



1. Go to the FBS or Leon County Schools Website: leonschools.net/ftbraden or leonschools.net Click on the Classlink logo at the top right of the page.

FOR ONGOING UPDATES, AND DETAILED INFORMATION REGARDING LCS'S RESPONSE AN	D PLANS REGARDING THE IMPACT OF COVID19 , PLEASE VISIT THE COVID19 SITE.
HTTPS://WWW.LEONSCHO	
VERIFY AND UPDATE YOUR FOCUS PARENT PORTAL CONTACT INFORMATION - GRITICAUL INSTRUCT	
POPULAR LINKS Select Language Powered by Google Handsteine	Search <u>Q</u> DISTRICT HOME CHOOSE St. LOOL
	S A+ Parent Portal Calendar Employment Contact Listserv ClassLink
	Sign In Register

- 2. Click green button to Login with your username (full email) and password. *Important Note:
 - From home, students MUST use their FULL username: <u>123456789@edu.leonschools.net</u>



3. Click on the Office 365 Icon.



4. Here you can access your Outlook(email), Teams (class/homework), Word, Excel, and more!

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Start new	Outlook	OneDrive	Word	Excel	PowerPoint	OneNote	SharePoint	Teams	Class Notebook	Sway	



Teams

Use Outlook to check/send email from teachers, guidance counselors, administrators, and other students. *Check your email for the Remind link if you haven't claimed your Remind account.

Use Teams to check for your class work, submit assignments, meet with your teachers, and other class tasks. Students have a 'Team' for each class they are enrolled. More information will be shared through outlook and remind in the coming days/weeks.