**Lawton Chiles High School**

**School Advisory Council Minutes**

**January 28, 2020/CHS Conference Room/6:00PM**

**Voting Members Present:**

 Administration: Joe Burgess

 Parents: Sabah Bissaininthe, Shouping Hu, Terry McCaffrey, Chelsea Peabody, Sherry

 Thacker, Rachel Seman-Varner, Carey Sweet

 Wesley White (Chair)

 DAC representatives: Chris Chaback,

 Faculty: Mike German

 Support Staff: Nicola Miller

 Student SGA: Cassidy Branch, MC Musselwhite

 PTO Representative: Penney Baughman, Jenny Gruenewald

 Community Partners: Brooke Pautsch

 Parent Liaison: Jessica Oyster

**Voting Members Absent**:

 Administration: Callie Pickens (excused)

 Parents: Dean Johnson (excused), Sabrina Holloman (excused), Kelly Sciba

 DAC representative: Jennifer Portero (excused)

 Faculty: Misty Cash (excused), Pete Prato (excused), Lynn Schuster (excused)

 Community Partners: Martha Cummings (excused)

 PTO: Jenny Maddox (excused)

**Guests Present:**

 Cheryl Christie, Danielle Riddle, Kim Brumage, Bonnie Warren, Gayle McLanahan,

 Kelly Kawagoye, Oscar Brennan, Matthew Yates, Tonya MacKinlay, Roger Hartman,

 Andrew Shoenberger, Paige Tekel, Amanda Thai

**Meeting was called to order at 6:02pm by SAC Chair, Wesley White**

**A quorum of voting members is established**

1. **WELCOME**
* Agenda approved as written
* Minutes from October 2019 meeting reviewed and approved as written
1. **REPORTS TO BE HEARD**
2. PRINCIPALS REPORT- Joe Burgess/ Department Heads
* Faculty head of each academic department presented course progression information and answered all questions.

Math: Mrs. McLanahan

* added an Algebra I Honors class for 9th grade
* eliminated Algebra IA and IB

Social Studies: Mr. Brennan

* No changes in course offerings/progression

Applied Tech: Ms. Christie

* 9 different types of course
* new healthcare classes/dual enrollment

Fine Arts: Ms. Kawagoye

* working on audition rather than strict levels of progression
* may be able to offer AP class next year
* February 7th is 15th annual Spirit of the Arts Day on campus

ESE: Ms. Tekel

* Assistance with academics
* Access Track

English: Mr. Shoenberger

* No changes in course progression

World Languages: Mr. Yates

* 3 languages offered; Spanish, Latin, French
* French and Spanish National Honor Society
* Tutoring opportunities

Science: Mrs. Warren

* No changes in course progression

Guidance: Ms. Brumage

* Grade 9, 10, 11 Assemblies
* Curriculum Fair
* 8th grade night; Montford/Deerlake

* Dreamers and Doers Winners Recognized at Civic Center
* SGA and Chorus participated in “Wreaths across America” at State Capitol to honor veterans and those that have lost their life in service to our country
* Combined Performing Arts Holiday Concert
* Cross Country, Swim & Dive, Golf teams recognized at School Board Meeting
* Mu Alpha Theta sponsored Mini Mu for elementary and middle school students with over 900 in attendance
* Mandated Mental Health Training this week
* Congressional App challenge
* School Counselor week next week
* Winter athletic signings February 5
* Dance Marathon February 21 with Miracle minute on February 4 to raise funds. Chiles raised $114,000 last year and was #4 in the nation
* Spirit of the Arts and Blood Drive on February 7
* Culture Day on February 11
* Black History Month Assembly February 20
* Lord Lawton event February 12 with proceeds to Relay for Life
* Grade Level Assemblies February 14
* Curriculum fair and 8th grade parent night February 18
* History Fair February 21
* Winter Play this weekend
* Auditions for Spring Musical next week; Shrek
* Students participating in District Honor Band
* Chiles Band performed at Capitol to with with Capital Advocacy for Education
* Chiles United and Pep Pack performing together
* Business Advisory Council Meeting
1. DAC- Chris Chaback
* Brief Review of minutes from meeting of January 9, 2020. They are available on the district website for more in-depth review.
* Legislative updates are included
* Next DAC meeting will include overview of 2020 Census
* School choice deadline March 1, 2020

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1. SGA- Branch/ Musselwhite
* SGA is largest budget club on campus. Created finance committee to create budget
* Successful Blanket drive with over 238 donated to Kearney Center
* Voter Registration event last week with over 240 students enrolled; largest in Leon County
* SGA members attended District meeting in Pensacola
* Each SGA student is working on an individual project to increase leadership roles and outreach
* May 1st is Relay for Life; Theme “Peace, Love, Relay” spirit week and pep rally
* Prom April 25th. Theme to be announced
* Statewide SGA meeting at Civic Center and FSU March 5-7
* February is Kindness month; special activities planned
* Lord Lawton February 12th
* Dance Marathon February 21 to benefit Children’s Miracle Network
1. SITE- Burgess
* Nothing to Report
1. PTO- Baughman/ Gruenewald
* December Teacher Luncheon sponsored by Red Elephant
* 687 Volunteer Hours for Fall Semester
* Eleven Thousand dollars in Business Partner Donations
* Blood Drive next week
* Volunteers of the Year: Michelle Falcon, Gracie Miller, Senior (TBA)
* Will assist with Senior Class activities as needed
* Meeting scheduled for February 3
1. **OLD BUSINESS**

Nothing to Report

1. **NEW BUSINESS**
2. SAC Subcommittee (Business Advisory Council)- Burgess
* A work force development committee with 12 members created to interact with business partners in an effort to obtain information about job readiness skills. Primary focus to determine what the school can do to prepare students to join the work force upon graduation. Working on Teen Job Board and Internships for students and teachers. Member of the Chamber of Commerce
1. Holocaust Remembrance Week-Tekel
* Theme: “Forgiveness”
* Students were shown the film “Eva: A-7063”
* Plan to have students join Holocaust committee next year
1. Senior Events-Tekel
* Grad packages to be delivered March 2nd and 3rd
* Grad Bash trip April 17th and 18th
* Prom April 25th
* Senior Yearbook Distribution (TBD)
* Rehearsal and Convocation May 19th
* Senior Picnic, slide show and time capsules May 22nd
* Senior Obligation Deadline May 26th
* Graduation May 30th at 3pm followed by Project Graduation
1. Internal Accounts Transfer-Riddle
* Ms. Riddle reports there are two inactive accounts for greater than 2 years that have funds remaining in them. The accounts are:

Pinterest club: 247.46 and Squad club: 3.53

**Ms. Riddle requests approval from the SAC to transfer these funds into the general student account to be repurposed and benefit the whole student body.**

**Motion made and seconded to transfer inactive funds to general student account. Discussion regarding definition of general student account. Vote unanimous and motion carries.**

1. School Advisory Council Improvement Fund/Budget-Miller

Ms. Miller reports the School Improvement Plan Budget has a Balance of 8,027.08. She requests SAC approve and vote on 7,027.08 be allocated to Learning Communities and 1,000.00 be allocated to Non-Instructional staff training and resources.

**Motion presented to the committee for vote, seconded, discussion, vote unanimous and motion carries.**

**Next meeting scheduled for February 25, 2020 at 6pm.**

Meeting adjourned at 7:39pm

 

 Secretary

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Signature of person who recorded minutes Role of person who recorded minutes

 February 25, 2020

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Date minutes approved by SAC

*Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.*