

**Lawton Chiles High School PTO  
PTO May Meeting Minutes  
Monday, May 3, 2021 @ 12pm**

**Attendees:**

Christy Worley	<i>Co-PTO President/Chair</i>
Kelly O'Rourke	<i>Co-PTO President/Chair</i>
Angie Durbin	<i>Treasurer</i>
Noel Elliott	<i>Secretary</i>
Joe Burgess	<i>Principal</i>
Nicola Miller	<i>Principal Secretary</i>
Jessica Oyster	<i>Staff/Parent Liaison</i>
Penney Baughman	<i>SAC Representative</i>
Renee Lebarre	<i>SGA</i>
Rachelle Falcon	<i>Foundation Representative</i>
Michele Reynolds	<i>Chair Fundraising</i>
Stephanie Hart	<i>Co-chair-Teacher Appreciation</i>
Laurie Arnaldo	<i>Co-chair-Teacher Appreciation</i>
Tonya MacKinlay	<i>Volunteer Coordinator</i>
Jenny Gruenewald	
Jenny Maddox	
Lillie Thomas	
Shannon Burgess	

**WELCOME & PLEDGE—** Christy Worley, *Co-PTO President/Chair*

- The meeting was called to order at 12:05 PM and all attendees were welcomed. Minutes were recorded by Noel Elliott (PTO Secretary). Pledge of allegiance was led by Mr. Burgess.

**MINUTES & HANDOUTS—** Christy Worley, *Co-PTO President/Chair*

- The April 2021 PTO Meeting Minutes were available for review digitally. Edits were discussed. Motion to approve with edits made by Michele Reynolds - Seconded by Tonya MacKinlay.
- Digital material included: Agenda, PTO Minutes from the April 2021, and current updated PTO Financial Ledger.

**TREASURER'S REPORT—** Christy Worley for Angie Durbin, *Treasurer*

- Red Elephant costs of \$742.50 reported on the updated financial report was a carryover from the holidays.
- \$1,516.27 spent for Teacher Appreciation week; \$110 in donations made for those events. Leaving \$40 in the budget between PALS and Hospitality Events
- \$303.67 spent for 3<sup>rd</sup> nine weeks Student Encouragement Luncheon
- \$150 spent for Chalk Walk
- Jenny Gruenewald stated the estimated deposit from yearbook is \$4,175.00
- Motion to approve the report was made by Tonya MacKinlay and seconded by Noel Elliott.

**PRINCIPAL'S REPORT—** Joe Burgess, *Principal*

- Principal Burgess thanked the PTO for all the hard work done for Teacher Appreciation Week and stated the staff/teachers enjoyed the events.
- Course requests have gone out; changes will be allowed over the summer.
- He congratulated the Boys Tennis Team for going to state and state champion wrestler Kyle McGill. He also noted that Softball, Baseball and Track were still in session.
- Congratulations to the Black History Brain Bowl team who won the state championship.
- He stated graduation is on for Cox Stadium for 8pm on June 8th with 6 tickets per graduate. He stated the ceremony will be short around an hour in length and that Dr. Singletary will be

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announcing; it should be streamed, and the graduates will appear on the big screen as they did last year.

- Chromebooks are due back- required before you can be exempted from exams or received your parking space approval.
- Senior Picnic is set for June 4th at 2:30.
- National Merit Finalists being announced.
- Best and Brightest presentation will be next Wednesday, May 12<sup>th</sup> over zoom.
- Virtual Convocation.
- Mr. Burgess recognized the SGA for the school supply drive done for Sabal Palm and talked about the servant's heart our school has. He talked about past and future partnership with our sister schools. He said the SGA is working with Sabal Palm to create a student council.
- Jenny Gruenewald asked about the Yearbook distribution- he referred her to Paige Tekel who later responded that it would be the end of May.
- Principal Burgess also confirmed that once we are allowed to meet at school, we can still use Zoom for hybrid PTO meetings.

Nicola Miller took a moment to remind us of National Principal's Day and to thank Mr. Burgess. The group congratulated him as well and thanked him for all his hard work.

