**Attendees:**

Christy Worley *Co-PTO President/Chair*

Kelly O’Rourke *Co-PTO President/Chair*

Angie Durbin *Treasurer*

Noel Elliott *Secretary*

JP Swope *Assistant* *Principal*

Colleen Swagger

Penney Baughman

Stephanie Hart

Kristi Hill

Amy O’Kelley

Kimberly Revell

Sabah Bissainthe

Janis Edwards

**WELCOME & PLEDGE—** Christy Worley

* Christy Worley called to order at 12:06 PM and welcomed all attendees. Noel Elliott recorded minutes. Assistant Principal Swope led the pledge of allegiance.

**MINUTES & HANDOUTS—** Noel Elliott

* The November 2021 PTO Meeting Minutes were presented and approved without edits unanimously by the PTO. The motion to approve was made by Angie Durbin - Seconded by Kelly O’Rourke.
* Digital material included: PTO Agenda, PTO Minutes from the November 2021 meeting, and current updated PTO Financial Ledger.

**TREASURER’S REPORT—**Angie Durbin

* Total amount of $872.89 was spent on the honor roll lunch.
* There were no expenses for the Thanksgiving Teacher/Staff breakfast as all items were donated.
* Stephanie Hart made the motion to approve the report and it was seconded by Noel Elliott. The budget was approved by unanimous vote.

**PRINCIPAL’S REPORT—** Assistant Principal JP Swope

* Several administrative members, staff and students were absent because they were attending the Wreaths across America event at the capital today.
* Exams are next week. Days will be in block sessions. 2 classes per day.
* Grilling for the faculty on Thursday.

**Parent Liaison Report –** Jessica Oyster

* Nothing to report

**SAC Update –** Penney Baughman

* There was no report due to no meeting last month.
* Next SAC meeting is January 25, 2022, at 6PM at Chiles High School; and will be longer than normal due to the course progression review and approval.
* The SAC representative position will be open next year.

**SGA Update –** Christy Worley

* Free ACT for Juniors is in March. More information to come.
* Looking for a new SGA rep for PTO meetings.

**Committee Reports**

**BUSINESS PARTNERS—** Christy Worley for Adil Attari

* Nothing new to report
* The Business Partners committee leader position will be open next year.

**FUNDRAISING—** Christy Worley for Michele Reynolds

* 696 yearbooks have been sold so far this year. We are still promoting sales of yearbooks and ads.
* The Brick Fundraiser is moving forward. Bricks for 2021 and 2022 Seniors will be out in July. PTO members discussed updates to offer seniors from prior years for brick purchases. Christy Worley will update the order forms to include all students and send them out for everyone to review.
* The Wolf Dash will be back in April 9, 2022, and help will be needed to successfully conduct the event. More information will be given in the future. Funds received from the Wolf Dash go to

**GROUNDS AND FACILITIES**—Janis Edwards

* Janis gave an update on the Rotunda. The benches are here and look great. Mack Brothers gave us a discount on the work that was needed to be done and will be working on it after school Thursday and Friday. Janis gave details on the completion timeline and installation of the benches. She would like to have the front of the gym power washed. She’s hoping to finish everything over the winter break.
* Landscaping for the rotunda planter will be done in the spring.
* The Big Event in spring will focus on the front of the school and the IRC.

**SOCIAL MEDIA-** Amy O’Kelley

* Nothing new to report currently. Amy thanked everyone for sending photos, and posts. Jessica Oyster is currently posting to Instagram.

**STUDENT ENCOURAGEMENT**—Erika Brenneman/Kristi Hill

* Kristi Hill thanked everyone for helping with the first student luncheon. The next Honor Roll luncheon will be on January 12, 2022. Details are still being worked out.
* Deerlake United Methodist Church has stated that even if they are not cooking, they are willing to send volunteers to help.
* More volunteers are needed for the next event.

**TEACHER APPRECIATION –**Stephanie Hart/Laurie Arnoldo

* Stephanie Hart gave an update on the upcoming Holiday Luncheon to be held on Wednesday, December 15, 2021, between 11:20AM and 12:05PM. Kay’s Ham’s and Catering will be delivering the food at 10:45AM. Each teacher/staff member will walk away with dinner and a gift card.
* A Sign-Up Genius will be going out for volunteer helpers, drinks and desserts.
* Stephanie will let us know if she has enough gift cards or if more donations are needed.

**VOLUNTEER COORDINATOR –** Christy Worley forJenny Carter

* Christy Worley asked everyone to be on the lookout for a Google Doc from Jenny Carter to input their volunteer hours. All hours are due in January 2022.

**NEW BUSINESS**- Christy Worley

* Spring Fundraisers will include Brick Fundraiser, Willie Jewels share night and Texas Roadhouse Rolls. More details will be provided in January.

**ADJOURNMENT**- Christy Worley

* Motion to adjourn at 1:08pm made by Amy O’Kelley, second by Kelly O’Rourke.
* Next meeting will be on Monday, January 10, 2022, at 12PM both at Chiles High School and on Zoom.