

To: Ms. Jamie Holleman, Coordinator, School Choice
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Tonnie Rollins, Coordinator, Fire & Safety Inspector

Through: Mr. LaRoderick E. McQueen, Certified Building Official/ Divisional Director

Date: December 13, 2024

Subject: **SREF Inspection for Bloxham Building**

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- **Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the M (Maintenance) column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.**
- **Line items with an O (Operational) in the MOC column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.**
- **Line items with a C (Construction and Capital Outlay) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.**

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Kathryn White at whitek3@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2)

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie Rollins at the Code Enforcement and Compliance Department at (850) 617-1814 or email at rollinst2@leonschools.net**. Thank you for your time and cooperation in this matter.

ATTACHMENT


Cc: Dr. Alan Cox, Assistant Superintendent of School Management (with attachments)


CODE ENFORCEMENT, COMPLIANCE, SUSTAINABILITY AND SMALL BUSINESS ENTERPRISE DEPARTMENT


3420 West Tharpe Street, Suite 100 • Tallahassee, Florida 32303-1138 • Phone (850) 617-1838 • Fax (850) 617-1790 • www.leonschools.net

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Building the Future Together

10/02/2024			 <p>LEON COUNTY SCHOOLS</p> <p>FACILITIES & CONSTRUCTION DEPARTMENT</p> <p>3420 W. THARPE ST., TALLAHASSEE, FL 32303</p> <p>COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2024-2025</p>			Bloxham Building				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: <i>Tonnie W, Rollins</i>						725 South Calhoun Street				
						Tallahassee, Florida 32301				
INSPECTOR SIGNATURE SIGNATURE DATE						F.I.S.H. NUMBER				
TYPE OF INSPECTION						037-9001-75F				
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION										
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	M	ADA/FBC door hardware shall be installed. FBC-A-309.4 and SREF 5(8)(b)4.	4			Building Wide	Structural Department	
2	0000	000	O	Emergency light inspection monthly check-off sheet needed.	1					
3	0000	000	O	Verify Annual Inspection for Sprinkler System.	0					
4	0001	000	M	Repair - Paint chipping in ALL stairwells.	0				Paint Shop	
5	0001	000	M	Second Floor/South Stairwell - Exit Light inoperable and in Emergency Mode.	0				Building Automation	
6	0001	000	M	North Side stairwell doors not latching - next to Rm. 201	0				Structural Department	
7	0001	021A	O	Remove non-approved furniture that does not have an NFPA label or certificate. NFPA 101.10.3.2.	0					
8	0001	102B	O	Improper use of an extension cord. NFPA 1-11.7.6	0					
9	0001	102E	M	Broken or missing receptacle cover plate. SREF 5(2)(e)(8)(j), NFPA 70 406.8	0				Electrical Department	
10	0001	104	M	Plate needed over ceiling tile.	0				Electrical Department	
11	0001	105	O	Remove combustible materials from ceiling. NFPA 101-10.3.1	0					
12	0001	105A	O	Improper use of an extension cord. NFPA 1-11.7.6.						
13	0001	113	O	Walls stained.						
14	0001	113K	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
15	0001	118A	M	Plate needed over ceiling tile.	0				Electrical Department	
16	0001	201	M	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0					
17	0001	201A	O	Improper use of an extension cord/surge protector. NFPA 1-11.7.6.	0					
18	0001	201A	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j	0				Electrical Department	
19	0001	202B	O	Door closer is not operating properly. SREF (5) 8 (2) B						
20	0001	203	O	Replace water stained and/or broken ceiling tile(s) x's 2. SREF 5 (2)(e)(8)j	0					
21	0001	204	M	Plate needed over ceiling tile.	0					
22	0001	205	O	Door leading to next room blocked.	0					

10/02/2024				 <p>LEON COUNTY SCHOOLS</p> <p>FACILITIES & CONSTRUCTION DEPARTMENT</p> <p>3420 W. THARPE ST., TALLAHASSEE, FL 32303</p> <p>COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2024-2025</p>		Bloxham Building SCHOOL/ FACILITY/CAMPUS 725 South Calhoun Street Tallahassee, Florida 32301				
INSPECTION DATE										
INSPECTOR: Tonnie W, Rollins										
INSPECTOR SIGNATURE SIGNATURE DATE										
TYPE OF INSPECTION						F.I.S.H. NUMBER				
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION				037-9001-75F						
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
23	0001	212	O	Appliances not plugged in,	0					
24	0001	216	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j						
25	0001	216B	O	Doorway Obstructed						
26	0001	217	O	Appliances not plugged in,						
27	0001	218	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j						
28	0001	218	O	Light is not operating correctly, please repair light. SREF5 (17)(a)						
29	0001	800	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j						
30	0001	8002	O	Replace water stained ceiling tile(s). SREF 5 (2) (e) (8) j						
31	B-1	0001	O	Storage in mechanical room is prohibited. SREF 5 (16)(6)a						
32	B-1	002	M	Plate needed over ceiling tile.						
33	B-1	003A	O	Remove items from in front of Electrical Panel.	0				Electrical Department	
34	B-1	005	O	Light is not operating correctly, please repair light. SREF5 (17)(a)	0					
35	B-1	005	O	Storage in mechanical room is prohibited. SREF 5 (16)(6)a	0					
36	B-1	005	O	Trip Hazard at entrance/exit.	0				Electrical Department	
37	B-1	005	M	Electrical junction boxes shall have all openings sealed. NFPA 70-110.12(A)	0				Structural Department	
38	B-1	005	M	Seal penetrations in ceiling and or walls. SREF 5 (9) (a)	0					
39	B-1	006B	O	Chemicals shall be labels in accordance with NFPA 1-60.14.2.2.	0					
40	B-1	007B	O	Housekeeping - remove all unnecessary clutter from area.	0					
41	B-1	008A	O	Doorway Obstructed						
42	B-1	110	O	Needs Emergency Lighting						
43	B-1	016	O	Appliances not plugged in,						
44	B-1	018	O	Housekeeping - remove all unnecessary clutter from area.						
45	B-1	018B	O	Door closer is not operating properly. SREF (5) 8 (2) B						

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46	B-1	018C	O	Replace ceiling tile(s). SREF 5 (2) (e) (8) j					
47	B-1	021	O	Replace water stained and/or broken ceiling tiles(s). SREF 5(2)(e)(8)j	0				
48	B-1	021	O	Chemicals shall be labels in accordance with NFPA 1-60.14.2.2.	0				
49	B-1	023	O	Replace ceiling tile(s). SREF 5 (2) (e) (8) j	0				
50	B-1	024	O	Flammable storage shall be properly stored.	0				
51	B-1	024	O	Light is not operating correctly, please repair light. SREF5 (17)(a)					
END OF SREF INSPECTION REPORT									
A re-inspection of the identified deficiencies will be preformed approximately _____ days subsequent of inspection date.					Re-Inspection Date: _____				
The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school.					<input type="checkbox"/> YES <input type="checkbox"/> NO				
Reviewed Emergency Generator Report.					<input type="checkbox"/> YES <input type="checkbox"/> NO Emergency Generator Report up-to-date as of SREF Inspection. <input type="checkbox"/> YES <input type="checkbox"/> NO				
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:									

X Janie Holleman
 Leon County
 School/Site Administrator