

JAMES S. RICKARDS HIGH SCHOOL

3013 Jim Lee Road

Tallahassee, Florida 32301

Tel: (850) 414-5500

Fax: (850) 922-7104

Dr. Deborah Barnes, AP – Curriculum
Mr. Chris Cowart, AP– Facilities/Attendance
Mr. Sam Striplin, AP–Student Affairs
Mr. Roosevelt Sea, Dean of Students
Mr. Earl Hankerson, Athletic Director



Dr. Joe Williams, IB Coordinator
Mrs. Melissa Cooper, AP Coordinator
Mrs. Victoria Williams, IB Dean
Ms. Terraca Jones, Guidance Dept. Chair
Ms. Chariya Davis, Assistant Athletic Director

Mr. Douglas Cook, Principal

Parent/Guardian:

Driving is an adult privilege extended by the State of Florida to individuals that are presumed to be mature and responsible beginning at age 16. One moment of inattention, carelessness, or horseplay can cause injury or death. Automobile crashes kill hundreds of young drivers and their passengers every year and most of these crashes are due to inexperience.

Since most of our students are classified as inexperienced, it is necessary to have strict enforceable rules that apply to all drivers applying for the privilege of parking on campus. The safety of our students is a priority and immature irresponsible actions will not be tolerated. The campus parking lots are the property of the Leon County School Board. All users are subject to the authority of the Leon County School Board and the individual school's principal or designee. The Leon County Sheriff's Department has law enforcement jurisdiction over the parking facilities.

Your daughter or son desires to apply for a parking permit and has been given a parking permit agreement that must be signed and returned. It is important that you are aware of the rules and consequences should they be violated. Please read and discuss the guidelines with your child before he or she signs the agreement. Please sign this sheet and return it with the Student Parking Permit Application and Agreement to the Student Affairs Office.

☐ **Only students classified as juniors or seniors may apply for a permit to drive and park at school. Students must have a 2.0 un-weighted GPA.**

☐ **The \$30.00 parking fee is NON-REFUNDABLE, and is to be purposed by the principal of James S. Rickards High School as needed; such as for hiring additional security, radios, and safety/security equipment as determined as necessary by the principal. Make all checks or money orders payable to Rickards High School and print the name of the student who is requesting the permit on the *memo* line, if paying by check.**

☐ **All vehicles parked on school grounds will be required to properly display parking permits. Vehicles parked on school grounds without a valid parking permit are subject to being towed at the owner's expense as per School Board policy and Florida Statute 715.07. Vehicles improperly parked are also alternatively subject to being disabled with a vehicle boot in lieu of being towed. To remove the vehicle boot, a fee of \$40 must be paid prior to the release of the vehicle. If the vehicle owner refuses to pay the fee, it will be promptly towed. Rickards HS contracts with Hobkirk Towing, located at 2301 Ronellis Dr., telephone 850-224-6456. Costs are \$110 for towing, \$55 for a "no-tow" visit, \$25 per day storage fee (after 24 hours).**

☐ **If reasonable suspicion or probable cause exist all vehicles parked on the campus are subject to search by school personnel or school resource deputy.**

☐ **Permits are non-transferable and may not be used by anyone other than the registered student.**

☐ **On a single sheet of paper, make a photocopy of your driver's license, proof of auto insurance, and your vehicle registration slip for the vehicle that you will park in your assigned space. Any changes must be reported promptly to the student affairs office. If for some reason you drive a different vehicle than you registered, you must sign it in with the Student Affairs Office.**

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law."

JAMES S. RICKARDS HIGH SCHOOL
Junior/Senior Student Parking Permit (2024-2025)
Application and Agreement

Permits are non-transferable and must be displayed inside the vehicle, on the windshield (lower, driver's side).

Student Name: _____ Age: _____ Grade (11th or 12th) 2024-25: _____
Student Number: _____ Street Address/Zip: _____
Home Phone: _____ Parent/Guardian's Work/Cell Phone: _____
Make/Model of Car: _____ License Tag: _____ Year: _____ Color: _____

When issued a parking permit you will be expected to comply with the following guidelines, rules, and policies:

1. The driver of the vehicle is responsible for the safety and actions of all passengers in his/her vehicle. Drivers and passengers must wear a seat belt when coming on or leaving the campus and while driving to and from a school sponsored activity.
2. Music volume is kept at an appropriate level so that classrooms are not disturbed.
3. Two referrals within thirty days may result in a suspension of parking privileges for at least five school days.
4. The student driver maintains a 2.0 un-weighted GPA each nine-week grading period.
5. The student does **not** have more than three tardies or absences during 1st or 2nd periods (arrival to school) and 5th or 6th periods (return from lunch).
6. The student is only in the parking lot when coming to or leaving campus.
7. The vehicle is **not** used as a locker.
8. Student lunch is **not** eaten in your car.
9. Parking lot loitering is **not** permitted.
10. The student driver does **not** transport unauthorized students off campus (without the approval of the school administrators and the parents of all students involved).
11. Vehicles must be parked in the numbered space that corresponds to the permit number, or the vehicle is subject to being towed.
12. Extenuating circumstances which prevent the permitted vehicle from being driven must be reported to Student Affairs upon arrival to school to request a temporary decal. If the situation lasts more than 5-days, the student will need to replace the decal.
13. There is a \$10 charge to replace a decal.
14. VEHICLES PARKED ON CAMPUS ARE SUBJECT TO SEARCH BY SCHOOL BOARD EMPLOYEES OR LAW ENFORCEMENT OFFICIALS IF REASONABLE SUSPICION OR PROBABLE CAUSE EXIST. Drugs, alcohol, tobacco, or weapons found in any vehicle will result in the immediate suspension of parking privileges for the remainder of the school year.

Other consequences for violation of these guidelines, rules, and policies may include but are not limited to:

1. In School Suspension
2. Revocation of Parking Privileges
3. Out of School Suspension
4. Disabling of Vehicle (Boot)
5. Suspension of Parking Privileges
6. Towing of Vehicle

I have read the policies above and understand them as stated. I concur with the guidelines, rules, and policies as well as the consequences stated on this document. I further understand that should I park illegally, allow someone else to use my permit and /or parking spot, not follow the above guidelines, or not meet the requirement to maintain my permit, I will lose my permit and my car may be towed at my expense.

NOTARIZED PARENT SIGNATURE REQUIRED

Print Parent/Guardian Name Parent/Guardian Signature Date

Student Signature---Date

Sworn to and subscribed before me this _____ day of _____, 20____

Signature of Notary Public _____

*** Any application found to be fraudulent (improper license, forged signature) may result in denial of parking privileges for the ye**

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law."