

Expectations

## Beprompt

Be in your seat, working, when the bell rings.

Beprepared

Bring all required materials to class every day. Make sure to go to your locker or ask to borrow writing utensils **BEFORE** class starts.

Bepatient

Raise your hand and wait to be called on by me. Only one person will speak at a time when we are having discussions.

Bepolite

Be respectful of others' property, time, opinions, and efforts. Follow directions the **FIRST** time they are given.

- You are allowed to use wordreference.com for dictionary help (this site includes search engines for vocabulary terms and verb conjugation). It is only online source that I approve of for language assistance when working on assignments.
   Spanishdict.com, Google Translate, and other similar sites are NOT ALLOWED.
- If you should need to use wordreference.com for an assignment, you must indicate (i.e. Write a note) on your assignment that used it.

Beproductive

Students that actively participate in class and follow class rules will get a perfect participation score. You have a 10-pt participation grade every week. Students that don't actively participate or do not follow class rules will get a lowered score. Absences don't count against you unless they are unexcused.

Discipline Interventions

First Offense:
 Verbal Warning

 Second Offense:
 Lunch detention with me
 Third Offense:

 Call home to parent/guardian

 Fourth Offense:

 Referral to Student Affairs Office

PLEASE NOTE: ANY BLATANT DISRUPTIONS/MISBEHAVIOR MAY RESULT IN AN AUTOMATIC REFERRAL, IN ADDITION, SWEARING MAY RESULT IN FURTHER CONSEQUENCES.

TARDY REFERRALS OCCUR ON EVERY 4<sup>TH</sup> TARDY.

### attendance policy

If you are not physically inside (across the black tape) the classroom when the bell rings, you will be marked tardy or absent.

Please note the attendance failure policy on page 9 in your student agenda book, "If a student accumulates 4 or more unexcused absences from any class period during any grading period, the student may become ineligible to participate in any extra or co- curricular activities until absences are excused."

notebook/ notebook checks

Students are required to have a binder with 5 dividers in order to keep up with the many notes and assignments. The goal is for students to continue building upon the Spanish information they acquire year by year. Notebook checks are to be sure that students are keeping their notebooks neat and organized while also checking for assignment completion and will count as a test grade.

homework

You will have homework and projects, etc. on occasion. Most one-night assignments will be graded for completion, but I will randomly grade them for accuracy. Class notes are a **vital** tool to use in while completing homework.

#### Classroom procedures

Weekly and daily work will be updated weekly (bell ringers, participation, and quizzes). Please check grades regularly and feel free to ask me any questions (after class) that you might have about a particular grade. If you are absent, **you** are responsible for completing your make-up work (one day for make-up for each day absent).

All make-up work will be placed in your classes absent folder and your name will be written on any work you missed. It is your responsibility to ask a classmate or me for missing notes. **You have 1 week to make up work.** Any make-up quiz or test must be completed after school, not during class. Late work will be accepted for reduced credit.

Quiz/Test Day- You must place your book bags and personal items in the front of the room on these days. Only quiz/test paper and pencil/pen will be allowed at your desk during testing. \*Any talking during quiz/exam will result in a zero (0).



restroom policy

All students are expected to use the restroom BEFORE class. You will get four (4) restroom/water passes per quarter. An unused pass will be entered as extra credit at the end of the quarter.

\*If you have a medical issue which makes this policy unfeasible, proper documentation must be provided.



food and drink policy

In general, food and drinks are NOT allowed in my class, unless its bottled water. This is contingent on it not becoming a distraction in class, and as long as students can handle the responsibility. This policy is subject to change at my discretion, and at any time.



All assignments must be include; student's name and date (in the correct format) in the top left corner. Class and assignment code should be placed in the upper right corner. If unsure refer to the poster located in class.

\*Any assignments not formatted correctly will not be accepted

what we learn?

- We cover a variety of units that relate to our lives (personality/physical traits, family, hobbies/ambitions, home, school life, fashion, health/illnesses, etc.) and the world around us (cultural traditions and practices, food, travel, the environment, pop culture, etc.).
- Vocabulary and grammar are embedded in every unit.



\* We will utilize a variety of materials and sources to build your fluency in the language.
\* By the end of the year, you should feel comfortable enough to communicate in Spanish at your current level of study.

### cheating & plagiarism policy

Cheating of any form will not be tolerated. Cheating/Plagiarism includes, but is not limited to: using Google Translate or a similar translator (ex. Spanishdict.com), copying another student's work, and unauthorized group work (i.e. working on an assignment with someone else without my knowledge). Please be mindful that anything you complete in this class MUST be your own work and yours alone.

Per the policy on page 7 in your student agenda, "if a student is caught, the following will occur: 1. The student will receive an F with zero (0) credit. 2. The citizenship grade will be lowered for

the grading period. 3. A notice will be recorded with the

guidance office. Any occurrence of academic dishonesty may be reported by the guidance office on college admissions applications."

> Electronic devices should be kept in students backpacks. Devices should not be out during class, unless otherwise instructed by the teacher or with permission.

electronic dervices

First offense: Student will turn the phone into the teacher until the end of class.

Second offense: Student will turn the phone into the teacher until the end of day.

Third offense: Phone will be turned into the Student Affairs office and parents will have to pick up the device from the office.

# Signature and Promissory Notice

Parents,

Please understand that I need YOUR SUPPORT for the benefit of your child's education and well-being. Your child's education is TOP priority to the school, the community, you, and me and when I communicate with you it is for their advantage not their disadvantage to assist them in their success in class and their academic career in general.

## Student and Parent Consent

We have read and understood the expectations stated within the syllabus and will support Profa. Holly in her efforts to provide an effective learning environment. We also understand that this is a rigorous course that will require a significant amount of effort on the part of the student. I will make it my responsibility to be aware of when assignments, homework, tests, etc. will be due.

Student Name Printed

Parent Name Printed

Student Signature/Date

Parent Signature/Date