**Lawton Chiles High School**

**School Advisory Council Minutes**

**September 26, 2017/ CHS Conference Room/ 6:00pm**

**Voting Members Present**:

 Administration(1): Joe Burgess; Principal

 Faculty: Jennifer Powell

 Mike German

 Sherri Winsett

 Student(1): Ernso Louissaint; SGA

 PTO Rep(1): Julie Eberhardt

 Business/Community(2): Wesley White

 Parents(10): Chris Chaback

 Teresa Colvin

 Janis Edwards

 Shouping Hu

 Kristy Newland

 Lynda Thabes

 Sherry Thacker

**Voting Members Absent:**

 Teacher: Lynn Schuster; excused

 Support Staff: Danielle Riddle; excused

 Business/Community: Sabah Bissanithe

 Parents: Monica Corbett

 Jennifer Portero: excused

 Sabrina Holloman: excused

**Non-Voting Members Present**:

 Administration: Callie Pickens

 Student: Zack Wollerman (SGA)

 Guest: Amanda Wiggins

 Parent Liaison: Jessica Oyster

**Meeting was called to order at 6:07 pm by SAC Chair, Teresa Colvin**

**A quorum of voting members is established**

1. **WELCOME**
* Meeting agenda reviewed and approved
* Minutes from last meeting were sent out by email to all members on 8/29, corrections made. Minutes approved as amended
* Mr. Burgess relayed that approved SAC meeting minutes are available

 on the Chiles website

1. **REPORTS TO BE HEARD**:
2. **Principals Report – Joe Burgess**
* School was used as an American Red Cross shelter for Hurricane Irma. 650 plus people were served. Student groups such as SGA, FCA, cheerleaders and community members were very supportive
* Interim progress reports were distributed 9/20
* Homecoming was successful
* First School Newsletter of the Year was distributed online
* End of first nine weeks is October 19
* Chiles student ambassadors are in homerooms to help freshman get involved
* Anonymous alert app is being utilized successfully
* Principal Burgess would like parents to be the “eyes and ears” of the school. He welcomes any feedback
1. **DAC – Chris Chaback**
* September DAC meeting cancelled due to Hurricane Irma
* Next DAC meeting scheduled for 10/5
1. **SGA – Mrs. Powell, Ernso Louissaint, and Zack Wollerman**
* Homecoming week was very successful; dance/spirit days/pep rally

1040 dance tickets sold. All 35 SGA members worked hard

* Got Sneakers environmental initiative to begin next week. Proceeds earmarked for United Way campaign
1. **SITE – Joe Burgess**
* No report
1. **PTO – Julie Eberhardt**
* Large parent turnout for September meeting; Next general meeting is 10/2 at 12pm with Budget meeting held prior at 11am
* Senior parking spot painting is finishing up with one group left delay due to Hurricane Irma
* Yearbook fundraiser has collected about $5000 so far with goal estimated to be $15,000 to $20,000
* Student honor roll luncheon is 10/25
* Working on new business partners to donate gift cards for monthly faculty meetings
1. **OLD BUSINESS**
2. **A + Plan – Joe Burgess**
* SAC approved distribution plan at August meeting
* SITE committee approved distribution plan to allocate funds equally to all faculty/staff from last year’s roster. Amount received is adjusted for FT/PT status.
* Disbursement date and amount unknown
1. **NEW BUSINESS**
2. **SIP/School Grades – Callie Pickens**
* Copy of 2017-2018 School improvement plan goals given out
* Reviewed how goals were developed by committee in conjunction with department heads, how each department reviews progress toward goals and how goals are adjusted throughout the year as needed.
* SAC approved presentation of 2017-2018 School Goals for public forum during Open House at August SAC meeting
* Public Forum was held at Open House on September 18
* Motion to approve 2017-2018 School Improvement Plan Goals; seconded and carried
1. **Strategic Plan Review – Joe Burgess**
* 2014-2019 Five Year Chiles High School Strategic Plan distributed to SAC
* Reviewed history and purpose of plan
* Strategic Plan is available on School Website
* District Accreditation is in 2018
* Mr. Burgess requests SAC to review at home and bring suggestions for edits, additions and deletions to next meeting.
* Discussion regarding ways to gather data; climate survey, informal data gathering, senior survey
1. **ANNOUNCEMENTS**
* Mrs. Winsett who is a Breast Cancer survivor will participate in radio interview with FM 98.9 on 10/3 to highlight October as Breast Cancer Awareness Month
* Mr. Lee Fagan age 52 years old passed away September 19. He had served Leon County Schools for nearly 30 years.

**Next meeting: October 24, 2017 at 6:00pm**

Future meetings: November 28, 2017

 January 30, 2017

 February TBA

Meeting was adjourned at 7:05 PM

 Secretary

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 Signature of person who recorded minutes Role of person who recorded minutes

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 Date minutes approved by SAC

*Each School Advisory Council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval*