

To: Dr. Pam Hightower, Principal, Apalachee Tapestry Magnet School of Arts
Ms. Brandy Tyler-McIntosh, Assistant Principal, Apalachee Tapestry Magnet School of Arts
Mr. Ryan Peck, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Tonnie Rollins, Project Manager, Fire & Safety Inspector *TwR*

Through: Mr. LaRoderick E. McQueen, Certified Building Official/Director *LEO*

Date: May 9, 2024

Subject: SREF Inspection for Apalachee Tapestry Magnet School of the Arts

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an **M (Maintenance)** in the MOC column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the M (Maintenance) column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an **O (Operational)** in the MOC column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a **C (Construction and Capital Outlay)** in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Katheryn White at whitek3@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4 Section 4.4 (2)

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Tonnie Rollins at the Code Enforcement and Compliance Department at (850) 617-1800 or email at rollinst2@leonschools.net**. Thank you for your time and cooperation in this matter.



ATTACHMENT


Cc: Ms. Anicia Robinson, Director of Elementary Schools (with attachments)


CODE ENFORCEMENT, COMPLIANCE, SUSTAINABILITY AND SMALL BUSINESS ENTERPRISE DEPARTMENT
3420 West Tharpe Street, Suite 100 • Tallahassee, Florida 32303-1138 • Phone (850) 617-1838 • Fax (850) 617-1790 • www.leonschools.net


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Building the Future Together

05/01/2024				 <p>LEON COUNTY SCHOOLS</p> <p>FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303</p> <p>COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2023-2024</p>	Apalachee Tapestry Magnet School of the Arts SCHOOL/ FACILITY/CAMPUS 850 Trojan Trail Tallahassee, Florida 32311				
INSPECTION DATE									
INSPECTOR: Tonnie Rollins									
									
INSPECTOR SIGNATURE SIGNATURE DATE									
TYPE OF INSPECTION				F.I.S.H. NUMBER					
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION				037-0441-044					
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
1	0000	000	O	Rake fall surfaces on all playgrounds weekly.	5			Campus	
2	0000	000	O	Air fresheners, deodorizers, and plug-ins are not permitted on campus per SREF.	5				SREF 5(16)(b)(2)(c)
3	0000	000	O	Remove combustible material from ceiling.	1				NFPA 101-10.3.1
4	0000	000	O	All fire extinguishers need to be inspected monthly and casard must be initialed and report sent to the district.	1				
4	0001	000	O	Combustible materials on walls shall not exceed 20% in a non-sprinklered building and/or 40% in a sprinklered building.	2			Site-wide	NFPA 101-10.3.1
8	0001	000	O	All open electrical sockets need covers in Pre-K rooms.	1				
9	0001	101	M	Fire alarm in trouble mode.	1				Building Automation
	0001	101U	O	Replace water stained and/ or broken ceiling tile(s)	0				
	0001	102C	O	Entrance/ exit obstructed	0				
	0001	102D	O	Walkway obstructed	0				
	0001	103	O	Entrance/ exit obstructed	0				
	0001	109	O	Refridgerator not plugged into wall outlet	0				
	0001	109	O	Extension cord used as permanent wiring	0				
	0001	112	O	Sprinkler	0				
	0001	113	O	Entrance/ exit obstructed	0				

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	0001	113	O	Fire extinguisher needs signature	0				
	0001	114	O	Entrance/ exit obstructed	0				
	0001	116	O	Replace water stained and/ or broken ceiling tile(s)	0				
	0001	117	O	Door inside room locked/blocked unable to enter next room	0				
	0001	118	O	Fire extinguisher needs signature	0				
11	0001	119A	M	F.I.S.H. number needed.	3				Sign Shop
12	0001	120A	M	F.I.S.H. number needed.	3				Sign Shop
	0001	136	O	F.I.S.H. number needed/ Fire extinguisher needs signature	0				
	0001	140	O	Entrance/ exit obstructed	0				
	0001	146	O	Fire extinguisher needs signature	0				
	0001	800	O	Replace water stained (painted) and/ or broken ceiling tile(s)	0				
	0001	800B	O	First two doors on left side need F.I.S.H numbers	0				
22	0002	000	O	All fencing around Mechanical Unit needs to be locked.	5				
	0002	201	O	Fire extinguisher needs signature	0				
	0002	201A	O	Walkway obstructed	0				

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	0002	201E	O	Entrance/ exit obstructed	0				
23	0002	202	O	All open sockets in Pre-K Rooms need covers on open sockets.	3				
	0002	202	O	Lights not working	0				
	0002	204	O	Ceiling tile not flush with ceiling	0				
	0002	204C	O	Hole in sheetrock behind door need a door stop	0				
	0003	301A	O	Entrance/ exit obstructed	0				
	0003	301B	O	Entrance/ exit obstructed	0				
	0003	303	O	Entrance/ exit obstructed	0				
	0003	303A	O	Kiln room used as storage/ Fire extinguisher needs signature.	0				
25	0003	305	M	Replace smoke detector hanging from ceiling outside of 03-305 between restrooms.	0				Building Automation
	0003	310	O	Mechanical room used as storage	0				
27	0004	401A	O	Remove obstructions from means of egress corridor to maintain clear width.	0				NFPA 101-7.1.10.2
	0004	402A	O	Entrance/ exit obstructed	0				
	0006	002C	O	Fire extinguisher needs signature	0				
	0006	004	O	Walkway obstructed	0				

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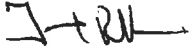
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	0006	016	O	Mechanical room used as storage	0				
	0007	001	O	Fire extinguisher needs signature	0				
	0007	001C	O	Light cover hanging/ ceiling tile sagging	0				
	0007	003	O	Fire extinguisher needs signature	0				
	0007	003	O	Lights not working	0				
	0007	003	O	Light cover hanging	0				
	0099	516	O	Unable to access	0				
	0099	517	O	Walkway obstructed/ Fire extinguisher needs signature	0				
	0099	517	O	Entrance/ exit obstructed/ Portable unlocked	0				
END OF SREF INSPECTION REPORT									

A re-inspection of the identified deficiencies will be preformed approximately _____ days subsequent of inspection date. **Re-Inspection Date:** _____

The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school.

Reviewed Emergency Generator Report. Emergency Generator Report up-to-date as of SREF Inspection.

Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:

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X

Leon County
School/Site Administrator

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