

**Chiles H.S.**

**Athletic Clearance Procedures**

Starting this year, we are moving to a new platform for student-athlete registration. Please follow the directions below to start the registration process for your student to be eligible to participate in athletics.

Last school years forms are no longer valid, all forms for this school year must be done electronically.

1. Visit **www.athleticclearance.com** and choose Florida.
2. Watch the quick tutorial video.
3. PARENTS: First time users select **‘Create An Account**’. Register with your name, a valid email username and password. You will be asked to type in a code to verify you are human, your account will *not* activate unless you do this.
4. Login using your email address that you registered with.
5. Select ‘**Start Clearance Here!**’ to start the process.
6. Choose the school year ‘**2023-2024** School ‘**Chiles (Section 1)**’ and Sport ‘**\_\_\_\_\_\_\_\_**’

(Select only the sport you wish to participate in for right now) If a multi-sport athlete, click “Add Sport” to add the next sport.

1. Complete all required fields for Student Information. When selecting Educational History, you may be prompted to the GA4 form for any transfer students, this form must be printed and submitted to the Athletic Director, Mr. Eto.
2. During the Medical History portion, you must upload a completed physical or download the physical form to be printed. Please upload the physical or submit it to the Athletic Director, Mr. Eto.
3. Complete all required fields for Medical History, and Signature Forms pages.
4. Parents, if you **do not** want to receive emails from NCSA (college recruiting partner), you will need to check the box NO THANKS on the 3rd page of the registration.
5. Next, you will have the *option* to donate to Chiles Athletics.
6. Once you have reached the Confirmation Message you have completed the online process.
7. If you would like to register for additional sports you may check off those sports below the Confirmation Message. Electronic signatures will be applied to the additional sports.
8. l of this data will be electronically filed with your school’s athletic department for review. When the student has been cleared for participation, an email notification will be sent.

In addition to the online eligibility clearance, student athletes must have a minimum 2.0 state cumulative GPA as well as a current physical on file in order to be eligible for participation.

Email [etom@leonschools.net](mailto:etom@leonschools.net) with questions or concerns.