

To: Mr. Ron Wetherington, Principal, Buck Lake Elementary School
Ms. Angela Quiggins, Assistant, Principal, Buck Lake Elementary School
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Tonnie Rollins, Project Manager, Fire & Safety Inspector

Through: Mr. LaRoderick E. McQueen, Certified Building Official/ Divisional Director

Date: November 19, 2024

Subject: SREF Inspection for Buck Lake Elementary School

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an **M (Maintenance)** in the **MOC** column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the **M (Maintenance)** column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an **O (Operational)** in the **MOC** column are to be addressed by site-based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a **C (Construction and Capital Outlay)** in the **MOC** column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Katheryn White at whitek3@leonschools.net, or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2)

***The SREF Inspection Reports for each individual portable on site are required by state to be posted. Please post the SREF Inspection Report in their respective portables in a visible location.*

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie Rollins at the Code Enforcement Department at (850) 617-1800 or email at rollinst2@leonschools.net**. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc: Ms. Anicia Robinson, Director of Elementary Schools (with attachments)

09/12/2024				 LEON COUNTY SCHOOLS FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303 COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2024-2025		Buck Lake Elementary School				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Tonnie Rollins						1600 Pedrick Road				
						Tallahassee, Florida 32317				
INSPECTOR SIGNATURE SIGNATURE DATE						F.I.S.H. NUMBER				
TYPE OF INSPECTION				037-0521-052						
☒ FIRE ☒ CASUALTY ☒ SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	O	After market furniture shall be NFPA approved and the label must be displayed.	5			Site Wide	NFPA 101-10.3.2	
2	0000	000	O	Remove combustible materials from ceiling,	6			Site Wide	NFPA 101-10.3.1	
3	0001	000	M	Check Building #1 Rooms 100 and 103 for leaks.	0				Plumbing Department	
4	0001	100	O	Combustible materials on wall shall not exceed 20%	0				NFPA 101-15.7.4.3 (1)	
5	0001	100	O	Combustible materials hanging from light fixture.	0					
6	0001	100	O	Replace water stained ceiling tile(s).					SREF 5 (2) (e) (8)	
7	0001	100C	O	Remove hanging combustible materials from ceiling.	1				NFPA 101-10.3.1	
8	0001	101	O	Walkway Obstructed	0				SREF 5 (2) (e) (8) j	
9	0001	101	O	Combustible materials on wall shall not exceed 20%	0				NFPA 101-15.7.4.3 (1)	
10	0001	101	M	Replace water stained ceiling tile(s).	1				SREF 5 (2) (e) (8)	
11	0001	101	O	Walkway near bathroom obstructed						
12	0001	102	O	Combustible materials hanging from light fixture.						
13	0001	102	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
14	0001	103	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
15	0001	103	O	Combustible materials hanging from light fixture.						
16	0001	103	O	Remove combustible materials from ceiling.					NFPA 101-10.3.1	
17	0001	103A	O	Remove combustible materials from ceiling.						

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18	0001	103A	O	Walkway obstructed					
19	0001	103B	O	Doorway Blocked					
20	0001	104	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
21	0001	104	O	Combustible materials hanging from light fixture.					
22	0001	104A	O	Replace damaged ceiling tile(s)					SREF 5 (2) (e) (8) j
23	0001	105	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
24	0001	105A	O	Replace damaged ceiling tile(s)					SREF 5 (2) (e) (8) j
25	0001	106	O	Combustible materials hanging from light fixture.					
26	0001	006	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
27	0001	107	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
28	0001	108	O	Combustible materials hanging from light fixture.					
29	0001	108	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
30	0001	108C	O	Walkway Obstructed					
31	0001	109A	O	Remove combustible materials from ceiling.					NFPA 101-10.3.1
32	0001	110	O	Housekeeping - keep area clear of combustibles at all times.	1				
33	0001	111	O	Combustible materials on wall shall not exceed 20% in	0				NFPA 101-15.7.4.3 (1)
34	0001	111	O	Replace water stained ceiling tile(s).	0				SREF 5 (2) (e) (8) j

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35	0001	111A	O	Remove combustible materials from ceiling.		0				NFPA 101-10.3.1
36	0001	113	O	Combustible materials on wall shall not exceed 20% in						NFPA 101-15.7.4.3 (1)
37	0001	800	O	Curtains shall have label or certificate verifying flame retardant meeting NFPA 701.						NFPA 101-10.3.1.
38	0002	201	O	Combustible materials hanging from light fixture.						
39	0002	201	O	Combustible materials on wall shall not exceed 20%						NFPA 101-15.7.4.3 (1)
40	0002	201	O	Remove non-approved furniture that does not have NFPA label or certificate						NFPA 101-10.3.2
41	0002	202C	O	Combustible materials on wall shall not exceed 20%						NFPA 101-10.3.2
42	0002	206A	O	Replace water stained ceiling tile(s).						SREF 5 (2) (e) (8) j
43	0002	207	O	Combustible materials hanging from light fixture.						
44	0002	207	O	Combustible materials on wall shall not exceed 20%						NFPA 101-15.7.4.3 (1)
45	0002	207A	O	Remove combustible materials from ceiling						NFPA 101-10.3.1
46	0002	207A	O	Replace water stained ceiling tile(s).						SREF 5 (2) (e) (8) j
47	0002	208C	O	Doorway Obstructed						
48	0002	209	O	Combustible materials on wall shall not exceed 20%						NFPA 101-15.7.4.3 (1)
49	0002	210	O	Remove combustible materials from ceiling						NFPA 101-10.3.1
50	0002	210	O	Combustible materials on wall shall not exceed 20%						NFPA 101-15.7.4.3 (1)
51	0002	210	O	Exit Obstructed						

