

To:

Ms. Gillian Gregory, Assistant Superintendent of Academics Services

Mr. Alvin "Butch" Watkins, Director of Maintenance

Mr. Danny Allbritton, Director of Construction

From:

Mr. Juan E. Williams, Coordinator, Fire & Safety

Through:

Mr. LaRoderick E. McQueen, Building Official

Date:

July 22, 2019

Subject:

SREF Inspection for Aquilina Howell Building

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled MOC identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Work orders should be generated addressing each deficient item. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an O (Operational) in the MOC column are to be addressed by site based staff or through work order submission to the Maintenance Department. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a C (Construction) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Building Code Enforcement Office. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Deanetra S. Grissom at grissomd@leonschools.net or fax the report to (850) 617-1800, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board and your Divisional Director.

If you have any questions or comments regarding any items noted on this report, please feel free to contact Mr. Juan E. Williams at the Code Enforcement and Compliance Department at (850) 617-1814 or email at williams 20@ leonschools.net. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc: Mr. Alan Cox, Assistant Superintendent of School Management (with attachments)

"Our Hands Keep Their Minds Working"

Code Enforcement and Compliance Department & Small Business Enterprise- 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138 (850) 617-1838 · Fax (850) 617-1800

www.lcscodeenforcement@leoncountyschools.net

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming and gender identity), race, age, color, ethnicity, national origin, religion, pregnancy, marital status, disability, sexual orientation, or genetic information."

7/22/2019		Page 1 of
INSPECTION DATE		Aquilina Howell Building
INSPECTOR: Juan E. Williams	SA COLUMN TO THE PARTY OF THE P	SCHOOL/ FACILITY/CAMPUS
Jul Willer	LEON COUNTY SCHOOLS	3955 West Pensacola Street Tallahassee, FL 32304
IN PECTOR SIGNATURE SIGNATURE DATE	FACITLITIES & CONSTRUCTION DEPARTMENT	
TYPE OF INSPECTION	3420 W. THARPE ST., TALLAHASSEE, FL 32303	F.I.S.H. NUMBER
FIRE CASUALTY SANITATION	COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2019-2020	037-9284-928

item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re- Inspection Correction Date	Site-Wide Building- Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
1	0000	000	0	Monthly inspection of fire extinguishers need to be done, tag initialed, and report sent to District.	3			Site-Wide		
2	0000	000	0	Usage of space heater shall comply with Leon County School's Policy regarding the use of space heaters.	2			Site-Wide		
3	0000	000	M	Sprinkler head clogged with dirt in stairwell across from elevator.	0				Structural Department	
4	0001	102C	o	Ceiling tile needs to be replaced.	1				-	
5	0001	102C	0	Replace damaged ceiling tile.	1					
6	0001	103	M	Handicap button out on door.	1				Electrical Department	
7	0001	103	0	Surge protectors must plug into a dedicated outlet (no piggy backing).	1				-	
8	0001	106	M	Emergency light missing/not identified in Gang bathroom.	2				Electrical Department	
9	0001	106A	M	GFCI electrical outlet not operating correctly.	0				Electrical Department	
10	0001	110A	0	Maintain clearance to Sprinkler Room at all times. Remove desk front entrance door.	0				•	
11	0001	111	M	Seal penetrations at wall at sprinkler riser.	1				Structural Department	
12	0001	111	0	No storage is allowed within corridor - outside of room #111.	0				-F	
13	0001	111A	M	Sprinkler head missing from room.	2				EH&S	

