

**Lawton Chiles High School
School Advisory Council Minutes
October 27, 2020/Virtual Zoom/6:00PM**

Voting Members Present:

Administration: Joe Burgess, Calli Pickens
Parents: Sabrina Holloman, Shouping Hu, Chelsea Peabody, Rachel Seman -Varner, Carey Sweet, Wesley White (Chair), Sherry Thacker, Terry McCaffrey, Sabah Bissainthe, Tonya MacKinlay
DAC representatives: Chris Chaback, Jennifer Portero
Faculty: Mike German, Peter Prato, Lynn Schuster
Support Staff: Nicola Miller, Misty Cash,
Student SGA: Amanda Gibson, Ashton Strickland
PTO Representative: Penney Baughman
Community Partners: Brooke Pautsch
Parent Liaison: None

Voting Members Absent:

Parents: Dean Johnson (excused)
Faculty: none
Community Partners: Martha Cummings (excused)
PTO: none
Parent Liaison: Jessica Oyster (excused)

Guests Present:

None

**Meeting was called to order at 6:08pm by SAC Chair, Wesley White
A quorum of voting members is established**

A. WELCOME

- Agenda approved as written
- Minutes from September meeting reviewed and approved

B. REPORTS TO BE HEARD

1. CHAIR REPORT- Wesley White

- Working on ideas for Senior class engagement with pandemic restrictions
- Assisted with Senior Painting Parking Spaces Project
- Request assistance with forming a committee to work on senior events and assist faculty; in partnership with SAC, SGA, PTO and Senior class sponsors
- Request all ideas be emailed to him

2. PRINCIPALS REPORT- Burgess

- Thank you to Wesley White for helping with Senior painting parking spaces project
- First 9 weeks will end this week with two teacher planning days. This will assist faculty with grading and making classroom adjustments. Digital Academy will be offered second nine weeks. There will be approximately 135 students transitioning from Digital Academy to Brick and Mortar learning. About 58% of students are on campus evenly spread out grade levels
- Coach Clark has been handling on campus testing for FSA and Digital Academy. All students must pass FSA or equivalent exam to graduate. Flexible testing options offered. Testing for Digital Academy students is completed before or after school. Parents and DA students are notified of testing options with at least 2 weeks' notice in multiple ways: teachers, list serv, website and social media
- Bus Appreciation week with recognition to bus drivers
- Virtual Open house took place with teacher videos and an opportunity for questions. No time limit provided opportunity for increased communication
- ZOOM Faculty meetings have been divided into two groups to allow for an increased opportunity for communication and dialogue
- Faculty completed Active shooter training and "stop the bleed" tourniquet training
- Chromebooks: there is no date for delivery to Chiles or distribution to students. Chiles has a plan for distribution to both Digital Academy and Brick and Mortar students once notified by District
- XOOM ESE DAC: Mr. Burgess and Ms. Tekel both participated to answer questions and provide communication between school district and parents
- Fall sports and club activities are taking place with adherence to pandemic guidelines. Online options for many club activities.
- SGA member Archer Harris will provide student representation at School Board meetings
- Five SGA students will participate on DAC
- Thank you to Misty Cash who coordinates all social media accounts for the school
- Mr. Burgess provided answers to all questions with opportunity after meeting to discuss anything further

3. DAC REPORT - Chris Chaback/Jennifer Portero

- Meetings are held by Zoom
- October 8th meeting was attended by Superintendent Hanna and School Board Member Mr. Jones. All questions were answered.
- Role of DAC and the importance of representation was reviewed
- All School Board Policies are reviewed and approved by the DAC first
- Next meeting in 11/5/2020 at 6pm

- All DAC documents including meeting minutes can be found on the Leon County Schools website

4. SGA- Prato/ Gibson/Stickland

- Festive Fridays coordinated to bring everyone together. Playing music and games at lunch while adhering to social distancing
- Go Gold Day for Children's Cancer Awareness
- Mental health/Suicide Prevention Awareness Day
- Pink out for Breast Cancer Awareness raising money for Joanna Francis Living Wells Foundation
- Homecoming week activities to include dress up days, spirit days, homecoming court selection and creation of a celebration video
- Digital Academy SGA students are researching opportunities to be involved in local, state and national initiatives
- SGA will sponsor faculty lunch on 10/29/2020
- Mr. Prato continues with leadership training for all SGA students
- SGA setting an example of social media responsibility

5. SITE- Lynn Shuster

- Meeting with SGA to brainstorm ideas to raise school spirit and increase student involvement while protecting academic instruction time

6. PTO- Penny Baughman/Tonya MacKinlay

- ZOOM meeting held on 10/5/2020 with an increased participation due to virtual format
- Budget has been approved by PTO Board and will be voted on at November meeting
- Work order submitted to move flagpole
- A/B Honor roll celebration will be held on 11/10 sponsored by Deer Lake United Methodist Church. Working on activities to recognize Digital Academy students for their hard work
- Teacher appreciation gift bags distributed this week
- Mr. Burgess thanked PTO for their hard work and support of the Chiles family
- Next meeting scheduled via ZOOM on 11/9 at 12pm

C. OLD BUSINESS

1. SIP (STUDENT IMPROVEMENT PLAN REPORT) – Pickens

- The SIP Goals voted on at last SAC meeting were submitted to the District office for approval. A few minor clarifications were requested. Next step is to send to the School Board for approval.

2. SAC SUBCOMMITTEE (BUSINESS ADVISORY COUNCIL) – Burgess

- Information on purpose of the Business Advisory Council (BAC) does was discussed. This is an opportunity for students who are of working age to get employment through one of the BAC sponsors.
- Mr. Welch will spearhead council and begin activities second 9 weeks

D. NEW BUSINESS

1. EXAM SCHEDULE 2020-21 (1ST SEMESTER) – Burgess/Pickens

- 1st Semester Exam schedule which will take place in January was provided to SAC for review. All questions answered

2. SENIOR SCHEDULE 2020-21 – Burgess

- Planning of all Senior activities must be done in coordination with local health officials and with approval of Superintendent.
- Senior class sponsors have started planning for Convocation and Graduation with lots of ideas . Mr. Burgess reports that all options are on the table at this time and the school will “do what it takes” to support the Class of 2021

Next meeting scheduled for January 26, 2021 at 6 pm.

Meeting adjourned at 7:01pm



Secretary

Signature of person who recorded minutes

Role of person who recorded minutes

January 26, 2021

Date minutes approved by SAC

Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.