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**Planning Sheet**

**The main presentation should be about 3 min long.**

**Requires an effective and refined script and delivery.**

**Be prepared for a Question and Answer session.**

|  |  |
| --- | --- |
| **Title:** | Think up a descriptive title. Try to be creative if it fits. |
| **Participant:** | First and last name  |
| **Challenge:** | What challenge/goal/question will drive your work? |
| **Learning:** | What do you expect to learn? How will you be challenged? How will this stretch you? |
| **Motivation:** | What is the inspiration for this project? Why did you choose it?  Why is it important to you? What is your goal? Why is this project worthwhile? |
| **Materials:** | List your materials/resources and who will be providing them. If they need to be purchased, include the price. |
| **Main Steps:** | Outline the main steps to complete your project or provide a link to another site that has the steps. Below the link explain any additional steps you need to complete.How will you document your process/progress beyond your blog entries?How will you show progress? |
| **Time:** | How long do you expect this project to take? What specific milestones will you complete? By when? |
| **Resources:** | List possible resources/sources of inspiration to complete this project.Are there existing examples of the sort of project you want to complete? Has anyone else done a similar project? What words did you search for when checking? |
| **Difficulties:** | What parts of this project might be difficult? How do you expect to handle them? |
| **Sharing:** | Sharing/Teaching/Paying It Forward - How will you share what you have learned with others? Who is your target audience? |
| **Evaluation:** | How will you define the project’s success? How should **we** evaluate your success? How will that be "visible" to others? (Demonstrate) Can your progress be measured throughout the project? |

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| **Participant:** |  |
| **Challenge:** |  |
| **Learning:** |  |
| **Motivation:** |  |
| **Materials:** |  |
| **Main Steps:** |  |
| **Time:** |  |
| **Resources:** |  |
| **Difficulties:** |  |
| **Sharing:** |  |
| **Evaluation:** |  |

**\*Planning Sheet DUE on Friday, November 1.**

**\*\*FINAL Presentation on December 5-6, 2019**

**Live Ignite Presentation**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Novice** | **Apprentice** | **Master** |
| **The idea** | Selects a task/question/ challenge/topic that is interesting/fun but that is already familiar to student and doesn't find opportunities to learn/contribute. | Identifies tasks/questions/ challenges that are personally meaningful, build one's sense of self-learning, and contribute to the learning of others. | Discovers a wicked problem.Goes for an "epic' challenge, one that will be useful in other endeavors, or that benefits others.Addresses an authentic question, challenge, or task |
| **Motivation** | Motivation is unclear, or lacking.No goals are set. | Identifies the motivation for pursuing the activity, but the ideas are not developed. | Describes in detail the motivation for pursuing the activity. |
| **Presentation Delivery** | Displays minimal eye contact with audience, while reading mostly from the notes.Speaks in uneven volume with little or no inflection. | Consistent use of direct eye contact with audience, but still returns to notes.Speaks with satisfactory variation of volume and inflection. | Holds attention of entire audience with the use of direct eye contact, seldom looking at notes.Speaks with fluctuation in volume and inflection to maintain audience interest and emphasize key points. |
| **Content/ Organization** | Cannot answer class questions with explanations and elaboration.Does not provides clear purpose and subject; pertinent examples, facts, and/or statistics; does not supports conclusions/ideas with evidence. | Is at ease with expected answers to all questions, without elaboration.Has somewhat clear purpose and subject; some examples, facts, and/or statistics that support the subject; includes some data or evidence that supports conclusions. | Demonstrates full knowledge by answering all audience questions with explanations and elaboration.Provides clear purpose and subject; pertinent examples, facts, and/or statistics; supports conclusions/ideas with evidence. |
| **Enthusiasm/ Audience Awareness** | Shows little or mixed feelings about the topic being presented.Fails to increase audience understanding of knowledge of topic.  | Shows some enthusiastic feelings about topic.Raises audience understanding and knowledge of some points. | Demonstrates strong enthusiasm about topic during entire presentation.Significantly increases audience understanding and knowledge of topic; convinces an audience to recognize the validity and importance of the subject. |