

DeSoto Trail Elementary EDEP

Camp Starts
June 2nd
Ends July 25th



THE INNOVATION STATION

Summer Camp



Mrs. Michele C. Keltner, Principal
Mrs. Jeriesha S.M. Carter-Johnson, Director

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THE INNOVATION STATION

At DeSoto Trail Elementary!

Welcome to The Innovation Station – Summer Camp 2025!

Dear Parents,

We are thrilled to welcome you and your child to **The Innovation Station**—a summer camp experience like no other! Campers can look forward to an action-packed summer filled with **themed activities, hands-on experiments, outdoor games, and endless fun!** Each week, we will embark on exciting adventures that blend creativity, learning, and play, all centered around our **magical summer theme.**

Beyond the fun, campers will also engage in **math, reading, and science enrichment** to keep their minds sharp over the summer. Our schedule includes a mix of **on-campus vendors and off-campus field trips every Tuesday and Thursday, with occasional Monday outings.** On these days, **lunch will be provided,** except on designated **Bring Your Own Lunch days,** which will be outlined in the weekly itineraries.

As we step into another incredible summer, we want to acknowledge the impact of inflation on our program. While costs have risen, we remain committed to providing a **high-quality, innovative, and fun-filled experience** for all campers.

We understand that choosing the right summer camp is a big decision, and we appreciate your trust in **DeSoto Trail Elementary Summer Camp.** Our camp provides a **safe and nurturing environment** where children can grow **socially, emotionally, physically, and intellectually.** We focus on helping campers:

- ✓ **Build confidence and independence**
- ✓ **Strengthen personal and family relationships**
- ✓ **Make new friends**
- ✓ **Appreciate diversity**
- ✓ **Most importantly—HAVE FUN!**

We believe that a child's success is a **team effort,** with parents and staff working together. Communication and collaboration with our camp families are at the heart of what we do. Please feel free to reach out if you have any questions or concerns.

Our top priority is creating a **safe, exciting, and memorable summer** for your child. We encourage continued social distancing where possible and will follow best practices to ensure a healthy environment for all.

Let's make this summer one to remember! We can't wait to see you all back at DTES!

Sincerely,

Jeriesha SM Carter-Johnson
Camp Director

Summer Camp made E-Z

Welcome to

OUR 2025 SUMMER CAMP, DTES Innovation Station!

In order to ensure fun is had by all, please read the following information that will help this become an E-Z experience.

Eligibility and Enrollment:

Summer camp participants must be 4 (incoming Kindergartener) to 11 years of age and meet the basic entry-level criteria in the areas of self-care, communication, mobility, and social-emotional development. All participants must complete the DeSoto Trail Summer Camp Registration Form prior to program participation.

Camp Cost:

Summer Camp is \$200 per child weekly or \$120 for the 3-day rate (M, W, F). Registration is a non-refundable fee of **\$60 per child**. Registration is due when you register your child for summer camp and covers the cost of a camp shirt, backpack, and storage bin. Payments for summer camp are due each **Monday** morning. There is a \$10 late fee if their tuition is NOT paid on Monday morning. Tuition checks or money orders should be made out to Leon County Schools or LCS. Please only sign up for the weeks you need. Any weeks that you cancel after the registration deadline you will **forfeit your registration fee**. In order to return, you will need to re-register.

Payment of Fees:

Payments are collected each **Monday morning by 10am**. Please come to the Front Desk outside the Cafeteria to remit payment. Checks must be submitted no later than Monday morning. Persons bringing a camper into the camp Monday morning must have payment with them; this includes grandparents, spouses, and any other person transporting the camper. Make all checks payable to Leon County Schools (LCS.) Receipts will be provided each week. Weekly memos will include information about any extra money needed for a particular activity if needed. ***NO REFUNDS** on tuition will be given during summer camp, except for documented cases of prolonged illness (2+ weeks) or family relocation. Absolutely no refunds will be given on registration fees.

