

To: Ms. Delshauna Jackson, Principal, Bond Elementary School
Mr. Ronald Peterson, Assistant Principal, Bond Elementary School
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction & Facilities

From: Mr. Tonnie W. Rollins, Project Manager, Fire & Safety Inspector *TWR*

Through: Mr. LaRoderick E. McQueen, Certified Building Official/Divisional Director *LEM*

Date: May 28, 2024

Subject: **SREF Inspection for Bond Elementary School**

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an **M (Maintenance)** in the **MOC** column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the **M (Maintenance)** column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an **O (Operational)** in the **MOC** column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a **C (Construction and Capital Outlay)** in the **MOC** column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Katheryn White at whitek3@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

*****Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2) *****

*****The SREF Inspection Reports for each individual portable on site are required by state to be posted. Please post the SREF Inspection Report in their respective portables in a visible location.***

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie W. Rollins at the Code Enforcement and Compliance Department at (850) 617-1814 or email at rollinst2@leonschools.net.** Thank you for your time and cooperation in this matter.



ATTACHMENT


Cc: Ms. Anicia Robinson, Director of Elementary Schools (with attachments)


CODE ENFORCEMENT, COMPLIANCE, SUSTAINABILITY AND SMALL BUSINESS ENTERPRISE DEPARTMENT
3420 West Tharpe Street, Suite 100 • Tallahassee, Florida 32303-1138 • Phone (850) 617-1838 • Fax (850) 617-1790 • www.leonschools.net


"The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status, or genetic information."



Building the Future Together

05/09/2024				 LEON COUNTY SCHOOLS FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303		Bond Elementary School				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Tonnie Rollins						2204 Saxon Street Tallahassee, FL 32310				
 INSPECTOR SIGNATURE SIGNATURE DATE						F.I.S.H. NUMBER				
TYPE OF INSPECTION				COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2023-2024		037-1181-118				
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	C	Portables on site for four (4) or more years are required by SREF to have covered walkways.	6			Site-Wide	SREF 5.3	
2	0000	000	O	All playground fall surfaces must be maintained for safety - raked after each use.	2					
3	0001	000	O	Remove all door chucks from doors. Door chucks are not allowed.	3					
4	0001	100	O	Water fountain in pavilion damaged	0					
5	0001	100	O	Ceiling tile painted	0					
6	0001	100	O	Door handle broken near 134 and 135	0					
7	0001	106	O	Refridgerator and microwave not plugged directly into wall outlet	0					
8	0001	118	O	Replace missing and/or stained ceiling tile(s)	0					
9	0001	120	M	Panic hardware needed on doors in this area - Assembly Area	1				Building Automation/Locksmith	
10	0001	124	O	Replace missing and/or stained ceiling tile(s)	0					
11	0001	140	O	Replace missing and/or stained ceiling tile(s)	2					
12	0001	140	O	Replace missing and/or stained ceiling tile(s)	1					
13	0001	140	M	Smoke detector hanging - Detector needs to be properly secured.	1				Electrical Department	
14	0001	140	M	Replace Fire Alarm horn on outside of building - Damaged.	1				Building Automation	

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15	0002	204B	O	Fire Extinguishers shall be inspected and signed off monthly.	1					
16	0002	207	O	Doorway obstructed	0					
17	0002	207	M	Light swith malfunctioning/ light not working	0				Electrical Department	
18	0002	209C	M	Exit lights out at Courtyard near Bus Ramp.	1				Electrical Department	
19	0002	212E	O	Emergency Exit latch on freezer is frozen - please excercise.	1					
20	0002	213	O	Light not working	0					
21	0002	213	O	Replace missing and/or stained ceiling tile(s)	0					
22	0002	215	O	Items at base of ladder	0					
23	0002	215	O	Fire Extinguisher need signature	0					
24	0002	215	O	Unblock mezzanine entrance. Keep area unobstructed at all times.	2					
25	0002	215	O	Replace light bulbs in florescent light.	1					
26	0002	215	M	Remove old mechanical equipment from Mezzanine Area.	1				HVAC	
27	0002	217	O	Large quantities of paint shall be stored in Flammable Storage Area. All gas fired equipment must be stored in Flammable Storage Area.	1					
28	0002	220	O	Mechanical mezzanine used as storage	0					

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29	0003	000	M	Exterior lights are on during daylight hours - Adjustment needed on timer.	1				Electrical Department	
30	0003	300	O	Exit door east side unlocked (lock malfunction) outside near room 309	0					
31	0003	306	O	Exit obstructed/ Combustibles hanging from ceiling	0					
32	0003	307A	O	Exit obstructed	0					
33	0003	308	O	Light switch malfunctioning	0					
34	0003	309	O	Entrance/ Exit obstructed	0					
35	0003	309A	O	Doorway obstructed	0					
36	0003	311	O	Light cover hanging/ lights not working x12	0					
37	0003	311	O	No storage allowed in Mezzanine entrance.	3					
38	0004	403	M	Replace damaged dryer vent termination outside of #04-403.	4				Structural Department	
39	0004	406	O	Combustibles hanging from ceiling	0					
40	0004	419	O	All electrical outlets not being used shall have protective covers (caps) installed.	1					
41	0004	421	O	Remove storage from Mezzanine Access Room.	6					
42	0004	422	O	Remove storage from South exit. Keep area unobstructed at all times.	2					

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43	0004	422	O	Light cover hanging/ lights not working x6	0					
44	0004	422	O	Mechanical room used storage	0					
45	0004	422	M	CO2 Detector needs to be inspected.	1				HVAC	
46	0005	511	O	Festive lights on wall	0					
47	0005	511	O	Unauthorized furniture	0					
48	0005	512	O	Light cover hanging	0					
49	0005	512	M	Replace (broken) Exit Sign at Exterior Exit Door in outside corridor.	1				Electrical Department	
50	0005	513	O	Maintain 18" clearance at fire sprinkler.	2					
51	0005	516	O	Lights out on East end of Mezzanine.	2					
52	0005	516	M	Lights needed in Mezzanine entrance area.	1				Electrical Department	
53	0099	506	M	Replace slip resistant material on ramp.	1			Portable	Structural Department	
54	0099	506	M	Repair and/or replace soft spots on Ramp leading to Portable.	1			Portable	Structural Department	
55	0099	506	O	Portable being used for storage. Egress needs to be clear at all times.	1			Portable		
56	0099	506	M	Emergency Light out.	1			Portable	Electrical Department	

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57	0099	510	M	Emergency Light out.	1			Portable	Electrical Department
58	0099	510	M	Replace slip resistant material on ramp.	1			Portable	Structural Department
END OF SREF INSPECTION REPORT									


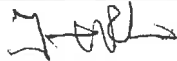
A re-inspection of the identified deficiencies will be performed approximately _____ days subsequent of inspection date. **Re-Inspection Date:** _____

The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. ☐ YES ☐ NO

Reviewed Emergency Generator Report. ☐ YES ☐ NO Emergency Generator Report up-to-date as of SREF Inspection. ☐ YES ☐ NO

Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:


 Leon County
 School/Site Administrator

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1	0099	510	M	Emergency Light out.	0			Portable	Electrical Department
2	0099	510	M	Replace slip resistant material on ramp.	0			Portable	Structural Department
END OF SREF INSPECTION REPORT									

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