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REPRECTION DATE REPRECTION AGE REPRECTION AGE REPRECTION AGE REPRECTION AGE REPRECTION R			7/22/	/2019			T				Page 2 of	
REPRESENTED BY SCHOOL PACITY/CRAMPUS ***REMARKS** ***REM							Aquilina Howell Building					
Remarks Rema						CONTROL OF THE PROPERTY OF THE	SCHOOL/ FACILITY/CAMPUS					
NAPER-TOR SIGNATURE SIGNATURE DATE FACTURES & CONSTRUCTION DEPARTMENT TYPE OF INSPECTION 3420 W. THARPE ST., TALLAMASSEE, FI. 32303 NAME of the control of												
Name						LEON COUNTY SCHOOLS	1	3	955 Wes	t Pensacol	a Street	
TYPE OF INSPECTION 342D W. THARP ST., TALLAHASSE, F. T. 12203 TIBERT PROBLEM SAFETY INSPECTION 182									Tallaha	ssee, FL 3	2304	
The published Properties of the Properties of th	INSPE	CTOR SIGN	VATURE	SIGN/	ATURE DATE	FACITLITIES & CONSTRUCTION DEPARTMENT						
Remarks Rema		TY	PE OF IN	SPECTI	ION	3420 W. THARPE ST., TALLAHASSEE, FL 32303	F.I.S.H. NUMBER					
Rem Number Numb	FIRE CASUALTY SANITATION						037-9284-928					
15 0001 122A O Ceiling tiles need to be re-installed around computer cables (going through ceiling tiles). 2	#	Number	Number	C			Deficiency Previously	Correction No Later	Inspection Correction	Building- Wide Exterior Campus or	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	
16 0001 115 M Escutcheon needed on sprinkler head. 0 EH&S 17 0001 131 M Add yellow caution tape at step from stage going to Exit Door. 3 Structural Department 18 0001 202 M Additional emergency lighting is needed in area. 0 Electrical Department 19 0001 207 M Emergency light missing/not identified in Gang bathroom. 2 Electrical Department 20 0001 208 M Emergency light missing/not identified in Gang bathroom. 2 Electrical Department 21 0001 212 M Additional emergency lighting is needed in area. 0 Electrical Department 22 0001 800 M Exit light in corridor is not operating in emergency mode. 0 Electrical Department 23 0001 800 O Elevator inspections tag will expire on 08/01/2019. 1 END OF SREF INSPECTION REPORT	14	00001	112C	0	Space heater doe	s not comply with Leon County School's Policy regarding usage. (Remove)	0					
17 0001 131 M Add yellow caution tape at step from stage going to Exit Door. 18 0001 202 M Additional emergency lighting is needed in area. 19 0001 207 M Emergency light missing/not identified in Gang bathroom. 20 0001 208 M Emergency light missing/not identified in Gang bathroom. 21 0001 212 M Additional emergency light missing/not identified in Gang bathroom. 22 Electrical Department 23 0001 800 M Exit light in corridor is not operating in emergency mode. 26 0001 800 O Elevator inspections tag will expire on 08/01/2019. 27 Electrical Department 28 0001 800 O Elevator inspections tag will expire on 08/01/2019.	15	0001	122A	0	Ceiling tiles need	to be re-installed around computer cables (going through ceiling tiles).	2					
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23 0001 800 O Elevator inspections tag will expire on 08/01/2019. END OF SREF INSPECTION REPORT	22	0001	800	M								
END OF SREF INSPECTION REPORT	22	0001					0				Electrical Department	
	23	0001	800	0	Elevator inspection	ons tag will expire on 08/01/2019.	1					
A resinguestion of the identified designation will be sufficient to the second						END OF SREF INSPECTION REPORT						
A re-inspection of the identified deficiencies will be preformed approximately 60-90 days subsequent of inspection date. Re-Inspection Date:	A re-insp	ection of the	a identified d	Jeficiencie	s will be preformed a	oproximately 60-90 days subsequent of inspection date. Re-Inspection Date:						

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7/22/2019 INSPECTION DATE									Aquilina Howell Building						
INSPECTOR: Juan E. Williams					Construction of the Constr			SCHOOL/ FACILITY/CAMPUS							
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Cityman	TY	PE OF IN:	SPECTION	ON	3420 W. THARPE ST., TALLAHASSEE, FL 32303				F.I.S.H. NUMBER						
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The princi	ipal shall ho	old at least or	1e (1) fire	drill during each mon	th, with an additional drill bein	held within the first 30	days of school,	YES	N	0					
Signature	of facility	y administra	ator attest	ing to Fire Evacuat	ion Drille and ravious of inco		15.4-1								
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies: Date of Acknowledgement:															
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