Late Pickup Fees:

Your child must be picked up by 6:00pm at the LATEST. Otherwise, a late fee of \$1 per minute will be assessed. Late fees are due when the child is picked up, and will be strictly enforced. If a child has not been picked up by 6:30pm, LCS Safety & Security office or the school's resource officer will be contacted for assistance.

DISCLAIMER: The EDEP assumes no responsibility for incorrect information entered by customers. Customers are responsible for ensuring payments are made in sufficient time to meet required deadlines. Customers are responsible for printing and retaining the confirmation of their payment. Payments received after 6:00pm will be credited the next business day and may have a late fee applied. Failure to understand any information herein will not constitute grounds for waiver of any penalties.

Camp Hours:

Camp will open at 7am and close at 6pm. There will be a late fee assessed to parents of \$1.00 per minute for children not picked up after 6pm. Please refer to your itinerary. **We will be closed Thursday, June 19th & Friday, June 20th for Juneteenth. We will be closed the week of June 30th-July 4th. Please note all students must be picked up by 2:30pm on the last day of camp, Friday July 25th**

Drop-off and Pick-up:

Bring your child to the cafeteria each day and sign them in outside at the desk. When you pick up your child, walk up the gated sidewalk to the cafeteria and ring the doorbell. Please show your I.D. and let the Front Desk know who you are picking up. They will then call for them and send them outside to you. Parents will not be allowed in the cafeteria this summer. Please remember to call or email us if someone other than you or your spouse is picking up your child. We will verify their name by an ID. The camp ends each day at 6pm.

Discipline:

To achieve the goal of providing quality enrichment programs for children in an environment of cooperation and respect, all members of the Summer Camp staff utilize positive discipline practices. The policies and practices are consistent and conform to the school's discipline policy. If these discipline practices do not facilitate the appropriate behavior, the child's parents will be asked to attend a conference. If a student chooses to demonstrate inappropriate behaviors within the program, their behavior will be interpreted to mean that the student does not have the desire to participate in the program. At such time, the student will be dismissed from the program at the discretion of the Summer Program Director. Should it be deemed that the participant is capable, but chooses not to behave in an appropriate manner, no refund will be given.

Attendance:

If your child is going to be absent or picked up by someone other than you, please notify our office via letter, phone, or e-mail. Your child will not be released to anyone other than the primary care takers without your permission. *No weeks will be prorated due to attendance.*

Illness/Medication

Should a child become ill while participating in the Summer Camp, parents will be contacted to pick up the child from the program. **Medication may only be given if a medication form is on file with our program.** Medication must be left with us in its original bottle; otherwise we will not be able to issue it. When the child has taken all of the medication, the empty bottle must be picked up from our office in exchange for a new dosage (if necessary). Make sure to call the camp office to notify your camp coordinator.

Insurance:

Leon County Schools EDEP does not carry accident insurance on its participants. It is the parent's responsibility to carry adequate accident insurance. Such a policy is available through Leon County Schools. Check with your school's secretary for an application.

Breakfast & Lunch:

Breakfast is provided each morning from 8am-9am, unless otherwise noted on your itinerary. **B.Y.O.L (bring your own lunch) days are Monday, Wednesday & Friday unless otherwise noted on your itinerary. Optional lunch purchases will be available on Wednesday & Friday. Check your weekly itinerary for weekly BYOL days (itinerary will be available the Friday before each week.)**

Transportation:

It is important to have your child here before our departure time for field trips. You will **not** be able to meet the bus at the pool, Movie Theater, or any other field trip unless special arrangements are made with the camp director. We cannot stop the bus or meet you somewhere convenient. All of these are safety measures and precautions that we must take to ensure that your child is well cared for. Departure and arrival times can be found on the itinerary displayed at front desk every week.

Weekly Itineraries:

Itineraries will be provided each Friday afternoon at the Front Desk by 5pm & emailed on the Summer Camp Remind. Please note any extra money needed, special clothing, important forms etc.; we will always alert you of any changes to our schedule.

