



Memorandum

To: Mr. Alvin "Butch" Watkins, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Juan E. Williams, Coordinator, Fire & Safety *J.E.W.*

Through: Mr. LaRoderick E. McQueen, Building Official *EMC*

Date: January 18, 2019

Subject: SREF Inspection for Belle Vue Middle School (Ball Fields)

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled MOC identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the M (Maintenance) column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an O (Operational) in the MOC column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a C (Construction and Capital Outlay) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Deanetra S. Grissom at grissomd@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2)

If you have any questions or comments regarding any items noted on this report, please feel free to contact Mr. Juan E. Williams at the Code Enforcement and Compliance Department at (850) 617-1814 or email at williamsj20@leonschools.net. Thank you for your time and cooperation in this matter.

ATTACHMENT


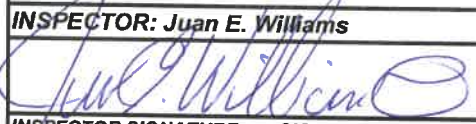
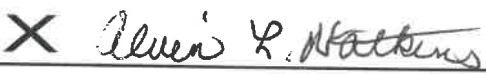
Cc: Dr. Alan Cox, Assistant Superintendent of School Management (with attachments)

"Our Hands Keep Their Minds Working"

Code Enforcement and Compliance Department - 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138
(850) 617-1838 · Fax (850) 617-1790

www.lcscodeenforcement@leoncountyschools.net

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1/18/2019				 <p style="margin-top: 10px;">FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303</p> <p>COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2018-2019</p>		Belle Vue Middle School (Ball Fields)				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Juan E. Williams						2214 Belle Vue Way				
 INSPECTOR SIGNATURE SIGNATURE DATE						Tallahassee, Florida 32304				
TYPE OF INSPECTION				F.I.S.H. NUMBER						
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION				037-0391-039						
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	O	Electrical panel box to ball field lights left opened.	1			Exterior Campus		
2	0000	000	M	Ground erosion around concession serving area slab needs to be repaired.	1			Exterior Campus	Grounds Department	
3	0000	000	M	ADA Parking sign outside of entry fence needs to be replaced.	0			Exterior Campus	Sign Shop	
4	0006	000	O	Remove PVC pipes to the proper location.	0			Exterior Campus		
5	0006	601	M	(ADA)/F.I.S.H. sign needs to be replaced.	0				Sign Shop	
6	0006	602	M	(ADA)/F.I.S.H. sign needs to be replaced.	0				Sign Shop	
7	0006	603	O	No access.	1					
8	0006	603	O	At roll-up door, remove active ant mounds.	1					
END OF SREF INSPECTION REPORT										
A re-inspection of the identified deficiencies will be preformed approximately 60-90 days subsequent of inspection date.					Re-Inspection Date: _____					
The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school.					<input type="checkbox"/> YES <input type="checkbox"/> NO					
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:					Date of Acknowledgement: _____					
<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">X</div> <div style="flex-grow: 1;">  </div> </div> <div style="margin-top: 5px;"> Leon County School/Site Administrator </div>										