

To: Ms. Delshauna Jackson, Principal, Bond Elementary School
Mr. Ronald Peterson, Assistant Principal, Bond Elementary School
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction & Facilities

From: Mr. Tonnie W. Rollins, Project Manager, Fire & Safety Inspector

Through: Mr. LaRoderick E. McQueen, Certified Building Official/Divisional Director

Date: November 19, 2024

Subject: **SREF Inspection for Bond Elementary School**

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- **Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the M (Maintenance) column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.**
- **Line items with an O (Operational) in the MOC column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.**
- **Line items with a C (Construction and Capital Outlay) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.**

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Katheryn White at whitek3@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.


*****Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2)*****


*****The SREF Inspection Reports for each individual portable on site are required by state to be posted. Please post the SREF Inspection Report in their respective portables in a visible location.***

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie W. Rollins at the Code Enforcement and Compliance Department at (850) 617-1814 or email at rollinst2@leonschools.net**. Thank you for your time and cooperation in this matter.


ATTACHMENT

Cc: Ms. Anicia Robinson, Director of Elementary Schools (with attachments)


11/07/2024				 LEON COUNTY SCHOOLS FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303		Bond Elementary School				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Tonnie Rollins						2204 Saxon Street Tallahassee, FL 32310				
INSPECTOR SIGNATURE SIGNATURE DATE						F.I.S.H. NUMBER				
TYPE OF INSPECTION				COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2024-2025		037-1181-118				
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input type="checkbox"/> SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	0	M	Mulch_needed to be add to playground						
2	0000	0	M	Remove combustible materials from ceiling. NFPA 101-10.3.1						
3	0001	100	M	Alarm System showing trouble.	0					
4	0001	100	M	Ceiling tile painted	0					
5	0001	117	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
6	0001	118	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
7	0001	123	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
8	0001	123	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0					
9	0001	134A	O	Ceiling Tile Sagging	1				Building Automation/Locksmith	
10	0001	135	O	Walkway obstructed	0					
11	0001	140	M	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j						
12	002	200	O	Curtains shall have label or certificate verifying flame retardant meeting NFPA 701. NFPA 101-10.3.1.						
13	0002	201	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	2					
14	0002	201A	O	Doorway obstructed	1					
15	0002	201A	M	Curtains shall have label or certificate verifying flame retardant meeting NFPA 701. NFPA 101-10.3.1.	1				Electrical Department	
16	0002	204	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	1				Building Automation	
17	0002	204A	O	Appliances shall be plugged into the wall outlet.	1					


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<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"><input checked="" type="checkbox"/> FIRE</div> <div style="text-align: center;"><input checked="" type="checkbox"/> CASUALTY</div> <div style="text-align: center;"><input type="checkbox"/> SANITATION</div> </div>										

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18	0002	204B	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j, Smoke Detector	0				
19	0002	204B	O	Doorway obstructed	0				Electrical Department
20	0002	206C	O	Walkway obstructed	1				Electrical Department
21	0002	209	O	Lights not working	1				
22	0002	209	O	Alarm panel showing trouble.	0				
23	0002	212C	O	Curtains shall have label or certificate verifying flame retardant meeting NFPA 701. NFPA 101-10.3.1.	0				
24	0002	212D	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j, Smoke Detector	0				
25	0002	212E	O	Emergency knob difficult to turn.	0				
26	0003	301	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	0				
27	0003	303	O	Exit/Entrance Obstructed	0				
28	0003	303	O	Remove combustible on doors and walls	0				HVAC
29	0003	304	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2	1				
30	0003	304	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0				
31	0003	304	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	1				Electrical Department
32	0003	304	O	Remove rugs in walkway.	0				
33	0003	306	O	Doorway obstructed	0				
34	0003	307	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0				


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35	0003	307	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	0				
36	0003	307	O	Remove rugs in walkway.	0				
37	0003	309	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	0				
38	0003	309	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2	0				
39	0004	403	O	Place a sign on cabinet that has the fire extinguisher.	0				Structural Department
40	0004	406	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0				
41	0004	406	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	1				
42	0004	407	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0				
43	0004	407	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	2				
44	0004	407	O	All appliances shall be plugged into outlet.	0				
45	0004	407	O	Remove rugs in walkway.	0				
46	0004	408	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	1				HVAC
47	0004	408	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
48	0004	408	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2					
49	0004	409	O	Entrance/ Exit Obstructed					
50	0004	409	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2					
51	004	412B	O	Doorway obstructed					

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52	004	412C	0	Doorway obstructed						
53	004	413	0	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)						
54	004	414	0	Remove combustible materials from ceiling. NFPA 101-10.3.1						
55	004	416	0	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)						
56	004	616	0	Remove combustible materials from ceiling. NFPA 101-10.3.1						
57	0005	501	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)	0					
58	0005	501B	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
59	0005	501B	O	Box on wall needs cover plate.	0					
60	0005	504	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)						
61	0005	504	O	Remove combustible materials from ceiling. NFPA 101-10.3.1						
62	0005	504	O	Walkway obstructed						
63	0005	507	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)						
64	0005	507	O	Entrance/ Exit Obstructed						
65	0005	508	O	Lights on Wall						
66	0005	508	O	Remove combustible materials from ceiling. NFPA 101-10.3.1						
67	0005	508	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)						
68	0005	508	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2						

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69	0005	508	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
70	0005	509	O	Remove combustible materials from ceiling. NFPA 101-10.3.1					
71	0005	509	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
72	0005	509	O	Lights on Wall					
73	0005	509	O	Entrance/ Exit Obstructed					
74	0005	511	O	Remove combustible materials from ceiling. NFPA 101-10.3.1					
75	0005	511	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
76	0005	511	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2					
77	0005	511	O	Remove rugs in walkway.					
78	0005	511	O	Lights on Wall					
79	0005	511	O	Entrance/ Exit Obstructed					
80	0005	512	O	Lights on Wall					Electrical Department
81	0005	512	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j					
82	0005	512	O	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2					
83	0005	512	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
84	0005	513	O	Combustible materials on wall shall not exceed 40% NFPA 101-15.7.4.3 (2)					
85	0005	513	O	Lights on Monitor					

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86	0005	513	0	Remove non-approved furniture that does not have NFPA label or certificate. NFPA 101-10.3.2					
87	0005	513	0	Remove combustible materials from ceiling. NFPA 101-10.3.1					
88	0005	506	0	Remove rugs in walkway.					
89	0099	506	M	Skirting damaged					
90	0099	510	M	Gate valve cover missing (eastside)					
91	0099	510	M	Skirting damaged					Electrical Department
92	0099	510	M	Gate valve cover missing (westside)				Portable	Structural Department
END OF SREF INSPECTION REPORT									

A re-inspection of the identified deficiencies will be performed approximately _____ days subsequent of inspection date. **Re-Inspection Date:** _____

The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. YES ☐ NO ☐

Reviewed Emergency Generator Report. YES ☐ NO ☐ Emergency Generator Report up-to-date as of SREF Inspection. YES ☐ NO ☐

Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:

X

Leon County
School/Site Administrator