**Lawton Chiles High School**

**School Advisory Council Minutes**

**April 24, 2018/CHS Conference Room/6:00PM**

**Voting Members Present:**

 Administration: Joe Burgess, Calli Pickens

 Parents: Chris Chaback, Teresa Colvin (Chair), Janis Edwards, Sabrina Holloman,

 Shouping Hu, Kristy Newland, Sherry Thacker, Julie Eberhardt (via email)

 Faculty: Lynn Schuster, Mike German,

 Support Staff: Danielle Riddle (present/excused)

 PTO Representative: Julie Eberhardt

 Community Partners: Sabah Bissainthe,

 Parent Liaison: Jessica Oyster (present/excused)

**Voting Members Absent**: Monica Corbett, Jennifer Portero, Lynda Thabes (excused), SGA student representatives: Ernso Louissaint or Zach Wollermann (excused), Jennifer Powell (excused), Sherri Winsett (excused),

**Non-voting Members Present:** None

**Meeting was called to order at 6:02pm by SAC Chair, Teresa Colvin**

**A quorum of voting members is established**

1. **Welcome**
* Meeting agenda reviewed and approved
* Minutes from March 2018 meeting reviewed and approved as written.
1. **Reports to be heard**
2. PRINCIPALS REPORT- Joe Burgess
* District bullying training for SAC and PTO postponed till September. Goal is to give information on how bullying is handled by the school district.
* Chiles Lacrosse team had to vacate district championship due to an administrative error whereby one of the players was ineligible to play. Mr. Burgess and Athletic Director scheduled to meet with parents to discuss how incident happened and ways to improve process.
* Interim progress reports have been given out
* EOC and AP testing is coming up in the next few weeks
* Last week’s student initiated “walkout” did not affect testing
1. DAC- Chris Chaback
* Leadership spotlight presentation by Chiles student Alana Du on topic of sustainability.
* Wayne Tedder, Assistant City Manager for Development Services gave detailed presentation development and growth throughout the city including population demographics, building and construction.
* There is one more scheduled DAC meeting for this school year.
1. SGA- Jennifer Powell/Mr. Burgess
* Junior class hosted the Prom April 21, 2018 at the Champions club at FSU. Approximately 700 students in attendance.
* SGA sponsored a pizza lunch April 24, 2018 for teacher/staff appreciation week
* April 27, 2018 is Military child appreciation day at Chiles where the students are asked to wear purple to show support and recognition for the sacrifice that military families make.
* Relay for Life is scheduled for May 4, 2018. Fundraising and coordination efforts are underway.
* SGA elections for 2018-2019 school year will be held week of May 14. Leon County Supervisor of elections, Mark Early will be at Chiles to assist with process.
1. SITE- Lynn Schuster
* The following issues have been dealt with by SITE this year:
1. Supplements for faculty that sponsor clubs
2. Allocation of school recognition funds
3. Approval of additional blood drive (total of 3 this year) which generated 53 pints
4. Working on computerized activity participation forms to be implemented in the fall for all activities; sports, clubs, fieldtrips
5. PTO-
* Written report to be sent to committee members via email
1. **Old Business**
* Mr. Burgess request SAC continue to review Strategic Plan and provide feedback as necessary. Draft copy given out at March meeting and electronic copy sent via email. Does not require vote.
1. **New Business**
2. Reviewed Bylaws and Standing orders for election of voting members and officers of the SAC. Mr. Burgess to preside over August meeting until new officers can be voted on.
3. Will ask Mrs. Witters to provide list of voting SAC members and their length of service. Parents, and faculty serve 2 years, all other members serve one year.
4. All current SAC members will return for August meeting. Per Standing Rules, Section IV, terms of membership begin at September SAC meeting.

**Next meeting will be August 28, 2018.**

Meeting adjourned at 6:32pm.

 

 Secretary

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Signature of person who recorded minutes Role of person who recorded minutes

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Date minutes approved by SAC

*Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.*