**Attendees:**

Christy Worley *Co-PTO President/Chair*

Kelly O’Rourke *Co-PTO President/Chair*

Angie Durbin *Treasurer*

Noel Elliott *Secretary*

Joe Burgess *Principal*

Nicola Miller

Jessica Oyster

Adil Atari

Penney Baughman

Michele Reynolds

Stephanie Hart

Erika Brenneman

Kristi Hill

Jenny Carter

Amy O’Kelley

Kimberly Revell

Michelle Speisman

Jamie Trulock

**WELCOME & PLEDGE—** Christy Worley

* Christy Worley called to order at 12:08 PM and welcomed all attendees. Noel Elliott recorded minutes. Principal Burgess led the pledge of allegiance.

**MINUTES & HANDOUTS—** Noel Elliott

* The October 2021 PTO Meeting Minutes were approved with edits by the PTO. Motion to approve with edits was made by Angie Durbin - Seconded by Stephanie Hart.
* Digital material included: PTO Agenda, PTO Minutes from the October 2021, and current updated PTO Financial Ledger.

**TREASURER’S REPORT—**Angie Durbin

* No changes to the budget since October. Amy O’Kelley made the motion to approve the report and Penney seconded by.

**PRINCIPAL’S REPORT—** Principal Joe Burgess

* Updated Covid policies- primarily affecting lower and middle schools
* Parent nights: Freshman and Senior nights have finished, and videos can be seen online. Sophomore/Junior night is Wednesday
* Recognition for the Drama dept for their fall play and to Orchestra and Band for their recent performances.
* PSAT testing is free for Sophomores. High scores can lead to scholarship money.
* Congratulations to the 15 National Merit Finalists.
* SGA did an excellent job with homecoming, pep rally, and other endeavors.
* Bus Driver Appreciation
* Honor Roll Luncheon- thanks to Deerlake United Methodist Church
* Nicky noted that Employee Awards are in process. Two awarded so far, Kate Strickland (Chiles Cares) and Glen Howe for distinguished teachers.

**Parent Liaison Report –** Jessica Oyster

* The Blood Drive was an enormous success. There were sixty donors who helped to save 180 lives.

**SAC Update –** Penney Baughman

* Mr. Rubinis gave an update on DAC where he noted that security measures in school and mental health awareness.
* Mrs. Shuster gave a SITE update which described their efforts to improve morning announcements, changes in the student bathroom policy, such as, leave phones and backpacks (ladies may take a small purse) when going to the restroom.
* Miracle Minute for Dance Marathon will collect spare change from November through February on campus.
* Next SAC meeting is January 25, 2022; and will be longer than normal due to the course progression review and approval.

**SGA Update –** Christy Worley

* Homecoming was a success. 710 tickets sold and 690 students attended.
* SGA Teacher/Student Softball Event will be on November 9, 2021.
* SGA will place flags at the National Cemetery on November 10, 2021.
* SGA is helping with the Hurricane Ida relief, Thanksgiving donations, Chiles’s Cares Holiday giving.
* Looking for a new SGA rep for PTO meetings.

**Committee Reports**

**BUSINESS PARTNERS—** Adil Attari

* Red Elephant- Contact info updated
* Willie Jewels- dinner orders to be reviewed as a fundraising choice
* Texas Roadhouse- Michelle to find the new contact

**FUNDRAISING—** Michele Reynolds

* Yearbook sold 700 so far; PTO efforts are done other than the senior ad promotions. We promoted over 15 times online and then worked three sporting events. Also supplied a list of names for business ads.
* Brick Fundraiser- small meeting after PTO to discuss these efforts and will report back in Dec.
* Texas Roadhouse Rolls- Not getting communication from current contact and there is not a current agreement signed for this year. We are working to secure the contact and a current contract.

**GROUNDS AND FACILITIES**—Adil Atari/Christy Worley

* Adil discussed the planter and the rotunda. Omar is finishing this and once done the benches will be added. Benches are currently sitting on a cargo ship.
* The Big Event in spring will be done and they will focus on the front of the school and the IRC

**SOCIAL MEDIA-** Amy O’Kelley

* Amy thanked everyone for sending photos, and posts. She is posting and sharing from other school postings she sees.

**STUDENT ENCOURAGEMENT**—Erika Brenneman/Kristi Hill

* Erika noted that the Honor Roll lunch was a success. over 700 students were served.
* Deerlake United Methodist Church has adopted Chiles High School and was a tremendous help with donations and volunteers. A thank you letter was sent out to them.
* Kristi noted that under $850 was spent on the event and that we have inventory for future celebrations. Next event will be January 12, 2022.
* Erika asked that the lists be done a different way next time. By grade/alphabet was hard to navigate. Ideas were passed around and it will be updated.
* More volunteers are needed for the next event.

**TEACHER APPRECIATION –**Stephanie Hart/Laurie Arnoldo

* 135 Halloween treat bags stuffed with Red Elephant, Sweet Frog and Sonny’s BBQ were made and delivered. Thanks to Johnna Wilcox, Laurie Arnoldo, and her daughter for the help. All items were donated.
* Thursday, November 8, will be the grab-n-go Thanksgiving breakfast. A signup genius for donations of items and volunteers will be sent out one week prior to the event.

**VOLUNTEER COORDINATOR –**Jenny Carter

* Jenny asked if collecting hours by "event" was acceptable. She noted that method worked in the past for middle school, and this would require only hours for individual events to be submitted. Burgess and the group agreed. He also supplied contact info to collect hours from the clubs and sports groups. Jenny will use a google doc for this and to share out. State of Florida attaches money to volunteer hours. Hours are collected in January and April.

**NEW BUSINESS**- Christy Worley

* Willie Jewels wants to do a share night in the form of pre-order meals.
* Dross Donation- Christy noted that the new Business Partner, Georgina Hatch donated $50 to this event.
* Parking Spot Painting- pushed out due to the district not having the paint on hand at this time for resurfacing.
* Brick Fundraiser- Kickoff updates coming in December.

**ADJOURNMENT**- Christy Worley

* Motion to adjourn at 1:08pm made by Jenny Carter, second by Michelle Reynolds.