**Lawton Chiles High School**

**School Advisory Council Minutes**

**September 15 2020/Virtual Zoom/6:00PM**

**Voting Members Present:**

Administration: Joe Burgess

Parents: Sabrina Holloman, Shouping Hu, Dean Johnson, Rachel Seman -Varner, Carey Sweet, Wesley White (Chair), Sherry Thacker

 DAC representatives: Chris Chaback Jennifer Portero

 Faculty: Mike German, Peter Prato

 Support Staff: Nicola Miller, Misty Cash, Danielle Riddle

 Student SGA: Amanda Gibson, Ashton Strickland

 PTO Representative: Penney Baughman

 Community Partners: Martha Cummings

 Parent Liaison: Jessica Oyster

**Voting Members Absent**:

 Parents: Kelly Sciba (absent), Chelsea Peabody (excused),Terry McCaffrey (absent)

 Faculty: Lynn Schuster (excused)

 Community Partners: Brook Pautsch (excused)

 PTO: Jenny Maddox (excused), Jenny Gruenewald (excused)

**Guests Present:**

 Amanda Wiggins, Tonya MacKinley, Janis Edwards, Ava Okten, Danielle Irwin

**Meeting was called to order at 6:07pm by SAC Chair, Wesley White**

**A quorum of voting members is established**

1. **WELCOME**
* Agenda approved as written
* Minutes from February meeting reviewed and approved as amended. Motion to accept Minutes 1st Carey Sweet, 2nd Dean Johnson
1. **REPORTS TO BE HEARD**
2. SIP (STUDENT IMPROVEMENT PLAN REPORT – Calli Pickens

A report was given on the SIP Goals for the 2020-21 School year. Based on testing and the school grades for 2020-21 the platform will remain the same, there will be some fine-tuning due to the current circumstances of the Brick and Mortar and Digital Academy teaching methods. Following is the goals that will also be sent on to the District office for final approval by September 18th. The motion to approve was 1st Jennifer Portero, 2nd Dean Johnson and report accepted.

* **Goal 1**

As we use a more complex state measure of history, our school goal is to have at least 78% of our students proficient in this area on the 2021 US History End of Course Exam (EOC) scores.

* **Goal 2**

As we use a more complex state measure of math, our school goal is to have at least 55% of our students proficient in this area on the 2021 Algebra I End of Course Exam (EOC) scores.

* **Goal 3**

As we use a more complex state measure of math, our school goal is to have at least 70% of our students proficient in this area on the 2021 Geometry End of Course Exam (EOC) scores.

* **Goal 4**

As we use a more complex state measure of English/Language Arts, our school goal is to have at least 72% of our students proficient in this area on the 2021 Florida Standards Assessment (FSA).

* **Goal 5**

As we use a more complex state measure of science, our school goal is to have at least 75% of our students proficient in this area on the 2021 Biology I End of Course Exam (EOC) scores**.**

* **Overall Goals**

We plan to focus on students who scored in the Bottom 25% in both ELA and Math through progress monitoring, data charts, and teacher instruction. In addition, there will be other staff interventions in place throughout the school year.