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52	0002	210	0	Combustible materials hanging from light fixture.						
53	02	200	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
54	02	200	0	Lights not working X 4						
55	02	200A	0	Combustible stacked to close to ceiling						
56	02	202	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
57	02	202	0	Lights not working X 2						
58	02	202	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
59	02	202A	0	Combustible stacked to close to ceiling						
60	02	202B	0	Walkway obstructed near 202B.						
61	02	202C	0	Walkway obstructed						
62	02	203	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
63	02	203	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
64	02	203A	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
65	02	203A	0	FISH number covered						
66	02	204C	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
67	02	205	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
68	02	205	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	

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69	02	205	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
70	02	205	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
71	02	205A	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
72	02	206	0	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)	
73	02	206	0	Combustible materials hanging from light fixture.						
74	02	206	0	Remove combustible materials from ceiling					NFPA 101-10.3.1	
75	04	404	0	Lights Not working						
76	04	404	O	Replace water stained ceiling tile(s).					SREF 5 (2) (e) (8) j	
77	04	408	O	Investigate leak in ceiling.					SREF 5 (2)(e)(8)j	
78	04	408E	O	Fire extinguisher needs inspection						
79	04	408E	O	Replace damaged ceiling tile(s). Active leak in roof					SREF 5 (2) (e) (8) j	
80	04	408H	O	Replace damaged ceiling tile(s). Active leak in roof					SREF 5 (2) (e) (8) j	
81	05	501	O	Remove combustible materials from ceiling					NFPA 101-10.3.1	
82	05	501	O	Combustible materials on wall shall not exceed 40%.					NFPA 101-15.7.4.3 (2)	
83	05	501	O	Remove combustible materials from ceiling					NFPA 101-10.3.1	
84	05	501A	O	Ceiling damaged						
85	05	502	O	Remove combustible materials from ceiling					NFPA 101-10.3.1	

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86	05	502A	O	Remove combustible materials from ceiling					NFPA 101-10.3.1
87	05	504C	O	Mezzanine used as storage.					
88	05	504D	O	Fire extinguisher needs inspection					
89	05	505	O	Doorway obstructed					
90	05	505C	O	Lights not working					
91	05	506	O	Replace water stained ceiling tile(s).					SREF 5 (2) (e) (8) j
92	05	507	O	Sprinkler head in washroom needs repair.					
93	06	600A	O	Replace damaged ceiling tile(s).					SREF 5 (2) (e) (8) j
94	06	601	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
95	06	601	O	Remove combustible materials from ceiling.					
96	06	601A	O	Replace hanging ceiling tile(s).					SREF 5 (2) (e) (8) j
97	06	602	O	Remove combustible materials from ceiling.					
98	06	602	O	Combustible materials hanging from light fixture.					
99	06	602	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
100	06	603	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
101	06	603A	O	Remove combustible materials from ceiling.					
102	06	604	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)

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103	06	604	O	Combustible materials hanging from light fixture.					
104	06	604	O	Remove combustible materials from ceiling.					
105	06	604A	O	Replace damaged ceiling tile(s).					SREF 5 (2) (e) (8) j
106	06	605	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
107	06	606	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
108	06	606	M	Replace water stained ceiling tile(s).					SREF 5 (2) (e) (8) j
109	06	607	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
110	06	607A	O	Remove combustible materials from ceiling.					
111	0007	701	O	Remove combustible materials from ceiling.					
112	0007	701	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
113	0007	707	O	Remove combustible materials from ceiling.					
114	0007	707	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
115	0007	714	O	Remove combustible materials from ceiling.					
116	0007	714	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
117	0007	714C	O	Replace damaged ceiling tile(s).					SREF 5 (2) (e) (8) j
118	0007	715	O	Walkways obstructed					
119	0007	719	O	Replace water stained ceiling tile(s).					SREF 5 (2) (e) (8) j

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120	0007	719	O	Storage in electrical room is prohibited.					
121	0011	101A	O	Obstructed Walkway					
122	0011	101A	O	Curtains shall have label or certificate verifying flame retardant meeting NFPA 701.					NFPA 101-10.3.1.
123	0011	103	O	Remove combustible materials from ceiling.					
124	0011	103	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
125	0011	104	O	Remove combustible materials from ceiling.					
126	0011	104	O	Combustible materials on wall shall not exceed 20%					NFPA 101-15.7.4.3 (1)
127	0011	104	O	Lights on wall					
128	0011	105	O	Lights on wall					
129	0011	107	O	Lights on wall					
130	0011	107	O	Remove combustible materials from ceiling.					
131	0011	108	O	Lights on wall, Light on ceiling.					
132	0011	108	O	Remove non-approved furniture that does not have NFPA label or certificate.					NFPA 101-10.3.2
133	0011	111	O	Gate needs a lock					
				END OF SREF INSPECTION REPORT					

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A re-inspection of the principal's office									
Reviewed Emergency Generator Report.					YES	NO	Emergency Generator Report up-to-date as of SREF inspection.		
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:									

X 

Leon County
School/Site Administrator