8209520 8209530 8209540 Mrs. Christie Room 2215 Chiles HS



Course Description and Objectives:

This course is designed to develop the entry-level skills required for careers in digital design. The content includes computer skills; digital publishing concepts and operations; layout, design, and measurement activities; digital imaging; communication, collaboration and decision-making activities; critical thinking and problem-solving.

After successfully completing this course, the student will:

- 1. Perform critical thinking activities.
- 2. Demonstrate the ability to independently set, design and evaluate project requirements, project planning, model project planning and utilize the design process.
- 3. Demonstrate intermediate/mastery in digital publishing operations, apply project planning, and apply the design process.
- 4. Demonstrate an intermediate/mastery understanding of typography.
- 5. Plan, organize, and carry out collaborative digital design projects.
- 6. Demonstrate proficiency in digital photography, the use of raster software applications, the use of vector software applications, desktop publishing application.
- 7. Create and/or refine a portfolio.

Required Supplies:

- 1. Mead or similar STRONG PLASTIC Pocket Folder with Metal Prongs
- 2. Notebook paper
- 3. No. 2 Pencils
- 4. Wired Earbuds (OR I have a class set of headphones)
- OPTIONAL FlashDrive (OneDrive is an option for all Graphic Design work)

Sample Projects:

Students in Digital Design will work on the following: File Management, Organization Skills, Graphics Presentations, Logos, Flyers, Menus, Backstage Passes, a Digital Portfolio and more. We have full access to the Adobe Suite. Level 2-4 students will focus on certifying in Photoshop, Illustrator and/or InDesign.

Grading Procedures: We will utilize a point-based grading system.



Students will read the class textbook.

Students will complete GMETRIX trainings online.

Students will complete the textbook exercises.

We create 4-6 projects each 9 weeks. The most amount of points.

Classroom Expectations

- Attendance: Regular attendance is crucial for success in this practical course. Please be on time.
- Participation: Active participation in class discussions and group work is expected.
- Deadlines: Assignments must be submitted on time. Late submissions will incur a penalty.
- Plagiarism: Claiming work that is not yours or cheating will result in a "O" on the assignment and a referral.
- Safety: Follow all safety procedures when using equipment. Food (candy, snacks or gum) are not allowed in my room. Only bottles that can close. We want to treat our computers with care.
- Restroom Visits: You may use the restroom during class, but only 1 person may leave at a time. Please sign out on the sheet next to the door.
- Respect: Show respect to classmates, teachers, and equipment at all times. Please remove hats while indoors. Do NOT wear earbuds in your ears while I am teaching.

Cell Phone Policy

- Upon entering the classroom, please ensure all cell phones are set to silent mode and stored securely in your backpack.
- Recording video or taking photos during instruction is strictly prohibited without prior consent from the teacher. (This includes sharing or posting any recorded content via messaging platforms or online.)
- Cell phones may only be used for class-related learning activities explicitly approved by the teacher.
- On designated days when cell phone use is permitted for learning, phones must remain on silent mode.
- Should a cell phone cause a distraction:

First offense: Verbal warning Second offense: Lunch detention

Third offense: Referral to administration

Parent Signature	Date	
Student Name	Period	
	(Scan this QR Code for the PARENT SURVEY)	bitty