1. PRINCIPALS REPORT- Joe Burgess
* Explanation of the importance of the School Advisory Council (SAC) by Mr. Wesley White (Chairman)/Mr. Joseph Burgess. 3 days public notice through various mediums of social media; Twitter, Facebook, ListServ and Remind for SAC Meetings.
* SIP plans cannot be sent to the District unless the SAC approve them. The plans can be adjusted as needed and approved.
* A shout out to 7 of Chiles High School Feeder Schools
* A quick rundown on the start of the Covid-19 School shut down and new procedures implemented for the start of the 2020-21 school year and the transitioning into Digital Academy online learning and Brick and Mortar was discussed by Mr. Burgess
* 30th March Distance Learning was implemented as the stay at home order was given by the Superintendent. Teachers/staff/worked from home, while students started working online with the teachers. Many ideas and procedures had to be put in place immediately to prepare for the future of this pandemic and distant learning.
* A skeleton crew of the essential staff worked diligently through this time period to help with getting laptops and learning packets to the students
* A situation with social media flared up in late April and there were several weeks of emails of problems based on this issue. This problem was proposed to the School Board in having a policy to help with the disruption online communications and the impact it places on administration.
* May 2020 – The end of the school year was very different and changed the life for many.
	+ Convocation was virtual for the first time and the award announcements were pre-recorded by staff and prepared by Mrs. Cheryl Christie. She had spent many hours putting the voices with the video presentation together and did a wonderful job.
	+ Graduation for the class of 2020 was a unique one there was no walking across the stage at the Civic Center, but instead graduates were sitting in their cars with their family in the parking lot of the Civic Center. It was an hour long and the graduation was projected on several large screens around the parking lot. Fireworks were at the end of the graduation
* June 2020 – Budget and staffing cuts were made by the Department of Education and the State of Florida.
	+ At this time, we had to collect laptops, books, packets from students and get yearbooks out. All of this was done from the bus ramp and collected by staff/teachers.
	+ A Task Force was formed by the School District and the Superintendent Rocky Hanna to assist with the implantations of Digital Learning, new policies to be established and other issues with improving the well-being of our schools during this pandemic. This Task Force Committee were representatives of the community.
* July 2020 – An online survey was conducted to see parent’s preferences for Digital Learning or Brick and Mortar schooling for their students.
	+ A hiring freeze was put in place by the district and was reinstated on July 15th where jobs were placed on the PATS hiring system.
	+ The start of school was originally August 10th for the students, The LCSD Board pushed back the start date to 19th, 24th and finally by order of the Dept. of Education Commissioner and Governor all schools had to start by August 30th. Teachers returned on August 17th to start planning their curriculum for Digital Academy and had training on Canvas the new teaching tool for all students.
* The School Board held weekly online meetings where the community could watch on Facebook live.
* COVID Statements are sent out as a public notice and emails are sent out to parents or personally contacted if email is returned if student at the school has tested positive for Covid-19.
* Athletic season started Friday September 18th. 4 tickets “family tickets” given to student and family members, if not used tickets given to faculty and staff. No general entry tickets to events at this time. Games can only be played locally until post season.
* Testing for Digital Academy Students is done before or after school.
1. DAC- Chris Chaback/Jennifer Portero
* Meetings held by zoom 60+ members
* Next meeting scheduled for October 8, 2020
1. SGA- Prato/ Gibson
* Introduction of Senior Government President Amanda Gibson and Senior Government Vice President Ashton Strickland
* Grade level elections week of September 14th
* Working on Mental Health and Suicide Prevention Week
* Spirit day – selling wristbands and bandanas, making banners and posters
* September 24th – Gold Day for Children Cancer Awareness
* September 22nd – Pink Ribbon Day
1. SITE- Burgess
* Nothing to Report
1. PTO- Baughman
* Thank Stephanie Hart for organizing welcome back week for teachers
* No meeting as of yet due to Covid-19. Virtual meeting set for October 5th
* Fund raising for Yearbook will begin again for this school year 2020-21

$75 will be for school special, cheaper than last year.

1. BAC-Burgess
	* Information on what the Business Advisory Council (BAC) does was passed on by Mr. Burgess. This is for an opportunity for students who are of working age to get employment through one of the BAC sponsors.
	* A request of who is on the council was asked for. Please see following:

 Community Members – Business or School Affiliation

Alex Douglas – Dog Et Al

Mike LePorin – Tri Eagle Sales (Chiles parent)

Jason Gassett – Childers Construction

Tom Harrison – Tallahassee Primary Care Associates

Kristi Strickland – Junior Achievement (Kristi retired but their new Director Elyse Cornelison should be willing to serve)

Steve Johns – Lively Technical College

Herbie Thiele – Sachs Media

Ben Pautsch – Lucky Goat Coffee

Tonya Mackinley – Chiles parent

Corrie Melton – Tallahassee Chamber of Commerce

Vicky O’Sullivan – Exec. Dir. Eye Associates of Tallahassee

Priya Hiraga – Dir. of HR for Tallahassee Primary Care Associates

Chiles Faculty – Subject or Area of Expertise

Emily Barbacci – Chiles Social Studies teacher

Andrew Shoenberger – Chiles Externship Coordinator

Danna Deschner – Chiles Externship Coordinator

Julie Childers – Chiles Applied Technology teacher

Cheryl Christie – Chiles Applied Technology teacher

Amy Sherry – Chiles DCT Coordinator

Brian Welch – Chiles BAC Liaison and teacher

Joe Burgess – Chiles Principal

1. **OLD BUSINESS-**Riddle
* 1700 check refunds were refunded due to COVID-19 cancellation of events and student fees. Still have 175 checks that have not cleared. Please ask people who have not cashed their checks to do so. A listserv will be sent to remind students and parents of this.
1. **NEW BUSINESS**
* SAC elections will be held next month due to SAC being behind schedule due to the uncertainty of this school year.
* Motion was held to elect SAC Chairman Mr. Wesley White as Chairman for school year 2020-21. Motion accepted 1st Jennifer Portero, 2nd by Chris Chaback.

**Next meeting scheduled for October 27, 2020 at 6 pm.**

Meeting adjourned at 7:12 pm

 Nicola Miller Secretary

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of person who recorded minutes Role of person who recorded minutes

 October 27, 2020

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date minutes approved by SAC

*Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.*