**2020**

**Glenn – Howell Distinguished  
Educator of the Year Award**

## APPLICATION PROCEDURES

**Application is due by 5:00 p.m. on Friday, February 7, 2020**

* To be completed by the nominating committee, principal, or site administrator.

**Statement of Nomination**

* Describe nominee’s significant contributions to education within the past five years.
* Explain why these contributions qualify the nominee for the Glenn-Howell Distinguished Educator Recognition Award.

(Limit response to no more than two double-spaced typewritten pages).

* To be completed by nominee:
* Complete the **Application Form** and
* Write a **Statement of your philosophy and commitment to education.**

(Limit response to no more than two double-spaced typewritten pages)

* Submit a **current resume.**
* Submit **three letters of recommendation**.\*
* Submit a current **photo**.

\*All letters of recommendation **MUST be signed**.

**Your completed packet should include the following:**

\_\_\_\_\_ Application Form/Permission:

\_\_\_\_\_ Statement of Nomination;

\_\_\_\_\_ Statement of Nominee’s Philosophy and Commitment to Education;

\_\_\_\_\_ A current Resume;

\_\_\_\_\_ Three (3) Letters of Recommendation

⬩1 from the Nomination Committee,

⬩1 from the Nominee’s Principal,

⬩1 from a Teacher, Parent, Student, Colleague, Administrator or Community Leader, and

\_\_\_\_\_ Photo (1) No larger than 5x7

\_\_\_\_\_ **Send seven (7) copies of completed packet plus your original by February 7, 2020, to**:

Dr. Kathleen L. Rodgers, Assistant Superintendent

Prevention, Intervention, Equity and Support Services

2757 West Pensacola Street

Tallahassee, Florida 32304

**2020**

**Glenn – Howell Distinguished  
Educator of the Year Award**

## Application/Permission Form

## Application is due by 5:00 p.m. on Friday, February 7, 2020

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME** **JOB** **TITLE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**School/Work Site**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
**School/Work Site Address**

(\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Work Telephone** **Fax Number**

**Years in Present Position:** \_\_\_\_\_\_\_\_\_\_\_ **Years with District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

I hereby give my permission that any or all of the attached materials may be shared with persons interested in promoting the Glenn Howell Distinguished Educator of the Year Award.

**Your completed packet should include the following:**

\_\_\_\_\_ Application Form/Permission Form;

\_\_\_\_\_ Statement of Nomination;

\_\_\_\_\_ Statement of Nominee’s Philosophy and Commitment  
 to Education;

\_\_\_\_\_ A current Resume;

\_\_\_\_\_ Three (3) Letters of Recommendation;\*

⬩1 from the Nomination Committee,

⬩1 from the Nominee’s Principal,

⬩1 from a Teacher, Parent, Student, Colleague,   
 Administrator or Community Leader, and

\_\_\_\_\_ Photo (1) No larger than 5x7;

\_\_\_\_\_ Seven (7) copies of completed packet **plus** your  
 original

**Submission Deadline Friday, February 7, 2020**

**Nominee**

**Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Principal/Site Administrator**

**Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Make sure all letters of recommendation are signed before submitting packet.**

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On separate pages, respond to the next four (4) sections. Begin each section on a new page. At the top of each page, specify the: 1)section number, 2)section name and 3)your name.

Responses must be typed utilizing a font no smaller than an 11 point font***.   
(Limit your response to one double-spaced page).***

**Section I: Statement of Nomination**

This section should be completed by the Nominating Committee, Principal, or Site Administrator.

* Describe nominee’s significant contributions to education within the past five years.
* Explain why these contributions qualify the nominee for the Glenn-Howell Distinguished Education Recognition Award.

**Section II: Statement of Philosophy**

Write a Statement of your philosophy and commitment to education.

**Section III: Resume**

Provide a current Resume**.**

**Section IV: Letters of Recommendation**

1. Provide three (3) letters of recommendation**, one of which must be from the nominee’s principal or supervisor**.

2. Letters of recommendation **must provide specific examples of the nominees’ contributions** to his/her school and district.

3. Each letter must be distinct and different in content.

4. Letters of recommendation may also be submitted from teachers, parents, students, colleagues, administrators and/or civic or community leaders.

5. One (1) letter must be from the nominating committee.

**Section V: Self-Portrait**

**Provide one (1) self-portrait** no larger than a 5 x 7.

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