College Application Checklist

Checklist	College #1	College #2	College #3	College #4
Applications				
Obtained info/application forms				
Regular application deadline				
Early application deadline				
Safety? Probable? Reach?				
Grades				
Request high school transcript sent				
Request midyear grade reports sent				
Test Scores				
SAT or other admission test required?				
SAT Subject Test required?				
Send SAT Subject Test scores				
Send SAT scores				
Send ACT scores				
Send AP scores				
Letters of Recommendation				
Request letters of recommendation				
Send thank-you notes				
Essays				
Write initial draft of essays				
Proofread essays for spelling and grammar				
Have two people read your essays				
Revise your essays				
Proofread your revisions				

Notes:

SampleWords

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Checklist	College #1	College #2	College #3	College #4
Send and Track Your Application				
Make additional copies of all application materials				
Complete application online or by mail				
Notify counselor of application sent				
Pay application fee				
Sign application and send				
Confirm receipt of application materials				
Send supplemental material, if needed				
Financial Aid Forms				
Priority financial aid deadline				
Regular financial aid deadline				
Submit FAFSA application				
Submit CSS/Financial Aid Profile, if needed				
Submit institutional aid form, if needed				
Submit state aid form, if needed				
After You Send Your Application				
Receive admission letter				
Receive financial aid award letter				
Accept admission and send deposit by deadline				
Accept financial aid offer				
Send final high school transcripts				
Notify other colleges you will not be attending				

Notes:

Samplewords 2010 Available for free download at www.samplewords.com

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