**Procedures for Foster Care Transportation**

~An ESSA Staffing Conference Call, or Best Interest Determination Meeting, is to be convened in the instance of a change in placement and/or a need for transportation to the school of origin for a student in foster care.

~If the participants on the ESSA Call determine it is in the “best interest” of the student to remain in the school of origin and transportation is needed, a transportation request will be sent by the Well-Being Specialist, from the Community Based Care Agency, from which the student is affiliated with, to the Leon County Schools Transportation Department contact person(s).

~Once the transportation request has been processed, the LCS Transportation Department will contact the caregiver with the bus route information. The LCS Transportation Department also emails the Well-Being Specialist, LCS Foster Care Liaison, and School Administrators the processed transportation request for their files.

~Once transportation is in place it stays in effect throughout the duration of the school year unless it is no longer needed for the student.

**\*For questions on Foster Care Transportation, call 850-487-7138.**

