

**Lawton Chiles High School PTO
PTO December Meeting Minutes
Monday, February 1st, 2021 @ 12pm**

Attendees:

Jen Gruenewald	<i>Co-PTO President/Chair</i>
Jenny Maddox	<i>Co-PTO President/Chair</i>
Christy Worley	<i>PTO Treasurer</i>
Noel Elliott	<i>PTO Secretary</i>
Joe Burgess	<i>Principal</i>
Nicola Miller	<i>Staff</i>
Jessica Oyster	<i>Staff/Parent Liaison</i>

Adil Attari
Angie Durbin
Deborah Lacombe
Erika Brenneman
Janis Edwards
Jenny Carter
Kristi Hill
Laurie Arnoldo
Michele Reynolds
Paige Butler
Tonya MacKinlay

WELCOME & PLEDGE— Jen Gruenewald, *Co-PTO President/Chair*

- The meeting was called to order at 12:05 pm and all attendees were welcomed. Pledge of Allegiance was led by Principal Joe Burgess.

MINUTES & HANDOUTS— Noel Elliott, *Secretary*

- Last month's minutes were sent out digitally prior to the meeting. Jen presented the minutes for approval. Minutes were approved by Tonya MacKinlay and seconded by Christy Worley.

TREASURER'S REPORT—Christy Worley, *Treasurer*

- Christy gave an update of budget expense from last month. Grounds and Facilities; \$2067.97 for Sod and other supplies for the Rotunda and \$65.34 for the Teacher Holiday Luncheon.

PRINCIPAL'S REPORT—*Principal Joe Burgess*

- Burgess noted that the funds requested from the PTO for department needs would be rescinded. He stated they found other ways to get the funds and the balance would remain in the PTO budget.
- Burgess gave an update on the graduation announcement.
- Burgess discussed the upcoming course elections and noted that they were delayed a few weeks due to the later school year start.

Parent Liaison Report — Jessica Oyster, *Parent/School Liaison*

- Nothing new to report.

SAC UPDATE — Penney Baughman, *SAC Liaison*

- Penney was out- update will be give at the next meeting

SGA — Paige Butler, SGA president

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- Thankful for parent volunteers for the Spirit Tank sales day; saying they would do this again in the Spring
- Paige went over the different donation events and thanked everyone. Jessica noted that the front office was full of donation items for the different events.

Committee Reports

BUSINESS PARTNERS— Adil Attari, *Chair*

- Adil and Jen are working on the current partnerships and working to get an idea of what the future partnerships will be for the 2021-2022 school year.

FOUNDATION— Rachelle Falcon, *Chair*

- Rachelle was absent- update at next meeting.

FUNDRAISING—Michele Reynolds, *Chair*

- Ads for the yearbook is a group effort. Michele went over the list of pending ads and noted that the deadline was 2/17. The group agreed for the PTO to pay for an ad for all of our sponsors for the year. Michelle to work with Erika and Stephanie on that list and split the cost in the budget.

GROUNDS AND FACILITIES—Jenny Maddox for Janis Edwards

- Janis discussed the work that had been done since last meeting. She noted that she and Adil's son were out working on the Rotunda and that the sod was placed, and things were moving along.

SOCIAL MEDIA- Jen Gruenewald for Amy O'Kelley, *Chair*

- Nothing New

STUDENT ENCOURAGEMENT—Erika Brennehan and Kristi Hill, *Co-Chairs*

- The 1/27/2021 event went well
- Students loved the sodas and candy
- Went over the estimated left over items to be used for 4/14/21
- Last luncheon of the school year- April 14, 2021

TEACHER APPRECIATION — Stephanie Hart, *Co-Chair*

- February Valentine treat will probably be February 12th. Sign up genius will go out to request items. They must all be prepackaged and individually wrapped.
- Still to come up this year will be the teacher appreciation week. April 26th through the 30th.

VOLUNTEER COORDINATOR —Tonya MacKinlay, *Chair*

- No banquet this year and no reports or awards.

OLD BUSINESS— Jen Gruenewald, *Co-PTO President/Chair*.

- The PTO Bylaws are in process of review by the By Law committee and will be presented at the March Meeting.

NEW BUSINESS- Jen Gruenewald, *Co-PTO President/Chair*

- Discussed the upcoming board nominations.

ADJOURNMENT-Jenny Maddox made a motion for the meeting to be adjourned; Tonya MacKinlay seconded; the meeting was adjourned at 12:53 pm. The next meeting is scheduled for Monday, March 1, 2021 at 12noon.