

06/05/15

INSPECTION DATE

Inspector Signature *Jay Williams*

SIGNATURE DATE

9-9-15

TYPE INSPECTION

☒ FIRE SAFETY☒ CASUALTY☒ SANITATION

COMPREHENSIVE SAFETY INSPECTION - STANDARD

FISCAL YEAR 2014-15



LEON COUNTY SCHOOLS

MAINTENANCE DEPARTMENT

"Our hands keep their minds working"

Administration

SCHOOL/FACILITY/CAMPUS

037-9001-900

F.I.S.H./F.I.C.E. NUMBER

2757 West Pensacola St., Tallahassee

ADDRESS

Dept	Work Order	Building Number	Room Number	M O C	Estimated Cost	Deficiency Description and Corrective Action Required	Number of Times Def. Cited Before	Sched for Correction NLT	Completion Date	Line Item #
	0	0000	000	O	0	Sitewide-Monthly inspection of fire extinguishers needs to be done and card initiated.	3	Immed.		1
	0	0001	006	O	0	Extension cords cannot be used as permanent power.	0	Immed.		2
	0	0001	006	O	0	Replace damaged ceiling tiles.	0	Immed.		3
	0	0001	008	O	0	Remove storage from boiler.	0	Immed.		4
	0	0001	027	O	0	No access.	0	Immed.		5
	0	0001	035	O	0	Replace and date water stained ceiling tile.	0	Immed.		6
	0	0001	054	O	0	Replace and date water stained ceiling tile.	0	Immed.		7
	0	0001	060	O	0	Doors should remain closed at all times when not in use. It impedes operation of mag holder door next to it.	0	Immed.		8
	0	0002	011	O	0	No access.	2	Immed.		9
	0	0004	001	O	0	Hallway to exit outside of 04-001 remove storage from egress corridor.	0	Immed.		10
	0	0004	004 A	O	0	Replace and date water stained ceiling tile.	0	Immed.		11
	0	0004	005	O	0	Label all cleaning bottles.	0	Immed.		12
	0	0004	025	O	0	Safety features on space heater are inoperable, remove heater.	0	Immed.		13
	0	0004	030	O	0	Extension cords cannot be used as permanent power.	0	Immed.		14
	0	0089	009	O	0	This portable is unoccupied at this time. It is getting ready to be re-located.	2	Immed.		15
	0	0099	002	O	0	Main meeting room both exits need to remain clear at all times.	0	Immed.		16

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☐ Yes ☐ No

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	0	0099	008	O	0	At desk remove after market multi-plug adaptor and install listed surge protector (multiple).	0	Immed.		17
	0	0099	008	O	0	Secondary exit ramp at this portable has mold and mildew needs to be removed.	0	Immed.		18
	0	0099	010	O	0	This portable is unoccupied at this time. It getting ready to be re-located.	2	Immed.		19
	0	0099	010	O	0	Ramp leading up to portable needs to be swept and no skid, replaced.	0	Immed.		20
	0	0099	533	O	0	Secondary exit platform need to be swept and kept clean on a regular basis.	0	Immed.		21
ELE	497308	0001	000	M	0	Building wide-verify and identify emergency lighting in gang bathrooms if it is not present it needs to be added.	0	10/03/15		22
ELE	497308	0001	000	M	0	Building wide-exhaust fans in bathrooms do not comply with Florida Building Code requirements.	0	10/03/15		23
ELE	497308	0001	009	M	0	Multiple emergency lights are inoperable.	0	10/03/15		24
ELE	497308	0001	017	M	0	Emergency light at 01-017 is inoperable.	0	10/03/15		25
ELE	497308	0001	050	M	0	In hallway outside of 01-050 exit light is inoperable in normal mode.	0	10/03/15		26
ELE	497308	0001	054	M	0	Verify proper operation of emergency light at top of column.	0	10/03/15		27
ELE	497310	0001	002	C	0	Remove exit light from over door.	1	10/03/15		28
ELE	497310	0004	004	M	0	Emergency light outside of 04-004 is inoperable.	0	10/03/15		29
ELE	497310	0004	012	M	0	In corridor outside of 04-012 emergency light is inoperable.	1	10/03/15		30