Electronic Games:

Campers will be allowed to bring electronic on designated days. We ask that you do not send your camper with electronics unless noted in the itinerary as it can cause a distraction from participating in camp activities. Campers will be allowed to play games only during designated times. All games must be labeled with the student's name. If a student misuses or does not follow game guidelines, he/she will risk not being able to bring their game back to camp. Campers are responsible for maintaining the safety of their device. If the electronic is lost or stolen, we will try everything we can to locate the item, but we are **not** responsible and cannot replace the device.

Bringing Extra "Stuff":

Campers **will be provided one basket** to store all of their "stuff": the basket will hold their rest hour items (yoga mat, small pillow, etc.), and their backpack, lunchbox, and electronics. On their first day of camp, they will be given their labeled crates to use, but individual campers are responsible for all items they put in the crate area. Campers are responsible for removing ALL items from their crates every Friday, and returning items on Monday. Items left on Friday will be put in lost and found, and donated after one week. Please label all items: DISCLAIMER: *Desoto Trail Elementary Camp is not responsible for any lost or displaced items.*

Return Checks:

Returned checks are processed through the LCSB District Office. If your check is returned unpaid, the finance department will attempt to redeposit a second time. In the event your check is returned again, the district office will send it to the school's EDEP manager for collection. You will be notified and a return check fee of \$20 will be assessed, and services will be suspended until payment is made. If two checks are returned unpaid in a single school year, parents will be required to pay by money order for the remainder of the year.

DeSoto Trail Elementary EDEP Summer Camp – Water Day Rules

We are excited to offer a fun and safe **Water Day** at DeSoto Trail Elementary EDEP Summer Camp! To ensure a safe and enjoyable experience for all students, please review the following rules and expectations:

Water Day Activities:

Students will have the opportunity to participate in organized water play, including:

- Inflatable sprinklers
- Water balloons
- Commercial-grade inflatable water slides (outsourced)

Dress Code & Required Items:

To participate in Water Day, students **must**:

- ✓ Wear a **swimsuit** or **swim shorts**
- ✓ Wear **water shoes** for safety (no flip-flops or bare feet)
- ✓ Bring a **towel**
- ✓ Bring a **change of clothing** for after water play
- ✓ If needed, bring **water goggles** (must be provided by parents)

General Rules & Expectations:

1. Students must follow all staff instructions to ensure a safe environment.
2. Rough play, pushing, or unsafe behavior will not be allowed.
3. Water balloons are for supervised play only—no throwing at faces or outside designated areas.
4. Students must wear their **water shoes** at all times during water play.
5. After water activities, students must change into dry clothes before continuing with the rest of the camp day.
6. All personal belongings (towels, clothing, goggles, etc.) must be labeled with the student's name.

Failure to follow the rules may result in a student being unable to participate in Water Day activities.

Thank you for your cooperation in making Water Day a safe and fun experience for everyone!

DeSoto Trail Elementary EDEP Summer Camp Staff





Field Trip Spending Money Policy – No Cash Accepted

For the upcoming summer camp field trips, **we are no longer able to accept any form of cash** for student purchases. To ensure a smooth and hassle-free experience, we strongly encourage parents to provide students with a **prepaid debit card**.

Prepaid Debit Card Guidelines:

- Prepaid debit cards can be used for **treats, additional beverages, and souvenirs** at Wild Adventures.
- While not required, this method is **highly encouraged** for convenience and security.
- **Shipwreck is a NO CASH park**, so prepaid debit cards will be necessary for any on-site purchases.

Turning in Prepaid Debit Cards:

- On **the Monday of the field trip**, prepaid debit cards can be turned in along with any required printed documents from the summer camp checklist.
- **Write your child's name on the back of the card** using a Sharpie.
- **Note the amount on the field trip form** to help with tracking.

Thank you for your cooperation in ensuring a smooth and organized process for our summer camp field trips!

