

PTSO MEETING MINUTES

OCTOBER 2023

OCTOBER 10, 2023

8:30 AM

<https://leonschools-net.zoom.us/j/84205893111?pwd=RFhTZEcwbWFweWpnd09UdVpTNFM0Zz09>

Meeting ID: 842 0589 3111

Passcode: 23240204

DRAFT FOR APPROVAL

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| MEETING CALLED BY | Matt Roberson (Principal) Linda John (Assistant Principal), Rosa Cefalu (Teacher Representative), Serendipity Thompson (SGA Representative), Jill Thompson (President/Secretary), Ida Ufferman (VP, Treasurer), Stacey Patronik & Sarah Hundley (Volunteer Coordinators), Scott Whittle (DAC Representative), Regina Rice (SAC Chair), Sarah Henning (Business Partner Coordinator) |
| TYPE OF MEETING | Monthly Meeting |
| ATTENDEES | Linda John, Sarah Henning, Scott Whittle, Ida Ufferman, Jill Thompson, Suzette, Mary Summers, Stacey Patronik, Sarah Hundley, Olive Gauding, Donna Elliott, Sharon Smith Junkins |
| MATERIALS | PTSO meeting agenda, Meeting Minutes 9-12-2023 Meeting, Latest Financials |
| MEETING LED BY: | Jill Thompson, PTSO President |

AGENDA TOPICS

JILL & IDA

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| PRESIDENT / VICE PRESIDENT | <ul style="list-style-type: none">• Open House and Spaghetti dinner was a success!• Skate World Share night scheduled for February 13th, 2024• Custodian and Janitorial staff appreciation last week• Bus Driver will be done in February (following national schedule)• First Friday costume contests• Welcome to Sarah Henning, who has volunteered for the Business Partner Sponsor/Coordinator• Ann Huskey will be joining us as the Holiday Helper Coordinator position.• Holiday Helper – assisting with the upcoming family drives for the holidays• Paper flyer to go home to inform parents on PTSO• Other job description details and Bylaws coming to bring financial documents in order• Peachjar, flyers and text notifications to keep parents informed. Only Admin at school would use texting (too extreme for PTSO reminders)• Discussion regarding times of PTSO meetings (mainly so the students, teachers and admin can be involved). Will offer any night sessions with other events to see if that will help parents feel heard by PTSO. |
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PRINCIPAL & ASST. PRINCIPAL REPORTS

LINDA

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| DISCUSSION | <p>Linda joined us today</p> <p>Update on successful Wakulla Field Trip</p> <p>Appreciation for janitorial and custodial was done 10/10. Bus driver appreciation will be in February.</p> <p>Glen Howard Teacher of the Year Nominee to Danielle Henry</p> <p>New Wednesday night movie nights on campus has been a great success</p> <p>Senior help sessions coming up regarding filling out college applications now until December</p> <p>Next Senior night coming up October 17th</p> |
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STUDENT GOVERNMENT & TEACHER REPRESENTATIVE

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| STUDENT GOVERNMENT | <ul style="list-style-type: none">• Update from Olive from SGA, sent us Winter Dance menu document.• October First Friday – held a “mummy” contest for students.• Costume contests each Friday for the month of October.• Reminder to buy tickets for the Fall Festival – can purchase on e-funds online. |
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| | <ul style="list-style-type: none"> • e-Funds online issues/discussion that the egg sale is all that is available https://payments.efundsforschools.com/v3/districts/56392/ • Choose "Pay for Fees" to see the things applicable to your student Select student to continue on next screen, payment history on left (if you don't remember what you've already paid for, then add items and checkout) • Volleyball game discussion – game Wednesday |
| TEACHER REPRESENTATIVE | No updates available |

