

**Lawton Chiles High School PTO
PTO Meeting Minutes
Monday, May 6, 2024**

Attendees:

In person

1. Kelly O'Rourke
2. Jamie Matthews
3. Nicola Miller
4. Angie Durbin
5. Kimberly Revell
6. Andra Kay Musselwhite
7. Joe Burgess
8. Lillie Thomas
9. Jim Navarro
10. Shannon Gardner

Attendees on Zoom:

1. Casie Giddens
2. Patricia Brannon
3. Tracy Manners

Welcome and Pledge

12:07 p.m. meeting called to order by Kelly O'Rourke

Agenda & Acceptance of April 8, 2024 minutes

- Minutes from April 8th meeting reviewed. Motion made to approve by Jim Navarro and seconded by Angie Durbin; minutes approved.

SGA Update, Kelly

- No new business

Treasurer's Report, Angie

- April Income:
 - \$330.00 Godby High School collection
 - \$200.00 Keiser University donation for Teacher Appreciation
 - \$390.00 Brick Fundraiser
- April Expenses
 - \$150.00 Paint Parking Winner
 - \$869.43 Final Student Encouragement

- Future expenses: Senior Scholarships, Teacher Appreciation, DJ for Project Graduation, and Godby HS pay out.
- Motion made to accept the budget by Angie Durbin and seconded by Jamie Matthews; budget approved.

Principal's Report, Burgess

- AP Testing
- Prom April 27th
- Graduation Bash Night
- Volunteer Banquet (Martha Cummings (Adult), Jose Leach (Youth), Thomasville Toyota (Business Partner)
- May 3rd Godby HS presented with donations
- May 9th Teacher Celebration Michael Dross (Teacher of the Year), Amber Kristian (Non-Instruction Employee), Katherine Quick (Glen Howell Award)
- May 14th Convocation/Senior Awards Ceremony
- May 15th Best and Brightest Awards
- May 17th Senior Last Day and Picnic
- May 20th Fallen Timberwolves @2:30pm, Cafeteria
- May 21st Spring Signing
- May 22nd-24th Exams (half-days)
- May 23rd Graduation rehearsal
- May 25th Commencement 10am/Project Graduation

SAC Update Lillie, (given by Jim/Nicola/Burgess)

- Change of logo approved
- Future members interest

Committee Reports

Business Partners, Patricia

- No new business

PTO Support Coordinator (given by Kelly/Jim)

- July 1st parking permit applications
- Senior parking painted spots upcoming (e-funds)

Grounds & Facilities (given by Kelly)

- No new business

Social Media (given by Kelly)

- Sends messages/posts to all social media accounts (Facebook, Instagram, Twitter)

Student Encouragement (given by Kelly)

- No new business

Teacher Appreciation (given by Kelly)

- Great event

Volunteer Coordinator, Kim

- May 15th volunteer hours due
- May 13th 2-3 volunteers for CTE Banquet @8:30am in cafeteria

DAC Update (given by Burgess)

- End of year details
- City Planning Department (new businesses/roadways)

New Business

- 2024-2025 Slate for open position
 - Volunteer Coordinator position open
- 2024-2025 PTO Board
 - Kelly O'Rourke and Jim Navarro - Co-Chair
 - Jamie Matthews – Secretary
 - Angie Durbin – Treasurer
 - Patricia Brannon – Business Partner Coordinator
 - Chelsea Zupofska – Social Media
 - Ratna Krishnan/Nicole Trafton – Student Encouragement
 - Erin Pomeroy/Jackie Briggs – Teacher Appreciation
 - Megan Benson – PTO Support Coordinator
- Motion made to accept the new board slate for 2024-2025 by Kelly and seconded by Jamie Matthews; 2024-2025 PTO Board approved.

Motion to adjourn the meeting was made at 1:14 p.m. by Angie seconded by Jamie.