 01-110 to 11-001, is rusty, leaking and in need of repair.	0				Structural Department	
9	0000	000	M	Water fountain on Primary Playground needs adjusting.	0				Plumbing Department	
10	0000	000	M	Several Hazards on Primary Playground - Stumps and Cement Border - Need to be removed	0				Grounds Department	
11	0001	000	O	Replace stained and/or broken (missing) ceiling tile(s).	0			Building Wide		
12	0001	100	O	Aftermarket furniture needs to have labels designating materials meets NFPA requirements. Remove non-approved furniture that does not have NFPA labels or certificates.	0					

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13	0001	100A	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					
14	0001	106	O	Festive lights are seasonal and not allowed for more than 60 days.	0					
15	0001	108	O	Remove combustibles hanging from ceiling.	0					
16	0001	110	M	Light not working.	0				Electrical Department	
17	0001	110	M	Emergency lighting not working.	0				Electrical Department	
18	0001	111A	O	Remove combustibles hanging from ceiling.	0					
19	0001	112	O	Mechanical room is being used for storage. Room is not designated storage on FISH report.	0					
20	0002	000	O	Fire extinguishers are required to have monthly inspections and report sent to District.	0			Building Wide		
21	0002	202A	O	Replace stained and/or broken (missing) ceiling tile(s).	0					
22	0002	203	O	Replace stained and/or broken (missing) ceiling tile(s).	0					
23	0002	203A	O	Light cover is sagging.	0					
24	0002	205A	O	Replace stained and/or broken (missing) ceiling tile(s).	0					
25	0003	300	O	Remove combustibles hanging from ceiling in hallway.	0					
26	0003	305	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					

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27	0004	401	O	Electrical room is being used for storage. Room is not designated storage on FISH report.	0					
28	0004	408	O	Tighten floor receptacle covers.	1					
29	0004	408E	M	Light is not working.	0				Electrical Department	
30	0004	408G	M	A/C is not working properly.	0				HVAC Department	
31	0004	408H	M	Electrical outlet cover is hanging.	0				Electrical Department	
32	0004	411	O	Replace water stained and/or broken ceiling tile(s) Outside of #04-411.	1					
33	0005	501	O	Remove combustibles hanging from ceiling.	0					
34	0005	501A	O	Remove combustibles that are being stored in kiln rom.	0					
35	0005	502	O	Remove combustibles hanging from ceiling.	0					
36	0005	502B	O	Replace stained and/or broken (missing) ceiling tile(s).	0					
37	0005	505	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/steps is obstructed.	0					
38	0005	506	O	Remove combustibles hanging from ceiling.	0					
39	0005	510	M	The gate outside of the mezzanine has a latch that is damaged.	0				Grounds Department	
40	0006	600	O	Replace missing cover on light.	1					
41	0006	600A	O	Replace stained and/or broken (missing) ceiling tile(s).	0					

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42	0006	602A	O	Repalce stained and/or broken (missing) ceiling tile(s).	0					
43	0006	603	O	Festive lights are seasonal and not allowed for more than 60 days.	0					
44	0006	604A	O	Replace stained and/or broken (missing) ceiling tile(s).	0					
45	0006	607	O	Remove combustibles hanging from ceiling.	0					
46	0006	607	O	Festive lights are seasonal and not allowed for more than 60 days.	0					
47	0006	608	O	Electrical room is being used for storage. Room is not designated storage on FISH report.	0					
48	0006	608	M	Lights are not working.	0				Electrical Department	
49	0007	705	M	Lights are not working.	0				Electrical Department	
50	0007	708	M	Lights are not working.	0				Electrical Department	
51	0007	709	O	Provide and maintain an unobstructed access to the Exit and/or Emergency Escape Window.	1				NFPA 101-15.2.11.1.1	
52	0007	712A	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					
53	0008	800D	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					
54	0009	001	O	Mechanical room is being used for storage. Room is not designated storage on FISH report.	0					
55	0009	003	O	Electrical room is being used for storage. Room is not designated storage on FISH report.	0					

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56	0011	001	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					
57	0099	404	O	Replace stained and/or broken (missing) ceiling tile(s).	0			Portable		
58	0099	404	M	Lights are not working.	0			Portable	Electrical Department	
59	0099	406	O	Provide and maintain an unobstructed access to exit/entrance door. Doorway/walkway is obstructed.	0					
60	0099	411	M	ADA/FBC door hardware shall be installed.	2			Portable	Structural Department FBC-A-309.4 & SREF 5(8)(b)4	
61	0099	411	M	Repair rotted and/or splintered wood in ramp.	1			Portable	Structural Department SREF 5(2)(e)(8)(i)	
62	0099	484	M	Fire extinguisher harness is broken.	0			Portable	EH&S Department	
63	0099	486	M	Exit door is difficult to open and close.	0			Portable	Structural Department	
END OF SREF INSPECTION REPORT										
A re-inspection of the identified deficiencies will be preformed approximately _____ days subsequent of inspection date. Re-Inspection Date: _____										
The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. YES <input type="checkbox"/> NO <input type="checkbox"/>										
Reviewed Emergency Generator Report. YES <input type="checkbox"/> NO <input type="checkbox"/> Emergency Generator Report up-to-date as of SREF Inspection. YES <input type="checkbox"/> NO <input type="checkbox"/>										
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:										

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Leon County
School/Site Administrator