



Raa Middle School (RMS)

Trip Academic and Behavior Contract **New York City/ Washington D.C.**

Both student travelers and their parents must read and sign this contract to travel with RMS.

Before the trip, students:

1. Must maintain a D - or better - in ALL courses on the 2nd Nine-Week report card and 3rd Nine-Week progress report. Failure to maintain a D - or better on the report card and progress report will result in trip probation. ***Trip probation means:*** The student MUST improve the failing grade or risk removal. Administration will weigh exceptional circumstances.
2. Must be in good standing regarding behavior (Administration will weigh exceptional circumstances).
 - Students will not participate if they receive two (2) Opportunity to Improve (OFI) referrals during the 2nd or 3rd grading period.
 - Students will not participate if they receive one (1) Out-of-School Suspension (OSS) referral during the 2nd or 3rd grading period.
3. Must maintain acceptable attendance—no more than five (5) unexcused absences during the 2nd and the 3rd grading period.
4. Students and parents agree to accept new hotel assignments if hotel roommates must change at the last minute due to contract violations or circumstances beyond RMS's control.
5. If bus assignments change at the last minute, students and parents agree to accept the new bus assignment. RMS administration has the final authority regarding who can go on the trip, as well as bus and hotel room assignments.

On the trip, students MUST:

1. Follow all rules and directions – the first time given - of any RMS chaperone during the trip.
2. Follow all RMS rules, dress code, and student handbook expectations on the trip.
3. Comply with cell phone use guidelines on the trip. Students may use cell phones on the trip. However, phones must be off and not in use while group directions are being given, tour guides are speaking/leading the group, and touring museums, government buildings, and other sites.
4. Listen to and respect all tour guides, tour site personnel, and museum staff or tour guides.
5. Take part in all group activities, including tours, meals, meetings, etc.
6. Respect all property while on the trip, including the hotel and motor coach (bus). Any destruction or vandalism of any hotel/bus property will become the parents' compensatory/financial responsibility.
7. Respect the other hotel patrons. Students will maintain "normal" voice levels in rooms. If there is a failure to comply with requests to reduce the volume of voices in rooms, parents will be called, and school consequences assigned to student(s) upon return to school.
8. Follow bus guidelines for food and drink. Students may bring food and beverages for the bus ride and hotel room. All drinks must have a "screw" cap and remain in their original container. Energy drinks (such as Red Bull, Monster, etc.) ARE NOT PERMITTED!
9. NOT have any illegal substance such as tobacco, alcohol, and drugs at any time. Violations will be dealt with according to [Leon County School Student Code of Conduct](#).
10. NOT visit other rooms without the chaperone's permission. There is a strict expectation of boys remaining in boy rooms and girls in girl rooms/floors, as well as room visits overall. Violations of this expectation could include OFI or OSS on return to school.
11. Stay in their rooms with doors closed and locked at curfew. In an emergency, students should contact their supervising teacher or the hotel security guard. Violations of this expectation could include OFI or OSS on return to school.

After the trip:

1. Students are expected to be at school on Monday following the trip. Attendance will be checked.
2. Students MUST complete 100% of absent work based on the teacher's expectations.

FIELD TRIP BEHAVIOR AND EXPECTATIONS STUDENT AGREEMENT

1. I understand that this is a school field trip and that [Leon County Schools Student Code of Conduct](#) applies to my conduct during this field trip. I agree to follow the Student Code of Conduct while on the field trip and understand that I may be disciplined upon my return if I violate the Student Code of Conduct during this trip.
2. I will conduct myself with maturity, courtesy, and respect toward all parties participating in the field trip, including my classmates, teachers, bus drivers, and venue (e.g., museum, hotel, restaurant) staff.
3. I realize teachers are responsible for my welfare and the welfare of the group. Accordingly, I will always obey their instructions. I also understand the sponsoring teacher(s) has the final authority and the right to administer consequences for any students who breach this agreement.
4. I acknowledge this is an educational trip. My participation in all group meetings, meals, tours, excursions, and other scheduled events is mandatory. I realize I will only be exempt from participating in events planned if I am ill and get permission from a chaperone/teacher to miss an event.
5. Allocation of free time is at the discretion of the chaperone/teacher. I will NEVER go off alone or make any unplanned trips or excursions while on the field trip. I will carry the name, address, and phone number of the chaperones/teachers with me. I will always inform a chaperone/teacher of my whereabouts (e.g., a trip to the restroom at a venue).
6. I understand I must stay at the accommodation arranged by the school. I will remain in my assigned hotel room until the time designated by my chaperone.
7. I understand I will only leave my assigned hotel room after curfew if accompanied by a chaperone/teacher. In case of emergency, I will immediately contact a chaperone/teacher.
8. I understand that boys' rooms/floors are off-limits to girls and vice versa.
9. I will respect public and personal property. I understand any damage incurred to public or personal property due to my conduct will be my responsibility. I understand Leon County Schools is not liable for any damage that may occur to my personal property on the field trip.
10. I will not drink alcohol, smoke, use other tobacco products, or use illegal drugs or medication that is not prescribed to me during this trip. I will not accept or transport any of these items.
11. I understand that if I do not follow the rules and expectations listed above or engage in illegal activity, I may be required to come home early. I understand my parent(s) will be financially responsible for sending me home.

I, _____ (*print student name*), have read the rules and expectations listed above and agree to abide by them while on the overnight field trip to **New York City and Washington, D.C. on March 16-22, 2025**. I understand that I may be disciplined or sent home early if I fail to adhere to these rules and expectations. By signing below, I agree that I understand and will abide by these expectations. Any violations of the above may carry severe consequences.

Student Signature _____ **Date** _____
Parent Signature _____ **Date** _____