



Memorandum

To: Ms. Jamie Holleman, Coordinator, School Choice
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Tonnie Rollins, Project Manager, Fire & Safety *TRR*

Through: Mr. LaRoderick E. McQueen, Certified Building Official/ Divisional Director *LEM*

Date: April 16, 2024

Subject: SREF Inspection for Bloxham Building

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an **M (Maintenance)** in the **MOC** column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the **M (Maintenance)** column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an **O (Operational)** in the **MOC** column are to be addressed by site-based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a **C (Construction and Capital Outlay)** in the **MOC** column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Katheryn White at whitek3@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie Rollins at the Code Enforcement and Compliance Department at (850) 617-1800 or email at rollinst2@leonschools.net**. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc: Deana McAllister, Assistant Superintendent of School Management (with attachments)


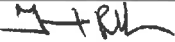
"Our Hands Keep Their Minds Working"


Code Enforcement and Compliance Department - 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138

(850) 617-1838 · Fax (850) 617-1790

www.lcscodeenforcement@leoncountyschools.net

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03/11/2024				 <p>LEON COUNTY SCHOOLS</p> <p>FACILITIES & CONSTRUCTION DEPARTMENT</p> <p>3420 W. THARPE ST., TALLAHASSEE, FL 32303</p>		Bloxham Building				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Tonnie Rollins						725 South Calhoun Street				
						Tallahassee, Florida 32301				
INSPECTOR SIGNATURE SIGNATURE DATE						F.I.S.H. NUMBER				
TYPE OF INSPECTION				COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2023-2024		037-9001-75F				
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	M	ADA/FBC door hardware shall be installed. FBC-A-309.4 and SREF 5(8)(b)4.	3			Building Wide	Structural Department	
2	0000	000	O	Emergency light inspection monthly check-off sheet needed.	2					
3	0000	000	O	All Fire Extinguishers need to be inspected monthly, card must be initialed, and report sent to the District.	1					
4	0000	000	O	Fire Alarm inspection documentation not provided.	1					
5	0000	000	O	Annual Fire Door Inspection not performed and/or documented.	1					
6	0000	000	O	Verify Annual Inspection for sprinkler system.	1					
7	0001	000	M	Repair - Paint chipping in ALL stairwells.	1				Paint Shop	
8	0001	000	M	Second Floor/South Stairwell - Exit Light inoperable and in Emergency Mode.	1				Building Automation	
9	0001	000	M	North Side stairwell doors not latching - next to Rm. 201	1				Structural Department	
10	0001	021A	O	Remove non-approved furniture that does not have an NFPA label or certificate. NFPA 101.10.3.2.	1					
11	0001	102B	O	Extention cords cannot be used for permanent power.	1					
12	0001	102E	M	Electrical cover needed.	1				Electrical Department	
13	0001	104	M	Plate needed over ceiling tile.	1				Electrical Department	
14	0001	105A	O	Improper use of an extension cord. NFPA 1-11.7.6.	1					
15	0001	105A	O	Remove deodorizers. Deodorizers are not allowed per SREF 5(16)(b)(2)(c).	1					
16	0001	118A	M	Plate needed over ceiling tile.	1				Electrical Department	
17	0001	201A	O	Improper use of an extension cord/surge protector. NFPA 1-11.7.6.	1					
18	0001	201A	O	Replace water stained and/or broken ceiling tile(s) x's 2. SREF 5 (2)(e)(8)j	1					
19	0001	203	O	Replace water stained and/or broken ceiling tile(s) x's 2. SREF 5 (2)(e)(8)j	0					
20	0001	204	M	Plate needed over ceiling tile.	1				Electrical Department	
21	0001	216	O	Replace water stained and/or broken ceiling tile(s) x's 2. SREF 5 (2)(e)(8)j	1					
22	0001	218	O	Replace water stained and/or broken ceiling tile(s). SREF 5 (2)(e)(8)j	1					
23	0001	218	O	Light is inoperable.	1					

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24	0001	800	O	Replace water stained and/or broken ceiling tile(s). SREF 5 (2)(e)(8)j	1				
25	0001	800J	O	Replace water stained and/or broken ceiling tile(s). SREF 5 (2)(e)(8)j	0				
26	B-1	002	M	Plate needed over ceiling tile.	1				Electrical Department
27	B-1	003A	O	Remove items from in front of Electrical Panel.	1				
28	B-1	005	O	Trip hazard at Entrance/Exit.	1				
29	B-1	005	M	Electrical junction boxes shall have all openings sealed. NFPA 70-110.12(A)	1				Electrical Department
30	B-1	005	M	Seal penetrations in ceiling and/or walls. SREF 5(9)(a).	1				Structural Department
31	B-1	006B	O	Chemicals shall be labels in accordance with NFPA 1-60.14.2.2.	1				
32	B-1	007B	O	Housekeeping - remove all unnecessary clutter from area.	1				
33	B-1	010	M	Needs emergency lighting	1				Electrical Department
34	B-1	018	O	Housekeeping - remove all unnecessary clutter from area.	1				
35	B-1	018C	O	Replace missing ceiling tile	1				
36	B-1	021	O	Replace water stained and/or broken ceiling tiles(s). SREF 5(2)(e)(8)j	1				
37	B-1	021	O	Chemicals shall be labels in accordance with NFPA 1-60.14.2.2.	1				
38	B-1	023	O	Replace water stained and/or broken ceiling tile(s). SREF 5 (2)(e)(8)j	1				
39	B-1	024	O	Flammable storage shall be properly stored.	1				
				END OF SREF INSPECTION REPORT					

A re-inspection of the identified deficiencies will be preformed approximately _____ days subsequent of inspection date. **Re-Inspection Date:** _____

The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. YES ☐ NO ☐

Reviewed Emergency Generator Report. YES ☐ NO ☐ **Emergency Generator Report up-to-date as of SREF Inspection.** YES ☐ NO ☐

Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:

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X Garnie Holloman

Leon County
School/Site Administrator