**Attendees:**

Christy Worley *Co-PTO President/Chair*

Kelly O’Rourke *Co-PTO President/Chair*

Angie Durbin *Treasurer*

Noel Elliott *Secretary*

Joe Burgess *Principal*

Nicola Miller

Jessica Oyster

Penney Baughman

Adil Attari

Michele Reynolds

Stephanie Hart

Janis Edwards

Erika Brenneman

Kristi Hill

Jenny Maddox

Shannon Burgess

Grace Bigelow

Kimberly Revell

Heather Wilson

Caroline Berryman

Marie Webb

Sabah Bissanithe

Jenny Carter

Shalia Nilyum

Jamie Garey

Sara Jean-Peierre

Keisha Stewart

Michelle Speisman

Jenny Carter

**WELCOME & PLEDGE—** Christy Worley

* Motion to start the meeting was made by Nicola Miller and seconded by Kelly O’Rourke.
* Christy Worley called to order at 12:14 PM and welcomed all attendees.  Noel Elliott recorded minutes. Nicola Miller led the pledge of allegiance.

**Introduction to New Members**

* Members of the board introduced themselves, gave information on themselves, their position and what it involves. Christy Worley gave information for any board members not able to do so.

**MINUTES & HANDOUTS—** Noel Elliott

* The May 2021 PTO Meeting Minutes were available for review digitally.  The PTO discussed edits to the minutes. Motion to approve with grammatical changes made by Michele Reynolds - Seconded by Tonya MacKinlay.
* Digital material included: PTO Agenda, PTO Minutes from the May 2021, Minutes from Budget Meeting on July 19, Holocaust Remembrance Dinner request for $600.00 and current updated PTO Financial Ledger.

**TREASURER’S REPORT—**Angie Durbin

* $650.00 for Connie’s Hams for the Teacher and Staff Welcome Back Breakfast.
* $52.18 for supplies for PALS Welcome Baskets.
* Michele Reynolds made the motion to approve the report and seconded by Kelly O’Rourke.

**PRINCIPAL’S REPORT—**Mr. Burgess, *Principal*

* Principal Burgess thanked everyone for attending. The last couple of years have been difficult but it takes everyone working together to make things happen. He reminded everyone to feel free to contact if they have any questions. He went over a variety of things related to the start of the school year, i.e., Covid protocols, staffing, lack of virtual classes, and so forth. He explained upon request, that he has requested all teachers and dept heads to record their lectures, but it could not be required.
* Orientation this year was more of an open house style. Thank you to Jessica Oyster for bringing back the tours. Open House will be online due to the high covid cases. There will not be Distance Academy this year.
* Chiles will support SAC and their decisions this year.

**Parent Liaison Report –** Jessica Oyster

* Nothing to report

**SAC Update –** Penney Baughman

* The last meeting was their first SAC meeting of the year.
* Wesley White will remain the SAC Chairman.
* Approved seven membership applications for parents and have ten slots still available.
* Hybrid meetings this year. Meetings are held in the Chiles Conference Room. Next SAC meeting will be at 6pm on September 28th.

**SGA Update –** Renee Lebarre

* No representative was able to attend. Christy Worley provided an update based on a call she had with Mr. Prato. She said the big event was Homecoming and that SGA would need parent volunteers to sell tickets. Pep Rally will be October 15th and October 16th will be the Homecoming Dance. They are looking for party rental places to rent tents and equipment. May be a couple of weeks before they really know what they will need.

**FOUNDATION**— Rachelle Falcon

* Rachelle was not in attendance. Nicky noted that the new chairperson was elected and that they were meeting that evening. She supplied the contact information so PTO could reach out to request attendance and involvement.
* Mr. Burgess let us know the new Foundation President is Kyle Frost, and Justin Barn, is the new Vice President. Today’s meeting will be to discuss the Hall of Fame Banquet. Covid has put a hold on these events, but the Foundation is hoping to start holding them again soon.

**Committee Reports**

**BUSINESS PARTNERS—** Adil Attari

* Adil will be checking on all the business partners to make sure they have signed their annual agreement with the school and check to see which events they are willing to help with.

**FUNDRAISING—** Michele Reynolds

* Would love to get volunteers to help with the fundraising this year. She is looking forward to training someone to take over for her.
* Yearbook fund raiser is off to a good start. Everything is online which makes things easier. Please encourage students to get their yearbooks.
* Brick Fundraiser is a work in progress but should be financially sound and hopefully start laying bricks this year. Bricks can be bought and engraved by graduating seniors. More information will come out in the future.
* Texas Roadhouse Rolls and Cinnamon Butter Fundraiser is both delicious and a great fundraiser.

**GROUNDS AND FACILITIES**—Janis Edwards

* Christy Worley gave an update on the rotunda. It has been a project that has taken many years but is finally coming together. It looks like by spring we should have a better idea where the bricks will go. This will help to encourage sales by showing where they will be set.

**SOCIAL MEDIA-** Amy O’Kelley

* No Report

**STUDENT ENCOURAGEMENT**—Erika Brenneman/Kristi Hill

* October 27th will be the Honor Roll student encouragement meal. Please volunteer and help appreciate our students.

**TEACHER APPRECIATION –**Stephanie Hart/Laurie Arnoldo

* Nothing set for September
* October Halloween goodie bags for teachers and staff will be put together and placed in mailboxes.
* There will be a breakfast for Thanksgiving and on December 15th will be the Holiday Lunch.

**VOLUNTEER COORDINATOR –** Tonya MacKinlay

* Christy Worley reported for Tonya that everyone needs to fill out a Leon County Volunteer form. Please collect all volunteer hours and send them to Tonya at ChilesPTO@gmail.com before the end of December so she can turn the hours in by January.

**OLD BUSINESS-** Christy Worley

* There are many open positions on the board. We are looking for interested people to shadow people currently in the position so they can learn and take over the position.

**NEW BUSINESS**- Christy Worley

* Adil is looking for anyone who would like to donate $20 and up gift cards for the October 30th event. Cards need to be in by October 15th.
* Ms. Bigelow asked for PTO donation to raise funds to attend the Holocaust Remembrance Dinner. Ms. Bigelow who gave a brief description of the program and said it would be an annual event that would evolve into the "longest table”, and she would be looking for sponsorships. Michele made the motion to approve the expense and Penney Baughman seconded the motion. Budget- approved; added approved expense of $300 to Holocaust Dinner
* Ms. Bigelow asked for help from either the PTO or Business Partners to help with her Bigelow Student Encouragement. She would like to get gift card donations to give as a reward explaining that this was a way to award students whose behavior had improved rather than regressed. The group agreed to use some budget funds if needed but for now to ask for individual donations.
* Jessica Oyster updated on the painted parking spots which we have been receiving many requests about. The county will give the tar paint to cover the spaces, but the students must supply the labor. Still waiting to see if last year’s group will claim as their fundraiser this week. If not, it will be sent out to other groups to see who wants to claim it.

**ADJOURNMENT**- Christy Worley

Penney Baughman made a motion to adjourn the meeting. Michele Reynolds seconded it. The meeting adjourned at 1:23PM.