**Parent Liaison Report** – Jessica Oyster, *Staff/Parent Liaison*

- Nothing to report

**SAC UPDATE** – Penney Baughman, *Representative*

- Penney gave an update from the April meeting. She stated the meeting was short.
- DAC update where they discussed emergency rental and utility assistance.
- SAC budget was staying the same for next year but has not yet been approved.
- Mr. Rubinas- identified as the Business Advisory Chairman.
- Mr. Welch leaving the Business Advisory Committee.

**SGA** – Renee Lebarre, *Representative*

- Renee went over the upcoming events; Relay for Life Spirit Week and \$2.00 tie dye mask fundraiser. She said they had all the supplies and helpers needed for this. If anyone wants to donate, they can do so by credit card to the American Cancer Society app.

**Committee Reports**

**BUSINESS PARTNERS**— Adil Attari, *Chair*

- Adil was out. Jenny Gruenewald stated the Business Partner Certificates would be going out soon. They would be delivering the certificates from last year because they do the certificates in retrospect.

**FOUNDATION**— Rachelle Falcon, *Representative*

- Nothing new to report

**FUNDRAISING**— Michele Reynolds, *Chair*

- Nothing new to report

**GROUNDS AND FACILITIES**—Janis Edwards, *Chair*

- Janis could not attend the meeting. Mr. Burgess gave an update that things were moving forward with the work on the rotunda/flagpole area.
- Brick Fundraiser- Jenny Gruenewald gave an updated noting that the info for these should be ready next week and the cost per brick is around \$25 and \$20 to lay nine bricks. She will work

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with Janis to get out some details so current seniors can purchase them, and she will work with Martha Cummings and Danielle regarding a "raffle/give away" for project graduation.

**SOCIAL MEDIA-** Amy O'Kelley, *Chair*

- Kelly O'Rourke gave an update in Amy's absence. She stated that she was having a meeting with the Social Media team at Chiles at 5. Mr. Burgess provided some names of people she could reach out to for pictures. She asked that any pictures received be emailed to the [chilespto@gmail.com](mailto:chilespto@gmail.com) email so they can be uploaded.

**STUDENT ENCOURAGEMENT**—Kristi Hill, *Co-Chair via email*

- Nothing to report

**TEACHER APPRECIATION** —Stephanie Hart, *Co-Chair*

- Stephanie detailed the events of the week. She thanked Mr. Burgess and all of the staff, PTO and other volunteers that helped with the event. She said El Jalisco was a big hit. She said Jessica, Kayla, Nikki, Mr. Burgess, custodians, and everyone really pitched in to make it special.
- Nikki stated that Glory Days dropped off some items this week and could be a good resource for future events.

**VOLUNTEER COORDINATOR** — Tonya MacKinlay, *Chair*

- Nothing to Report

**OLD BUSINESS-** Christy Worley, *Co-PTO President/Chair*

- Jenny Gruenewald gave an updated report on the school supply drive with Hangar 38. At this point nothing is set for a school supply drive. The original idea to do a drive with the teachers was taken on by SGA. PTO was trying to set a drive with the middle schools, but it didn't pan out. Actions had been set in motion to try to find dates to do a drive for a Title 1 school, but nothing set at this time. Covid has made it difficult to do things as we used to, such as SGA visiting the elementary schools. Jenny will recheck with Hangar 38 as to their availability to partner on a drive, but this may need to be pushed to the beginning of next school year. It is important to the board to continue helping and sharing with other schools.
- Recruiting needed for a replacement for Fundraising chair. Michele will stay on until a new chair is appointed.

**NEW BUSINESS-** Christy Worley, *Co-PTO President/Chair*

- Christy stated the board would stay on the call to schedule a transition meeting.
- Christy stated that a listserv is going out to Deerlake and Montford to recruit PTO members. We have already had a few inquiries. Angie said she spoke about the Chiles PTO at the recent Deerlake PTO meeting.

**ADJOURNMENT-** Christy Worley, *Co-PTO President/Chair*

Jenny Maddox made a motion to adjourn the meeting. Noel Elliott seconded it. The meeting was adjourned at 12:49PM.