**Lawton Chiles High School**

**School Advisory Council Minutes**

**October 23, 2018/CHS Conference Room/6:00PM**

**Voting Members Present:**

Administration: Joe Burgess

Parents: Sabah Bissaininthe, Monica Corbett, Elizabeth Dull, Janis Edwards,

Shouping Hu, Terry McCaffrey, Sherry Thacker, Wesley White (Chair)

DAC representatives: Chris Chaback, Jennifer Portero

Faculty: Sherri Winsett, Kaitlin Nonnemacker

Support Staff: Misty Cash

Student: Nolen Winsett

Community Partners: Martha Cummings, Sherry Lawrance

**Voting Members Absent**:

Administration: Callie Pickens (excused)

Parents: Ishik Denizman, Dean Johnson, Sabrina Holloman (excused)

Faculty: Mike German (excused), Lynn Schuster (excused),

PTO Representative: Michele Reynolds

Parent Liaison: Jessica Oyster (excused)

**Meeting was called to order at 6:01pm by SAC Chair, Wesley White**

**A quorum of voting members is established**

1. **WELCOME**

* Agenda approved as written
* Minutes from September 2018 meeting reviewed and approved with amendments

1. **REPORTS TO BE HEARD**
2. PRINCIPALS REPORT- Joe Burgess/Winsett

* Hurricane damage to the campus has been assessed and consists of some downed trees, 200 building missing some paneling and the baseball field cage was knocked over.
* Campus was again used as a pet friendly shelter during the Hurricane for those people needing a safe place to be on the day of the storm. Mrs. Winsett relayed the overwhelming response of the community to help with supplying food once a request was made on social media.
* School schedule has been rearranged for many activities that were disrupted during the hurricane with the safety of students in as first priority.
* First nine weeks honor roll lunch scheduled for Monday 10/29 sponsored by Deer Lake United Methodist Church
* Homecoming game was rescheduled to 10/22 at Cox stadium.
* Initiative to increase posts on social media about the school to promote positive messaging.

1. DAC- Chris Chaback

* Review of minutes from 10/4/2018 meeting. They are available on the district website for more in-depth review.
* Overview of the responsibilities of the Internal Auditors Office given by supervisor Livetra Paul. Information given regarding policies for handling internal accounts including, student fees, ticket sales, Booster and PTO group funds and fundraising activities.
* Dr. Shelley Mckendrick provided an overview of the counseling services available at Turn About.
* Best practices presentation given by Regina Browning, principal at ACE.
* Multiple school board policies were presented and voted on. See detailed minutes.
* AdvancED Distric Accreditation will take place February 2019. The committee will review leadership, student achievements and learning/resource capacity with the main focus being to ensure continuous improvement throughout the district.
* 2016-2021 Strategic Plan is under review with additional feedback requested at November DAC meeting
* Dr. Gayle requested input from DAC members on what topics they would like to be presented at future meetings.
* Discussion regarding EMS presence and response at sporting events.

1. SGA- Nonnemacher/ Nolen Winsett

* Homecoming rescheduled due to Hurricane. Football game was held 10/22 and the Homecoming court was presented. Spirit week is ongoing this week with a pep rally on Friday and dance on Saturday.
* 850 Strong fundraiser created. SGA is accepting schoolwide donations for Hurricane affected areas to be collected in 2nd period classes and at Friday night football game. Donations will be given to Red Cross for

distribution.

* Increased SGA presence on social media led to a connection with an elementary school in Saskatchewan Canada who is collecting donations to send to us for Hurricane relief.
* Boo Bash cancelled

1. SITE- Lynn Schuster: NO REPORT
2. PTO- Janis Edwards

* Honor roll lunch is scheduled for 10/29 and will be available to an estimated 1300 students. Deerlake United Methodist Church is sponsoring the event.
* PTO partnering with Yearbook for sales. To date sales have been going very well.
* Grounds/Facility; PTO is talking with Rod McQueen, District Director of Small Business Enterprises to develop plan to clean up outside campus areas prior to 20th anniversary celebration. FSU is sending a group of volunteers 11/3 to work on outdoor projects such as mulching, planting and cleaning of Rotunda.

1. **OLD BUSINESS**
2. 2019 – 2024 STRATEGIC PLAN – Winsett

* Currently under review. Please send any requests for revision directly to Mrs. Winsett

1. 20th ANNIVERSARY CELEBRATION-Burgess

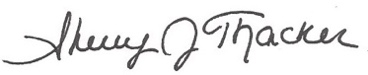
* Event scheduled for Friday, March 8, 2019
* Committee being formed by Ms. Warren and Ms. Tekel to coordinate event planning
* Nominations being received now for inaugural Hall of Fame Class which is to be announced at celebration with formal introduction and induction to be held at 2020 Homecoming game in conjunction with large banquet

1. **NEW BUSINESS**
2. 18-19 EXAM SCHEDULE-Burgess

* **First Semester exam schedule presented to SAC for review and discussion. Mr. Burgess requested SAC vote on approval of schedule. Motion made to accept First semester exam schedule as presented and seconded. Discussion regarding altered schedule due school being closed for hurricane. Vote unanimous and motion carries.**
* Mrs. Winsett reviewed Senior schedule for May 2019 to include convocation, exam days, and graduation.

**Next meeting scheduled for November 27 if there are items to discuss otherwise meeting will be held January 29, 2019. Mr. Burgess requested everyone to attend January meeting as the Department directors will be presenting course progressions.**

Meeting adjourned at 7:05pm



Secretary

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Signature of person who recorded minutes Role of person who recorded minutes

January 29, 2019

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Date minutes approved by SAC

*Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.*