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ELE	497310	0004	012	M	0	In hallway next to 04-012 emergency light is inoperable.	0	10/03/15		31
ELE	497310	0004	015	M	0	Emergency light at 04-015 is inoperable.	0	10/03/15		32
ELE	497310	0004	020	M	0	In hallway near 04-020 emergency light is inoperable.	0	10/03/15		33
ELE	497310	0004	024	M	0	In hallway outside of 04-024 emergency light is inoperable.	0	10/03/15		34
ELE	497310	0004	028	M	0	In hallway outside of 04-028 emergency light is inoperable.	0	10/03/15		35
ELE	497313	0000	000	M	0	Main lobby exit light is inoperable in normal mode.	2	10/03/15		36
ELE	497313	0051	061	M	0	Storage portable on east side of Admin West conduit is sticking out of the ground with exposed wires needs to be installed properly or removed.	1	10/03/15		37
ELE	497313	0099	002	M	0	Emergency light outside of 99-002 is inoperable.	1	10/03/15		38
ELE	497313	0099	002	M	0	Main entry at rear of portable exit light is inoperable in emergency mode.	0	10/03/15		39
ELE	497313	0099	002 A	M	0	Emergency light is inoperable.	0	10/03/15		40
ELE	497313	0099	002 J	M	0	In meeting room area emergency lights are inoperable	1	10/03/15		41
ELE	497313	0099	008	M	0	No emergency lights present in this portable.	0	10/03/15		42
ELE	497314	0099	012	M	0	On street side of portable conduit running across ground is damaged in several locations needs to be reinstalled properly.	0	10/03/15		43
ELE	497314	0099	151 L	M	0	Remove exit sign from interior door it is not a required exit.	0	10/03/15		44
ELE	497314	0099	151 L	M	0	In hallway by 99-151L main exit door exit light is inoperable in emergency mode.	0	10/03/15		45
ELE	497314	0099	151 W	M	0	At exit door by 99-151W exit light is inoperable in emergency mode. Repair	0	10/03/15		46

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						or remove non required exit light.				
ELE	497314	0099	533	M	0	Relocate emergency light to secondary egress door.	0	10/03/15		47
GRD	497316	0089	009	M	0	Cut weeds out of skirting around this portable.	0	10/03/15		48
GRD	497316	0099	008	M	0	Cut weeds out of skirting at this portable.	0	10/03/15		49
GRD	497316	0099	008	M	0	Trim tree branches back that are leaning on roof of this portable.	0	10/03/15		50
GRD	497316	0099	010	M	0	Cut tree branches back that are leaning on roof of this portable.	0	10/03/15		51
GRD	497316	0099	010	M	0	Cut weeds back that are growing through skirting on this portable.	0	10/03/15		52
GRD	497316	0099	012	M	0	Remove weeds growing up back side of portable and around A/C unit.	0	10/03/15		53
GRD	497316	0099	533	M	0	Remove weeds that are growing up through skirting of this portable.	0	10/03/15		54
HVA	497317	0001	006	M	0	Exhaust fan in ceiling is inoperable needs to be repaired or replaced.	1	10/03/15		55
HVA	497317	0001	008	M	0	No current state certification on boiler.	0	10/03/15		56
HVA	497317	0003	000	M	0	Flammable storage building has no mechanical ventilation.	0	10/03/15		57
HVA	497317	0099	151 N	M	0	In area outside of 99-151N thermostat wiring needs to be installed properly or removed.	0	10/03/15		58
LOC	497318	0001	008	M	0	Install code compliant egress hardware on boiler room door.	0	10/03/15		59
LOC	497318	0099	151 N	M	0	Door on the exterior of building at 99-151N lock is inoperable and needs to be changed out to sites master key.	0	10/03/15		60
LOC	497318	0099	151 W	M	0	Outside of 99-151W install proper egress hardware on exit door.	1	10/03/15		61
PLU	497319	0004	005	M	0	Water fountain near 04-005 needs to be adjusted to operate properly.	0	10/03/15		62

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SGN	497321	0001	054	M	0	FISH sign is missing from one of the entry doors into this space.	0	10/03/15		63
SGN	497321	0004	030	M	0	Interior spaces inside of 04-030 no FISH numbers.	0	10/03/15		64
SGN	497321	0099	002	M	0	Main meeting room-secondary exit, replace not an exit sign with emergency exit only sign.	0	10/03/15		65
SGN	497321	0099	102	M	0	Interior rooms are missing FISH numbers.	2	10/03/15		66
SGN	497321	0099	533	M	0	No FISH numbers are present on any internal rooms of this portable.	0	10/03/15		67
STR	497330	0000	000	M	0	Finger Printing Portable-entry threshold needs to be adjusted for egress requirements.	0	10/03/15		68
STR	497330	0000	000	M	0	Outside the finger printing office wooden ramp has rotted wood and no skid needs to be replaced.	0	10/03/15		69
STR	497330	0004	001	M	0	Exit at 04-001 in corridor threshold needs to be modified for egress purposes.	0	10/03/15		70
STR	497330	0051	061	M	0	Ramp leading up to portable has broken boards with exposed nails and rotted wood.	0	10/03/15		71
STR	497330	0089	009	M	0	Stairs and ramp leading up to portable has loose boards and exposed nails needs to be repaired or replaced.	0	10/03/15		72
STR	497332	0099	002	M	0	Toprail on ramp leading up to portable is splintered and has loose boards and nails needs to be resecured.	0	10/03/15		73
STR	497332	0099	002	M	0	Ramp leading up to portable has rotted wood in multiple locations need to	0	10/03/15		74