TREASURER'S REPORT

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| DISCUSSION | <p>Amount in PTSO account as of 8/31/2023: 4,867.85</p> <p>Funds in: \$ 791.96</p> <p>Donations: \$486.61</p> <p>Open house: \$67.35 (paypal) + \$238.00 (cash/checks) = \$305.35</p> <p>Funds out: \$ 0 (receipts from Spaghetti dinner coming)</p> <p>Amount in PTSO account as of 9/30/2023: \$ 5,659.81</p> |
| BUSINESS PARTNER COORDINATOR | <p>Upcoming for rest of calendar year:</p> <ul style="list-style-type: none"> • Blaze Pizza Share Night: October 25th • Raising Cane's Share Night: November 15th • SAIL Gear – artwork and samples, quotes in progress • SAIL Foundation - I would love to work with the foundation to help plug businesses into our sponsor needs and give appropriate recognition. • Working with SAIL Foundation on reaching out to SAIL alum for sponsorships |
| SOCIAL MEDIA COORDINATOR | <ul style="list-style-type: none"> • Donna Elliot of Square Mug Cafe has agreed to host a share night asap. Possibilities: open mic, talent showcase, battle of the bands, etc. Square mug already has a sound system. The cafe is busy all day on Saturdays. • Spirit shop items – artwork and proposal coming soon – Sarah Henning is working on this as mentioned above and has spoken with Donna Elliott |
| VOLUNTEER COORDINATORS | <ul style="list-style-type: none"> • Upcoming signups: Fall Festival Sign up has been posted • https://www.signupgenius.com/go/60B084FACAC28A7F49-44740824-sail/40465355 • Make sure to visit the Leon county site to sign up and sign in when volunteering on campus (visitor sticker with ID in front office) |
| VOLUNTEER REMINDERS | <p>PTSO volunteers are allowed on campus as long as they have registered with the LCS Volunteer site (https://volunteers.leonschools.net/) and adhere to masking and social distancing requirements.</p> <p>Don't forget to enter your volunteer hours on Track-It-Forward. Our goal is 1 hour per each student at SAIL (400 hrs). https://www.trackitforward.com/site/sail-high-school-ptso</p> |
| SAC/DAC REPRESENTATIVES | <ul style="list-style-type: none"> • No SAC update – will touch base with Regina for any updates. • DAC update from Scott: • Initial meeting had been rescheduled due to Hurricane. • Longest table scheduled December 3rd, 2023 at Chiles HS. <ul style="list-style-type: none"> ◦ Usually around 1:30PM. • Jimmy Williams with Safety & Security discussed recent security issues related to football games. Screening measures for safety being put in at Gene Cox stadium. • Star Metro offers free student passes for all Leon County Students. Application available in FOCUS or link provided below. |

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| | <ul style="list-style-type: none"> District Advisory Council on LCS Community section of the home page – https://www.leonschools.net/domain/100 Approved Apps - www.leonschools.net/apps StarCard - https://www.leonschools.net/starcad Parental Rights - https://www.leonschools.net/parentalrights ESE - https://www.leonschools.net/ease Public Notices – policies on adoption of materials (link): https://www.leonschools.net/Page/57826 (main page) Change in monthly assailant drills to now be quarterly. Part of the Marjory Stoneman Douglas act. SAIL had one this week as part of a new drill schedule. The monthly frequency was too much on the students. Next DAC meeting November 9th, 2023 |
| OTHER DISCUSSIONS | <ul style="list-style-type: none"> Volleyball games each Wednesday until 10/25 (two additional games scheduled) |

| ACTION ITEMS | PERSON / ITEM(S) RESPONSIBLE | DEADLINE |
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| | Last Volleyball game – PINK OUT for awareness. | 10/25/2023 |
| PTSO | Share night – Blaze Pizza – Village Commons Location | 10/25/2023 |
| PTSO | Honor roll ice cream / treats (180 count) | 10/27/2023 |
| PTSO | Fall Festival – Sign Up Genius has been posted and shared, many signups already | 10/31/2023 |
| NOVEMBER | | |
| PTSO – sign up genius posting | Thanksgiving gift cards for families “Holiday Hope” (Sign up genius to go out soon) | Week before Thanksgiving |
| | First Friday for November (week of Fall Festival – skipping snacks) | 11/3/2023 |
| | Drama Performances - Puffs Black Box / Theater | 11/3, 11/4, 11/5/2023 |
| SAC | SAC Meeting – Media Center 5:30PM | 11/8/2023 |
| | Thespians Performance Review 6:00pm – 7:00pm Cafetorium | 11/8/2023 |
| | Senior Field Day | 11/9/2023 |
| DAC | DAC Meeting | 11/9/2023 |
| Holiday | Veteran's Day – School closed | 11/10/2023 |
| | Parent Night – Chili Cook Off | 11/14/2023 |
| PTSO | Memorial Lisa's Light for Families tree planting – hoping to have something at the chili cook off on 11/14/2023 Parent night | 11/14/2023 |
| PTSO | Share Night at Raising Canes (location near Target, Tennessee Street location) | 11/15/2023 |
| PTSO | Holiday Hope Gift Card delivery | 11/15/2023 |
| Holiday | Thanksgiving Week – School closed | 11/20-24/2023 |
| PTSO | Lisa's Light for Families (holiday collection) Sign Up Genius to be posted with student needs | 11/16/2023 |
| DECEMBER | | |
| PTSO | First Friday | 12/01/2023 |
| DAC | DAC Meeting | 12/7/2023 |

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| PTSO | Teacher holiday treats | December |
| PTSO Food coordination serving chaperones - Signup | Winter Dance – Nightmare before Christmas Theme 6-9PM SAIL Cafeteria | 12/08/2023 |
| | Winter Concert | 12/15/2023 |
| | Winter Break – district wide 12/20 – 1/7/2024 (students return 1/8/2024) | 12/20/2023 through 1/7/2024 |

Next meeting: November 14th, 2023 @ 8:30AM via Zoom

PTSO members 2023-24

PTSO President, Secretary Jill Thompson

PTSO Vice President, Treasurer Ida Ufferman

PTSO Volunteer Coordinators Stacey Patronik & Sarah Hundley

PTSO Social Media Coordinator: Vacant

DAC Representative: Scott Whittle

SAC Representative: Regina Rice

Business Partner Coordinator: Sarah Henning

Holiday Helper Coordinator: Ann Huskey