

## **Article I - Name and Purpose**

**Section I** - The official name of this club shall be the Dance Marathon (of James S. Rickards High School).

**Section II** - The Dance Marathon (of James S. Rickards High School) acknowledges that there is a need in our community to help and serve those who have been affected by pediatric illnesses. Our mission is For the Kids, with a commitment to raising funds for children in need of specialized pediatric and medical care that otherwise is not available to them locally. We also recognize that there are youth within our school who want to help and give back to those affected. Therefore, this club has been created as a place to raise awareness and funds for the Children's Miracle Network and UF Shands Children's Hospital. Additionally, this club will give resources to FSU's College of Medicine Pediatric Outreach Program for research and to help lay the foundation for future doctors. We at Dance Marathon not only raise money, but we help educate our student body and community about our cause. Dance Marathon hopes to cultivate the leadership skills and compassion within the students of James S. Rickards High School, in order to better our community.

## **Article II - Membership and Fees**

**Section I** - The Dance Marathon (of James S. Rickards High School) will always welcome all students eager to fundraise and support the children of UF Shands Hospital in Gainesville, Florida and Children's Miracle Network. The club will accept any member interested in joining regardless of their race, color, orientation, gender, religion, or age.

**Section II** - The Sponsors (*Ms. Lyric Campbell and Ms. Lanayia Singleton*) will be considered as a members of the Dance Marathon (of James S. Rickards High School). Members of the executive board are not superior; they are also considered as members of the club.

**Section III** - No mandatory dues for the Dance Marathon (of James S. Rickards High School) will exist. All money will be considered as donations, meaning that no member is required to purchase anything. However, to attend our event hosted in February, a minimum of 35 dollars must be raised per Dancer.

**Section IV** - Members are expected to attend all general meetings, which usually occur once a month, from August to February. However, if a member has another commitment, causing a constraint on their attendance to a meeting, the member should notify an officer.

## **Article III - Officers and Appointing Procedures**

**Section I** - In order to be eligible to apply for a position on the executive board of the Dance Marathon (of James S. Rickards High School), candidates must have at least one school year's worth of education at James S. Rickards High School. Furthermore, an application form must also be filled out to display the merits of the candidate.

**Section II** - It is important to note that all officers on the leadership committee must have an understanding of the purpose of the club and should have a sufficient amount of knowledge in regards to the club. Officers will be the face of the club and will be responsible for representing and conveying a good image of the club.

**Section III** - The respective duties of the officers are as follows:

(a) Executive Director:

- Speaks on behalf of the club when communicating with faculty members; acts as an ambassador of the Dance Marathon (of James S. Rickards High School)
- Presides over meetings and makes important announcements
- Ensures that officers are promptly carrying out their assigned tasks and responsibilities

(b) Finance and Sponsorship Chair:

- Speaks on behalf of the club when communicating with businesses throughout Tallahassee; also acts as an ambassador of the Dance Marathon (of James S. Rickards High School)
- In charge of working with businesses and receiving sponsorships for the event hosted in February
- Ensures that all funds and other monetary aspects of the club are given to the bookkeeper and are correctly added to the club's account

(c) Dancer Relations Chair:

- Responsible for sending emails to the club (Meeting recaps will be sent after every meeting, and important announcements for upcoming events will also be sent through email)
- Responsible for creating powerpoints for the general meetings hosted once a month, from August to February
- Handles the information of all members of the club

(d) Hospitality Chair:

- Speaks on behalf of the club when communicating with local restaurants throughout Tallahassee; also acts as an ambassador of the Dance Marathon (of James S. Rickards High School)
- Presides over scheduling Share-it-Nights and other out-of-school fundraisers to help raise funds for the club

(e) Morale Chair:

- Presides over communicating with the members of the club, and helps spread information about upcoming events and fundraisers
- Ensures that members of the club are excited and engaged with the club and the executive board

(f) Marathon Events Chair:

- Presides over planning out and executing the Dance Marathon event hosted in February
- Responsible for planning the event minute by minute

(g) Publicity Chair:

- Presides over all social media aspects of the club, including running the club's Instagram account
- Creates and distributes flyers for upcoming events and fundraisers

**Section IV** - All members of the executive board of the Dance Marathon (of James S. Rickards High School) will be appointed by the sponsors (*Ms. Lyric Campbell and Ms. Lanayia Singleton*), the current FSU coordinator, and the current Executive Director(s). Interviews will be conducted for all applicants of the Executive Director and Finance and Sponsorship Chair positions.

**Section V** - If an officer is not making an adequate or satisfactory amount of progress (from solely the sponsor's perspective), an impeachment process will take place in which the executive board will vote on whether or not they think the officer should be removed from their position. A two-thirds majority will be required to remove the officer from power. If removed from the executive board, the individual will not be permitted to run for a position again in the Dance Marathon (of James S. Rickards High School).

#### **Article IV - Amendments**

**Section I** - Amendments to the club's by-laws can be suggested by any member of the Dance Marathon (of James S. Rickards High School). If the suggestion is considered to be appropriate, the executive board, including the sponsor, will be given the opportunity to vote. A two-thirds majority will allow the amendment to pass, and the amendment will be added to the by-laws.

*Last edited: August 31st, 2022 by Ms. Jennifer Sullivan (Sponsor Fall 2019-Spring 2022)*

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