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						be repaired or replaced.				
STR	497332	0099	002	M	0	Stairway going up to portable has rotted wood needs to be repaired or replaced.	0	10/03/15		75
STR	497332	0099	002	M	0	No skid on stairwell is damaged needs to be replaced.	0	10/03/15		76
STR	497332	0099	002	M	0	Secondary exit door platform needs to be brought up to egress requirements.	0	10/03/15		77
STR	497334	0099	008	M	0	Wooden ramp connecting portable from parking lot is rotted in multiple locations with exposed nails needs to be repaired or replaced.	0	10/03/15		78
STR	497334	0099	008	M	0	Secondary ramp leading from this portable has loose boards and exposed nails needs to be repaired or replaced.	0	10/03/15		79
STR	497334	0099	010	M	0	No skid on ramp leading up to portable is loose and damaged in multiple locations.	0	10/03/15		80
STR	497334	0099	010	M	0	Ramp leading up to portable and stairway have rotted wood and loose nails in multiple locations needs to be repaired or replaced (both sets of stairs).	0	10/03/15		81
STR	497335	0099	012	M	0	Skirting is missing in multiple locations around portable.	0	10/03/15		82
STR	497335	0099	012	M	0	Main entry door at ramp needs to be adjusted so that it does not drag on floor.	0	10/03/15		83
STR	497335	0099	102	M	0	Closers need to be added to both doors of this portable.	2	10/03/15		84
STR	497335	0099	151 G	M	0	Men's room hard ceiling is damaged around smoke detector needs to be	0	10/03/15		85

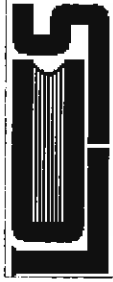
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						repaired.				
STR	497339	0099	151 N	M	0	Door on exterior corner of this room is leaking needs to be removed or re-placed with window. Door is not in use anymore.	0	10/03/15		86
STR	497339	0099	151 X	M	0	In hallway outside of 99-151X light fixtures are inaccessible due to wall needs to be adjusted to gain access.	0	10/03/15		87
STR	497339	0099	151 X	M	0	Threshold at entry door near handicap ramp needs to be modified to meet egress requirements.	0	10/03/15		88
STR	497339	0099	533	M	0	Ramp leading up to portable toptrails are splintered and loose in multiple locations with exposed nails.	0	10/03/15		89
STR	497339	0099	533	M	0	Awning bar needs to be brought up to proper height for egress purposes.	0	10/03/15		90
SYS	497357	0001	052	M	0	Main office reception area-no current fire alarm inspection report at fire alarm panel.	0	10/03/15		91
SYS	497357	0003	000	M	0	Flammable storage building no fire alarm equipment is present.	0	10/03/15		92
SYS	497357	0004	003	M	0	Add fire alarm visual notification device to area for egress.	0	10/03/15		93
SYS	497357	0004	004 A	M	0	Fire alarm notification device is not listed for use (wall mount strobe in ceiling).	0	10/03/15		94
SYS	497357	0004	006 A	M	0	Fire alarm notification device is not listed for use (wall mount strobe in ceiling).	0	10/03/15		95
SYS	497357	0004	009	M	0	Add mag holder to door outside of 04-009 in corridor.	1	10/03/15		96

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SYS	497357	0004	010 A	M	0	Fire alarm notification device is not listed for use (wall mount strobe in ceiling).	0	10/03/15		97
SYS	497357	0004	010 B	M	0	Fire alarm notification device is not listed for use (wall mount strobe in ceiling).	0	10/03/15		98
SYS	497357	0099	151 N	M	0	In hallway 99-151N no current inspection report to match inspection tag at panel.	0	10/03/15		99
SYS	497359	0099	008	M	0	No fire alarm equipment is present in this portable.	0	10/03/15		100
SYS	497359	0099	012	M	0	No fire alarm equipment is located in this portable.	0	10/03/15		101

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Memorandum

TO: Connie Harrell, District Services Specialist, Administration Complex

FROM: LaRoderick E. McQueen LCS Building Code Enforcement Official

DATE: September 3, 2015

RE: STATE REQUIREMENTS FOR EDUCATIONAL FACILITIES "SREF" INSPECTION

It has been brought to my attention that items listed below have been cited 3 or more times (2013 and 2014) on the State Requirements for Educational Facilities "SREF" Inspection by the LCS Inspectors.

All of the deficiencies must be corrected. We will be conducting additional inspections to verify that all line items, which were previously cited, have been corrected by your staff.

SREF Line Items which have been cited:

1. 0000-000: Site wide-monthly inspection of fire extinguishers needs to be done and card initialed.

This department will forward its findings to the Board, upon completion of the re-inspection.

If you have any questions, please feel free to contact the Building Code Enforcement Office @ 617-1838.



LaRoderick E. McQueen
LCS Building Code Enforcement Official



Site Administrator

9/10/15

Date

Cc: Dr. Randy Pridgeon, Divisional Director (with attachments)
Jim Connell, Chief, Facilities and Construction

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Building Code & Permitting Department · 3420 West Tharpe Street Suite 100 · Tallahassee, Florida 32303-1138
(850) 617-1838 · Fax (850) 617-5939
www.leon.k12.fl.us

"Leon County Schools does not discriminate against any person on the basis of gender, marital status, sexual orientation, race, religion, national origin, age, or disability."